



VILLAGE OF EDGAR

224 S. Third Avenue
P.O. Box 67
Edgar, Wisconsin 54426
Ph. (715) 352-2891
www.vil.edgar.wi.us



EST. 1898

Village Caucus
Monday, January 13, 2020
7:00 PM
Edgar Village Hall

1. Call to Order
2. Introduction of Guests
3. Review of Caucus Procedures
4. Selection of Chair to Conduct Caucus
5. Nominations for Village Trustees (3 seats)
6. Adjournment

Terry Lepak
Village President

Jennifer Lopez
Village Administrator/Clerk



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EST. 1898

License/Building/Safety/Zoning Committee Meeting Agenda
Monday, January 13, 2020
7:15 PM
Edgar Village Hall

Members: Butt, Lepak, Schroeder Schuett, Streit & Werner

1. Call to Order – Roll Call
2. Agenda Approval
3. Departmental update from Police Chief Stankowski
 - Monthly activity report
4. Discussion and possible recommendation to the Village Board to permit “Drive your snowmobile to school” as requested by the Edgar High School
5. Review of Edgar Police Department part-time Officer staffing for 2020
6. Discussion and possible recommendation to convene to closed session for the deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussion on the renegotiation of the AT&T Tower Lease of Village property (water tower site)
 - Roll call
7. Convene to open session
8. Discussion and possible recommendations, if any from closed session
9. Adjournment

Mike Butt, Chairperson

Jennifer Lopez, Village Administrator/Clerk



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EST. 1898

Finance Committee Meeting
Monday, January 13, 2020
7:40 PM

Edgar Village Hall

Members: Schueller, Lepak, Hall, Schroeder Schuett & Streit

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board on the handling of salaried employees for 2020 year with 27 pay periods versus the normal 26 pay periods
4. Discussion and possible action on accepting a recommendation from the License/Building/Zoning Committee to approve the 2020 Agreement – Fire Protection and Emergency Medical Service – Village of Edgar and Edgar Volunteer Fire Department 2020 Rate = \$18,756.41 (2019 Rate = \$16,444.76 & 2018 rate = \$15,426.76) Page 4
5. Discussion and possible recommendation to the Village Board on the December 2019 financial activity Page 5-22
6. Adjournment

Cathy Schueller
Chairperson

Jennifer Lopez
Village Treasurer/Clerk

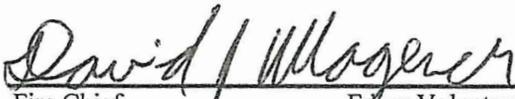
The Edgar Municipal Building is accessible to the physically disadvantaged. If special accommodations for visually or hearing impaired individuals are needed, please contact the Edgar Administrator-Clerk-Treasurer at 715-352-2891. Members of the Edgar Village Board may be in attendance.

AGREEMENT
FIRE PROTECTION AND EMERGENCY MEDICAL SERVICE
VILLAGE OF EDGAR AND EDGAR VOLUNTEER FIRE DEPARTMENT

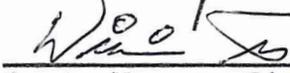
This agreement is made on the date set forth below by and between the Village of Edgar, a Wisconsin municipal corporation hereafter (Village) and Edgar Volunteer Fire Department, a Wisconsin Corporation hereafter (Department) In consideration of mutual promises, covenants and conditions herein agreed as follows:

1. The Department shall provide Village fire protection and emergency medical services from April 1, 2020 to April 1, 2021. This term shall automatically renew each year unless the Village gives written notice to the EFD Department on or before August 15 that the Village does not intend to renew the contract for the coming year.
2. The Village shall pay an annual fee to the Department as follows:
 - *Ambulance replacement fund costs based on \$3.00 per person in service area, \$4,383.00
 - *Fire standby fee costs for contract year \$.018 per thousand of equalized value \$14,373.00
 - *Total annual fee for the above stated contract period is Total (\$18,756.41)
 - a. This fee of \$18,756.41 will be adjusted annually based on changes in population and equalized value relative to all the areas in the fire protection district.
3. The Department shall comply with all applicable federal, state and local laws and ordinances and the Department's policies and procedures.
4. Included in services by the Department are inspection services as required by Section 101.14 Wis. Stats. And Section 5-2-3(b) of the Edgar Code of Ordinances.
5. The Village agrees to provide snow removal service to the fire department facility at 108 East Beech Street to ensure safe and prompt emergency response. The Department will take this into consideration when assessing costs for service.
6. All terms and conditions of this agreement shall insure to the benefit of and be binding up the parties hereto, their successors and assigns however, the Department may not assign the obligations under this agreement without first obtaining the prior written consent of the Village which shall not be unreasonably withheld.

Dated this _____ day of _____, 2020



 Fire Chief Edgar Volunteer Fire Department

 1-10-20

 Secretary/Treasurer Edgar Volunteer Fire Department

 President Village of Edgar



 Administrator Village of Edgar

Thank You Edgar Volunteer Fire Dept.

Sign both copies, keep 1 and return the other copy with remittance to Edgar Volunteer Fire Department

Village of Edgar
Monthly Financial Report
 December 31, 2019

Cash - Pooled Cash

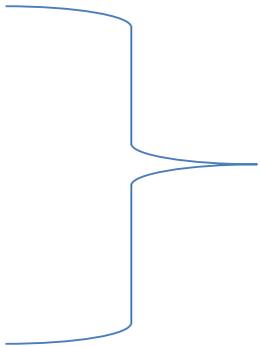
ADVANTAGE COMMUNITY BANK ACCT #3201

Per Bank

Bank Ending Balance per Statement	912,703.38
Deposit In Transit	-
Current Month Outstanding Checks	(19,735.73)
Ending Balance	<u><u>\$ 892,967.65</u></u>

Per General Ledger (Books)

Beging General Ledger Balance	207,534.55
Total Monthly Receipts	810,119.12
Total Monthly Disbursments	124,686.02
Ending Balance	<u><u>\$ 892,967.65</u></u>



- in balance

Allocation of Funds

General Fund	1,167,926.38
Community Dev Block Grant	(33.50)
TIF 1 & 3	429,513.87
TIF 4	(377,863.92)
Sewer Utility	(192,305.10)
Water Utility	(134,270.08)
	<u><u>\$ 892,967.65</u></u>

CDBG - Money Market Ckg (new)

Opening Balance	
Deposit	105,277.97
Interest	145.75
Ending Balance	<u>\$ 105,423.72</u>

CDBG Fund

ADVANTAGE COMMUNITY BANK ACCT #5361

Opening Balance	1.00
Interest	-
Ending Balance	<u>\$ 1.00</u>

Police Vehicle Replacement Fund

ADVANTAGE COMMUNITY BANK ACCT #9250

Opening Balance	31,554.87
Interest	-
Ending Balance	<u>\$ 31,554.87</u>

Park Fund - Savings

TIME FEDERAL ACCT #552059

Opening Balance	28,345.68
Interest	-
Ending Balance	<u>\$ 28,345.68</u>

Machinery/Equipment Savings

ADVANTAGE COMMUNITY BANK ACCT#6035

Opening Balance	55,637.99
Interest	-
Ending Balance	<u>\$ 55,637.99</u>

Wastewater Treatment Plant Replacement

ADVANTAGE COMMUNITY BANK ACCT #5011

Opening Balance	203,786.43
Interest	129.29
Ending Balance	<u>\$ 203,915.72</u>

Wastewater - Special Redemption

ADVANTAGE COMMUNITY BANK ACCT #5037

Opening Balance	110,679.80
Interest	51.61
Ending Balance	<u>\$ 110,731.41</u>

Wastewater - Collection System Replacement

ADVANTAGE COMMUNITY BANK ACCT #5029

Opening Balance	90,546.88
Interest	42.22
Ending Balance	<u>\$ 90,589.10</u>

Wastewater - Bond Reserve

TIME FEDERAL ACCT #550507888

Opening Balance	99,882.23
Interest	-
Ending Balance	<u>\$ 99,882.23</u>

Wastewater - Sewer Coverage Fund

TIME FEDERAL ACCT #50507953

Opening Balance	41,771.93
Interest	-
Ending Balance	<u>\$ 41,771.93</u>

\$ 546,890.39

Water Utility - Debt Retirement

ADVANTAGE COMMUNITY BANK ACCT #5045

	51,555.47
Interest	21.85
Ending Balance	<u>\$ 51,577.32</u>

Water Utility - Debt Retirement

TIME FEDERAL ACCT #50507776

Opening Balance	44,441.92
Interest	-
Ending Balance	<u>\$ 44,441.92</u>

\$ 139,155.52

Water Utility - Bond Reserve

ADVANTAGE COMMUNITY BANK ACCT #19855

Opening Balance	22,342.35
Interest	-
Ending Balance	<u>\$ 22,342.35</u>

Water Tower Fund - Savings

TIME FEDERAL ACCT #50507900

Opening Balance	20,695.89
Interest	98.04
Ending Balance	<u>\$ 20,793.93</u>

DECEMBER CHECK REPORT

1/10/2020

8:29 AM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 12/01/2019 From Account:
 Thru: 12/31/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53491	12/04/2019	BERG SALES, INC. SUPPLIES/REPAIRS	984.00
53492	12/04/2019	CARDMEMBER SERVICE 10-23-19 THROUGH 11-21-2019	1,482.41
53493	12/04/2019	CENTRAL LAWN & TURF VENTRAC SNOW BLOWER	4,488.00
53493	12/09/2019	CENTRAL LAWN & TURF Manual Check RECLASS	0.00
53494	12/04/2019	COMPUTER TR ASSIGN MORE SPACE TO SERVER	32.50
53495	12/04/2019	CRANE ENGINEERING GEARBOX	9,945.28
53496	12/04/2019	DELTA DENTAL DENTAL INSURANCE DECEMBER	260.18
53497	12/04/2019	ESSENCE OIL CORP OIL	573.95
53498	12/04/2019	FRONTIER TELEPHONE	62.98
53499	12/04/2019	HARTER'S FOX VALLEY DISPOSAL REFUSE	5,282.16
53500	12/04/2019	MARATHON COUNTY TREASURER SAMPLES	48.00
53501	12/04/2019	RACK INDUSTRIAL LLC ICLOUD BACKUP	6.00
53502	12/04/2019	RIB MOUNTAIN GLASS INC WEATHER STRIPPING FOR NORTH ENTRANCE	182.06
53503	12/04/2019	SCHUELLER COMPANY, INC. SUPPLIES	215.42
53504	12/04/2019	SPECTRUM BUSINESS INTERNET	286.34
53505	12/04/2019	STAPLES BUSINESS CREDIT SUPPLIES	57.73
53506	12/04/2019	UNIFIRST CORPORATION UNIFORMS	129.46
53507	12/04/2019	USA BLUEBOOK BOMBER JACKET - LEHMAN, B.	106.06
53508	12/04/2019	WISCONSIN LIFTING SPECIALISTS REPAIRS	79.12

1/10/2020

8:29 AM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 12/01/2019 From Account:
Thru: 12/31/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53509	12/04/2019	WISCONSIN STATE LAB OF HYGIENE TESTING	26.00
53510	12/04/2019	ZARNOTH BRUSH WORKS, INC. GUTTER BROOM	269.00
53511	12/09/2019	BAUMAN, TOM	55.41
	Manual Check	Pay period 01/17/2019 to 11/30/2019	
53512	12/09/2019	BERENS, JOANNE	6.92
	Manual Check	Pay period 01/17/2019 to 11/30/2019	
53513	12/09/2019	BUTT, MICHAEL	1,847.00
	Manual Check	Pay period 12/01/2018 to 11/30/2019	
53514	12/09/2019	GUENTHER, RICHARD	34.63
	Manual Check	Pay period 12/01/2018 to 11/30/2019	
53515	12/09/2019	HALL, RYAN	1,999.38
	Manual Check	Pay period 12/01/2018 to 11/30/2019	
53516	12/09/2019	LEPAK, TERRY	2,948.27
	Manual Check	Pay period 12/05/2018 to 11/30/2019	
53517	12/09/2019	MUELLER, RICKY	55.41
	Manual Check	Pay period 01/17/2019 to 11/30/2019	
53518	12/09/2019	SCHROEDER-SCHUETT, PATRICIA	1,696.93
	Manual Check	Pay period 12/01/2018 to 11/30/2019	
53519	12/09/2019	SCHUELLER, CATHY	2,283.35
	Manual Check	Pay period 12/01/2018 to 11/30/2019	
53520	12/09/2019	STREIT, JONATHAN	1,918.57
	Manual Check	Pay period 12/01/2018 to 11/30/2019	
53521	12/09/2019	VAN DER LEEST, CRAIG	55.41
	Manual Check	Pay period 12/01/2018 to 11/30/2019	
53522	12/09/2019	WERNER, RANDAL	2,234.87
	Manual Check	Pay period 12/01/2018 to 11/30/2019	
53523	12/09/2019	AIRGAS USA, LLC ACETYLENE/ARGON/OXYGEN/ACETYLENE/NITROGE	32.20
53524	12/09/2019	BP FUEL ACCOUNT - NOV 2019	1,327.47
53525	12/09/2019	COMMUNITY CODE SERVICE MILEAGE	183.28
53526	12/09/2019	COMPUTER TR MONTHLY UPDATE	130.00
53527	12/09/2019	COOPER ENGINEERING WWTP FACILITY PLANNING	6,842.50

1/10/2020

8:29 AM

Reprint Check Register - Quick Report - ALL

Page: 3
ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 12/01/2019 From Account:
Thru: 12/31/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53528	12/09/2019	M & L DISTRIBUTORS 3.7# BOLT	10.32
53529	12/09/2019	MARCO TECHNOLOGIES, LLC. NW 7128 COPIES	83.38
53530	12/09/2019	PAUL BUGAR TRUCKING INC FINAL PAYMENT - CRUSHING	25,313.80
53531	12/09/2019	SPECTRUM BUSINESS INTERNET	4.39
53532	12/09/2019	T P PRINTING COMPANY, INC. ADS	92.90
53533	12/09/2019	TESS, WILLIAM 2019 REIMB OF WORK BOOTS	150.00
53533	12/09/2019	TESS, WILLIAM VOID Manual Check	-150.00
53534	12/09/2019	WISCONSIN PUBLIC SERVICE WPS 10/22/2019 - 11/21/2019	8,438.64
53535	12/06/2019	AFLAC DECEMBER	232.56
53535	12/20/2019	AT&T MOBILITY CELLPHONES	332.26
53536	12/20/2019	BAESEMAN'S SHOE & CLOTHING 2019 BOOT REIMBURSEMENT - TESS	160.00
53537	12/20/2019	CBS SQUARED, INC ENGINEERING	254.38
53538	12/20/2019	COMMERCIAL TESTING LABORATORY TESTING	358.75
53539	12/20/2019	COPELAND, TAMARA 2019 TAX REFUND	12.54
53540	12/20/2019	DIETRICH VANDERWAAL, S.C. LEGAL	450.00
53541	12/20/2019	DIGGERS HOTLINE TICKETS	22.50
53542	12/20/2019	EDGAR IGA FOOD CENTER SUPPLIES	67.51
53543	12/20/2019	HEARTLAND COOPERATIVE SUPPLIES	95.23
53544	12/20/2019	HOYT, MARA 2019 TAX REFUND	5.42

1/10/2020

8:29 AM

Reprint Check Register - Quick Report - ALL

Page: 4

ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 12/01/2019 From Account:
 Thru: 12/31/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53545	12/20/2019	MARATHON COUNTY TREASURER 2019 USE OF SHOOTING RANGE/TESTING	258.00
53546	12/20/2019	MONROE TRUCK EQ - MARSHFIELD CURB SHOES	173.58
53547	12/20/2019	STAPLES BUSINESS CREDIT SUPPLIES	142.70
53548	12/20/2019	UNIFIRST CORPORATION UNIFORMS	129.46
53549	12/31/2019	ADAM & BRITTANY HANKE 2019 LATE LOTTERY CREDIT CLAIM	213.05
53550	12/31/2019	CARDMEMBER SERVICE DECEMBER CREDIT CARD	1,373.11
53551	12/31/2019	FROST, JACK 2019 PROPERTY TAX REFUND	1.16
53552	12/31/2019	HEARTLAND COOPERATIVE 2019 TAX REFUND	24.07
53553	12/31/2019	KARLEN, CRAIG 2019 PROPERTY TAX REFUND	4.26
53554	12/31/2019	SOMMERS, JEFF LATE LOTTERY CREDIT CLAIM	213.05
53555	12/31/2019	VILLAGE OF EDGAR REFUND OF MARSHALL T JACOBS 2019 TAXES	4.23
V1272	12/04/2019	BREHM, DOUG Manual Check Pay period 11/16/2019 to 11/29/2019	1,440.18
V1273	12/04/2019	KREMBS, MATTHEW Manual Check Pay period 11/16/2019 to 11/29/2019	402.73
V1274	12/04/2019	LEER, REGINA Manual Check Pay period 11/16/2019 to 11/29/2019	153.67
V1275	12/04/2019	LEHMAN, BART Manual Check Pay period 11/16/2019 to 11/29/2019	1,329.87
V1276	12/04/2019	LOPEZ, JENNIFER Manual Check Pay period 11/16/2019 to 11/29/2019	1,445.57
V1277	12/04/2019	MARVIN, TERESA Manual Check Pay period 11/16/2019 to 11/29/2019	936.05
V1278	12/04/2019	RUDOLPH, NICHOLAS Manual Check Pay period 11/16/2019 to 11/29/2019	112.21
V1279	12/04/2019	STANKOWSKI, JEANETTE Manual Check Pay period 11/16/2019 to 11/29/2019	1,204.55

1/10/2020

8:29 AM

Reprint Check Register - Quick Report - ALL

Page: 5
ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 12/01/2019 From Account:
Thru: 12/31/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1280	12/04/2019	TESS, WILLIAM	1,581.05
	Manual Check	Pay period 11/16/2019 to 11/29/2019	
V1281	12/04/2019	WIGSTADT, ADAM	101.58
	Manual Check	Pay period 11/16/2019 to 11/29/2019	
V1282	12/25/2019	BREHM, DOUG	1,718.82
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
V1283	12/25/2019	KREMBS, MATTHEW	177.66
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
V1284	12/25/2019	LEER, REGINA	230.50
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
V1285	12/25/2019	LEHMAN, BART	1,581.18
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
V1286	12/25/2019	LOPEZ, JENNIFER	1,445.57
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
V1287	12/25/2019	MARVIN, TERESA	940.40
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
V1288	12/25/2019	RUDOLPH, NICHOLAS	24.94
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
V1289	12/25/2019	STANKOWSKI, JEANETTE	1,204.55
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
V1290	12/25/2019	TESS, WILLIAM	1,548.73
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
V1291	12/25/2019	WIGSTADT, ADAM	233.50
	Manual Check	Pay period 11/30/2019 to 12/13/2019	
WIRET	12/18/2019	WISCONSIN RETIREMENT SYSTEM	3,600.87
	Manual Check	DECEMBER RETIREMENT	
ACB-ACH	12/20/2019	ADVANTAGE COMMUNITY BANK - ACH	2.40
	Manual Check	AUTO WITHDRAW	
ACB-ACH	12/18/2019	ADVANTAGE COMMUNITY BANK - ACH	3.10
	Manual Check	PAYROLL	
ACB-ACH	12/31/2019	ADVANTAGE COMMUNITY BANK - ACH	3.10
	Manual Check	PAYROLL 1-1-2020	
ACH-ACB	12/04/2019	ADVANTAGE COMMUNITY BANK - ACH	3.10
	Manual Check	PAYROLL	
WIRETINS	12/10/2019	WISCONSIN RETIREMENT SYSTEM	6,215.90
	Manual Check	INSURANCE - JANUARY 2020	
BUSTAXREG	12/18/2019	STATE OF WISCONSIN DEPT OF REV	10.00
	Manual Check	BUSINESS TAX REGISTRATION	

1/10/2020

8:29 AM

Reprint Check Register - Quick Report - ALL

Page: 6
ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 12/01/2019 From Account:
 Thru: 12/31/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
PAYROL100	12/04/2019	INTERNAL REVENUE SERVICE	2,768.18
	Manual Check	PAYROLL 12-4-2019	
PAYROL101	12/04/2019	STATE OF WISCONSIN DEPT OF REV	532.10
	Manual Check	PAYROLL 12-4-2019	
PAYROL103	12/04/2019	WISCONSIN DEFERRED COMPENSATIO	500.00
	Manual Check	PAYROLL 12-4-2019	
PAYROL270	12/18/2019	INTERNAL REVENUE SERVICE	2,954.59
	Manual Check	PAYROLL 12-18-2019	
PAYROL271	12/18/2019	STATE OF WISCONSIN DEPT OF REV	580.35
	Manual Check	PAYROLL 12-18-2019	
PAYROL272	12/18/2019	WISCONSIN DEFERRED COMPENSATIO	500.00
	Manual Check	PAYROLL 12-18-2019	
PAYROL272	12/18/2019	UNITED HEALTH CARE INS CO	51.82
	Manual Check	VISION	
PAYROL12200	12/09/2019	INTERNAL REVENUE SERVICE	2,507.70
	Manual Check	PAYROLL 12-9-2019	
Grand Total			124,686.02

DECEMBER CREDIT CARD REPORT

1/10/2020

8:30 AM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

CARDMEMBER SERVICE - ADV COM BANK

ALL Checks

Posted From: 12/01/2019 From Account:
 Thru: 12/31/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
1	12/02/2019	BURGER KING	8.40
		Manual Check EE MEAL	
1	12/30/2019	APPLE.COM	52.74
		Manual Check AP - LEHMAN	
2	12/02/2019	ICLOUD BACKUP	0.99
		Manual Check BACKUP	
2	12/30/2019	ICLOUD BACKUP	0.99
		Manual Check MONTHLY BACKUP	
3	12/02/2019	GALL'S, INC.	140.30
		Manual Check CHIEF CLOTHING	
3	12/30/2019	NCL (NORTH CENTRAL REGION	155.64
		Manual Check TESTING	
4	12/02/2019	CREATIVE PRODUCT SOURCING INC	28.00
		Manual Check DARE ITEMS	
4	12/30/2019	HEARTLAND COOPERATIVE	20.47
		Manual Check HEADLAMP BULB	
5	12/02/2019	WISCONSIN CHIEFS OF POLICE ASSOCIATION AND WI	200.00
		Manual Check CONFERENCE REGISTRATION FEE	
5	12/30/2019	WISCONSIN CHIEFS OF POLICE ASSOCIATION AND WI	130.00
		Manual Check 2020 MEMBERSHIP	
6	12/02/2019	AMAZON	28.47
		Manual Check STAMPLS/PENS	
6	12/30/2019	DOLLAR GENERAL CORPORATION	32.95
		Manual Check DARE GRADUATION GIFTS	
7	12/02/2019	FIRESTONE COMPLETE AUTO CARE	592.28
		Manual Check TIRES	
7	12/30/2019	MICROSOFT	168.00
		Manual Check MONTHLY SUBSCRIPTION	
8	12/02/2019	WISCONSIN DNR	45.79
		Manual Check BREHM - WTR LICENSE RENEWAL	
8	12/30/2019	POSTMASTER	550.00
		Manual Check POSTAGE (PROPERTY TAX BILLS/UTILITY BILL	
9	12/02/2019	MARATHON COUNTY REGISTER OF DEEDS	32.50
		Manual Check EASEMENT RECORDING	
9	12/30/2019	SAMS CLUB	17.39
		Manual Check ENVELOPES	
10	12/02/2019	POSTMASTER	55.00
		Manual Check STAMPS	

1/10/2020

8:30 AM

Reprint Check Register - Quick Report - ALL

Page: 2

ACCT

CARDMEMBER SERVICE - ADV COM BANK

ALL Checks

Posted From: 12/01/2019 From Account:
 Thru: 12/31/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
10	12/30/2019	POSTMASTER	110.00
	Manual Check	POSTAGE	
11	12/02/2019	DOLLAR GENERAL CORPORATION	8.18
	Manual Check	OFFICE SUPPLIES	
11	12/30/2019	LEAGUE OF WIS MUNCIIPALIES	37.50
	Manual Check	ELECTED OFFICIAL MANUELS	
12	12/02/2019	DOLLAR GENERAL CORPORATION	6.20
	Manual Check	SUPPLIES	
12	12/30/2019	OFFICE DEPOT - OFFICE MAX	97.43
	Manual Check	YE FORMS (W2/1099)	
13	12/02/2019	GORDON ELECTRIC SUPPLY	253.18
	Manual Check	ELECTRIC CONTROL TIMER	
14	12/02/2019	SPECTRUM BUSINESS	92.83
	Manual Check	INTERNET	
15	12/02/2019	AXON	-9.68
	Manual Check	CREDIT - DISPUTE OF TAX	
16	12/02/2019	ADVANTAGE COMMUNITY BANK	-0.03
	Manual Check	INTEREST REFUND ON DISPUTE	
		Grand Total	2,855.52

DECEMBER JOURNAL ENTRY REPORT

1/10/2020 11:26 AM Reprint Journal Entry Register - Quick Report

Page: 1
ACCT

Accounting Posted From: 12/01/2019 From Account:
Thru: 12/31/2019 Thru Account:

---- Journal Entry ----

Number	Date	Debit	Credit
DOGLIC	12/23/2019	5.00	5.00
TO REC DOG LICENSE PD W/ TAXES			
RECLASS	12/09/2019	428.40	428.40
TO RECLASS MED/SS ENTRY			
INTEREST	12/31/2019	29.76	29.76
TO REC INTEREST			
INTEREST	12/31/2019	365.50	365.50
TO REC INTEREST			
INTEREST	12/31/2019	119.38	119.38
TO REC INTEREST			
PAYROL274	12/18/2019	24.21	24.21
TO ALLOCATE PAYROLL			
2019BUDGET	12/05/2019	40,000.00	40,000.00
TO REC DEPOSIT OF 2019 BUDGET FUNDS			
Grand Total		40,972.25	40,972.25

DECEMBER RECEIPT REPORT

1/10/2020

8:29 AM

Reprint Receipt Register - Quick Report

Page: 1

ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 12/01/2019 From Account:
 Thru: 12/31/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
773	11/27/2019	PARKING CITATION PARKING CITATION #BV002G2CF	55.00
774	12/02/2019	AT&T TOWER RENT TOWER RENT	1,050.00
775	12/02/2019	Utility Receipts - GARBAGE - 12/02/2019	24.26
775	12/02/2019	Utility Receipts - PUBLIC FIRE - 12/02/2019	16.75
775	12/02/2019	Utility Receipts - SEWER - 12/02/2019	70.74
775	12/02/2019	Utility Receipts - WATER - 12/02/2019	43.25
776	12/03/2019	FINGERPRINTING FINGERPRINTING - SOCZKA, DARRELL L	20.00
777	12/03/2019	COPIES/FAXES COPIES/FAXES	4.00
780	12/03/2019	HALL RENTAL HALL RENTAL - KRAUSE, M.	90.00
781	12/04/2019	NOTARY FEE NOTARY FEE - BESIRI, ARBRESHA	5.00
782	12/04/2019	BADGER TITLE SPECIAL ASSESSMENT - INV 963	20.00
783	12/04/2019	NOTARY FEE NOTARY FEE - JACOBS, M.	5.00
784	12/04/2019	FINGERPRINTING FINGERPRINTING - TRAWICKI, J.	20.00
785	12/06/2019	Utility Receipts - GARBAGE - 12/06/2019	45.76
785	12/06/2019	Utility Receipts - PUBLIC FIRE - 12/06/2019	12.48
785	12/06/2019	Utility Receipts - SEWER - 12/06/2019	232.79
785	12/06/2019	Utility Receipts - WATER - 12/06/2019	121.17
786	12/06/2019	AIRRUNNER NETWORKS -LLC. TOWER RENTAL	112.49
787	12/06/2019	EXCAVATION PERMIT EXCAVATION PERMIT - TAK COMMUNICATIONS	35.00
788	12/06/2019	COUNTY LAND & TITLE TRUST SPECIAL ASSESSMENT - INV # 975	20.00
790	12/09/2019	HOFFMAN, ROGER INVOICE 941.03 - DRIVEWAY, CURB & GUTTER	117.11
791	12/09/2019	MJB PROPERTIES OF EDGAR LLC - WEST MOBILE HOME PERMIT FEE	1,077.26

1/10/2020

8:29 AM

Reprint Receipt Register - Quick Report

Page: 2

ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 12/01/2019 From Account:
 Thru: 12/31/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
792	12/09/2019	MJB PROPERTIES OF EDGAR LLC - BROOKLYN MOBILE HOME PERMIT FEE	226.23
793	12/09/2019	MARATHON CO CLERK OF COURTS COURT FINES	55.70
794	12/12/2019	PARKING CITATION PARKING CITATION - ST. GERMAIN, J.	55.00
795	12/10/2019	CAT LICENSE CAT LICENSE FEE - #709	5.00
796	12/10/2019	COPIES/FAXES COPIES/FAXES	2.00
797	12/10/2019	DOG LICENSE DOG LICENSE FEE- TAG #8206	10.00
798	12/10/2019	DOG LICENSE DOG LICENSE - TAG #8207	5.00
800	12/10/2019	TAX COLLECTION BATCH 2	29,218.63
801	12/10/2019	CAT LICENSE CAT LICENSE FEE - TAG #: 710	5.00
802	12/10/2019	DVORAK SANITATION DUMPING FEES	6,712.10
803	12/11/2019	COPIES/FAXES COPIES/FAXES - 1 PG FAX	1.00
804	12/11/2019	TAX COLLECTION BATCH 3	9,899.19
805	12/12/2019	TAX COLLECTION BATCH 4	14,518.96
806	12/13/2019	Utility Receipts - GARBAGE - 12/13/2019	13.75
806	12/13/2019	Utility Receipts - PUBLIC FIRE - 12/13/2019	13.75
806	12/13/2019	Utility Receipts - SEWER - 12/13/2019	13.75
806	12/13/2019	Utility Receipts - WATER - 12/13/2019	13.75
807	12/16/2019	KATHLEEN LEHMAN SALE OF SNOW BLOWER ATTACHMENT	300.00
808	12/16/2019	HAANSTAD, JULIE CURB & GUTTER SPEC ASSESSMENT INV#931	400.00
809	12/16/2019	KRUEGER, SCOTT DOG LICENSE TAG #8209	5.00

1/10/2020

8:29 AM

Reprint Receipt Register - Quick Report

Page: 3
ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 12/01/2019 From Account:
Thru: 12/31/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
810	12/16/2019	CAT LICENSE CAT LICENSE FEE - TAGS #711 & #712	10.00
811	12/16/2019	STEINER SEPTIC SEWER DUMPING FEES	159.06
812	12/16/2019	Utility Receipts - GARBAGE - 12/16/2019	25.25
812	12/16/2019	Utility Receipts - PUBLIC FIRE - 12/16/2019	12.54
812	12/16/2019	Utility Receipts - SEWER - 12/16/2019	320.99
812	12/16/2019	Utility Receipts - WATER - 12/16/2019	116.45
813	12/17/2019	MARATHON COUNTY TREASURER MINNOW POND PARK GRANT	9,757.00
814	12/17/2019	DOG LICENSE DOG LICENSE - TAG #8210	5.00
815	12/17/2019	DOG LICENSE DOG LICENSE - TAGS #8211 & #8212	10.00
816	12/17/2019	COPIES/FAXES COPIES/FAXES	0.25
817	12/16/2019	TAX COLLECTION BATCH 5	42,445.60
818	12/13/2019	TAX COLLECTION BATCH 6	23,520.89
819	12/13/2019	DOG LICENSE DOG LICENSE - IMHOFF, TREVOR #8208	5.00
820	12/17/2019	TAX COLLECTION BATCH 7	23,417.87
821	12/18/2019	DOG LICENSE DOG LICENSE - TAG #8213	5.00
822	12/18/2019	DOG LICENSE DOG LICENSE - TAG #8214	5.00
823	12/18/2019	Utility Receipts - GARBAGE - 12/18/2019	10.02
823	12/18/2019	Utility Receipts - PUBLIC FIRE - 12/18/2019	7.32
823	12/18/2019	Utility Receipts - SEWER - 12/18/2019	19.02
823	12/18/2019	Utility Receipts - WATER - 12/18/2019	11.64
824	12/18/2019	HAHN, RON CURB & GUTTER - INV 942-02	105.47
825	12/18/2019	TAX COLLECTION BATCH 8	41,373.32

1/10/2020

8:29 AM

Reprint Receipt Register - Quick Report

Page: 4

ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 12/01/2019 From Account:
 Thru: 12/31/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
826	12/19/2019	TESS, WILLIAM BOOT REIMBURSEMENT OVER \$150	10.00
827	12/20/2019	DOG LICENSE DOG LICENSE - TAG #8215 & #8216	10.00
828	12/20/2019	DOG LICENSE DOG LICENSE - TAG #: 8217	5.00
829	12/19/2019	TAX COLLECTION BATCH 9	16,309.10
830	12/20/2019	NOTARY FEE NOTARY FEE	5.00
831	12/20/2019	BAYERL, BEN 2019 THOMAS HILL RD PROJECT INV# 945	9,043.20
832	12/20/2019	TAX COLLECTION BATCH 10	26,023.18
833	12/23/2019	EDGAR AUTO WASH CURB & GUTTER - INVOICE 947	2,421.36
834	12/23/2019	MARATHON COUNTY TREASURER ED BRANCH EXPENSE - INV 976	4,105.86
835	12/23/2019	NSIGHTTEL WIRELESS, LLC DBA CELLCOM TOWER RENTAL FEE	300.00
836	12/23/2019	ZABLER'S SEPTIC LLC. DUMPING FEES	889.29
837	12/23/2019	LEGENDS TITLE SERVICES LLC SPECIAL ASSESSMENT - INV #978	40.00
839	12/23/2019	TAX COLLECTION BATCH 11	214,287.16
840	12/23/2019	COPIES/FAXES COPIES/FAXES	1.00
841	12/24/2019	Utility Receipts - PUBLIC FIRE - 12/24/2019	1,333.34
841	12/24/2019	Utility Receipts - SEWER - 12/24/2019	1,333.33
841	12/24/2019	Utility Receipts - WATER - 12/24/2019	1,333.33
842	12/24/2019	TAX COLLECTION BATCH 12	8,251.67
843	12/26/2019	DOG LICENSE DOG LICENSE - TAG #8219	5.00
844	12/26/2019	DOG LICENSE DOG LICENSE - TAG #: 8220 & 8221	10.00

1/10/2020

8:29 AM

Reprint Receipt Register - Quick Report

Page: 5

ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 12/01/2019 From Account:
 Thru: 12/31/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
845	12/26/2019	Utility Receipts - GARBAGE - 12/26/2019	60.60
845	12/26/2019	Utility Receipts - PUBLIC FIRE - 12/26/2019	15.04
845	12/26/2019	Utility Receipts - SEWER - 12/26/2019	340.20
845	12/26/2019	Utility Receipts - WATER - 12/26/2019	151.16
846	12/27/2019	SCHAFFER, JOHN THOMAS HILL RD INV 944-02	130.66
848	12/27/2019	CAT LICENSE CAT LICENSE - TAGS #: 813, 814, 815	15.00
849	12/27/2019	Utility Receipts - GARBAGE - 12/27/2019	40.71
849	12/27/2019	Utility Receipts - PUBLIC FIRE - 12/27/2019	7.52
849	12/27/2019	Utility Receipts - SEWER - 12/27/2019	210.21
849	12/27/2019	Utility Receipts - WATER - 12/27/2019	98.04
850	12/30/2019	DOG LICENSE DOG LICENSE - TAG #8222	5.00
851	12/27/2019	TAX COLLECTION BATCH 13	49,726.01
852	12/26/2019	TAX COLLECTION BATCH 12	53,900.99
853	12/30/2019	DOG LICENSE DOG LICENSE - TAG #: 8223	5.00
854	12/30/2019	DOG LICENSE DOG LICENSE - TAG #: 8224	5.00
855	12/30/2019	DOG LICENSE DOG LICENSE - TAG #: 8225	5.00
856	12/30/2019	HOFFMAN, ROGER THOMAS HILL RD PROJECT - INV 941-04	117.11
857	12/30/2019	Utility Receipts - SEWER - 12/30/2019	25.00
858	12/31/2019	DOG LICENSE DOG LICENSE - TAG #8226	5.00
859	12/31/2019	DOG LICENSE DOG LICENSE - TAG #: 8227	5.00
860	12/31/2019	DOG LICENSE DOG LICENSE - TAG #: 8228 & #8229	10.00
868	12/31/2019	TAX COLLECTION BATCH 15	60,006.53

1/10/2020

8:29 AM

Reprint Receipt Register - Quick Report

Page: 6
ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 12/01/2019 From Account:
Thru: 12/31/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
870	12/30/2019	TAX COLLECTION BATCH 14	143,488.05
AUTOWD	12/20/2019	Utility Receipts - GARBAGE - 12/20/2019	96.78
AUTOWD	12/20/2019	Utility Receipts - PUBLIC FIRE - 12/20/2019	89.94
AUTOWD	12/20/2019	Utility Receipts - SEWER - 12/20/2019	144.80
AUTOWD	12/20/2019	Utility Receipts - WATER - 12/20/2019	116.48
BATCH1	12/09/2019	TAX COLLECTION BATCH 1	4,941.02
GOVPAY	12/19/2019	Utility Receipts - GARBAGE - 12/19/2019	14.48
GOVPAY	12/19/2019	Utility Receipts - PUBLIC FIRE - 12/19/2019	3.59
GOVPAY	12/19/2019	Utility Receipts - SEWER - 12/19/2019	59.00
GOVPAY	12/19/2019	Utility Receipts - WATER - 12/19/2019	31.06
Grand Total			805,601.36



VILLAGE OF EDGAR

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EST. 1898

Regular Board of Trustees Meeting Agenda Monday, January 13, 2020 8:00 PM Edgar Village Hall

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes
 - a. Special Board Meeting – December 4, 2019 [Page 25](#)
 - b. License and Building Committee – December 9, 2019 [Page 26](#)
 - c. Streets and Recycling Committee – December 9, 2019 [Page 27](#)
 - d. Water and Sewer Committee – December 9, 2019 [Page 28](#)
 - e. Finance Committee – December 9, 2019 [Page 29-30](#)
 - f. Regular Board of Trustees – December 9, 2019 [Page 31-33](#)
5. Approval of Agenda
6. Public Comments. Persons wishing to speak to the Village Board will be granted five minutes to express their concerns. No formal action will be taken by the Village Board on concerns expressed at this time. If the matter is on this agenda for consideration, action may be taken during the meeting. If it does not appear on this agenda, the matter may be referred to a committee for consideration and brought back to the Village Board at a future date

Announcements:

- The Village of Edgar again received the Tree City USA designation
- The 621 Case End Loader was sold on high bid for \$25,600 to Swiderski Equipment
- The new Wastewater Permit for 2020-2025 was received
- The Village received a donation in the amount of \$8,500 from Shortner Family Trust
- New Edgar Library Hours beginning January 12, 2020
 - Monday 1:00 pm – 7:00 pm
 - Tuesday 10:00am – 4:00 pm
 - Wednesday 1:00 pm – 7:00 pm
 - Thursday 10:00 am – 4:00 pm
 - Friday 10:00 am – 4:00 pm
 - Saturday 10:00 am – 2:00 pm
- Special Board meeting, Wednesday, January 15, 2020 – 6:00 pm Final Codification meeting

7. Discussion with Edgar Baseball Association to discuss wiring for score board on field 3
8. Discussion and possible action on accepting the recommendation from the License/Building/Safety/Zoning Committee to permit the “Drive your snowmobile to school” day as requested by the Edgar High School
9. Discussion and possible action on accepting the recommendation from the License/Building/Safety Zoning on part-time Officer staffing for 2020
10. Discussion and possible action on accepting the recommendation from the License/Building/Safety Zoning on the renegotiation of the AT&T Tower Lease at the water tower site
11. Discussion and possible action on accepting the recommendation from the Finance Committee on the handling of salaried employees for the 2020 year with 27 pay periods versus the normal 26 pay periods
12. Discussion and possible action on accepting the recommendation from the Finance Committee of the 2020 Agreement – Fire Protection and Emergency Medical Service – Village of Edgar and Edgar Volunteer Fire Department 2020 Rate = \$18,756.41 (2019 Rate = \$16,444.76 & 2018 rate = \$15,426.76) [Page 4](#)
13. Discussion and possible action on accepting the recommendation from the Finance Committee to approve the December 2019 financial activity [Page 5-22](#)
14. Update on error/correction in tax parcel classification related to TID District 1 and TID District 3
15. Motion to convene into closed session under exemptions provided in Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing Employee Performance regarding received complaints
 - a. Roll call
16. Motion to move to open session
17. Discussion and possible action on items, if any, from closed session
18. Adjournment

Terry Lepak
Village President

Jennifer Lopez
Village Administrator/Clerk

Village of Edgar
Special Board of Trustees Meeting Minutes
December 4, 2019
Edgar Village Hall

Call to Order – Roll Call: The Special Board of Trustees Meeting was called to order by President Lepak at 6:18 p.m. Trustees Hall, Butt, and Schueller were present. Streit, Werner, and Schroeder Schuett – absent.

Guests: Attorney Alan Harvey, Community Code, Chief Jeanette Stankowski, Edgar Police Department, and Village Administrator Lopez

Pledge of Allegiance was led by President Lepak.

Approval of Agenda: Motion Schueller/Butt to approve the agenda as presented. All ayes. Motion carried.

Discussion on Codification updates with Attorney Alan J. Harvey. Attorney Alan J. Harvey gave a brief overview of Title 5 – Public Safety, Title 6 – Public Works, and Title 12 – Parks and Navigable Waters. It was stated there were several changes to the Fire Protection and Emergency Management sections. Fire Chief Wagner was sent the entire section for his review and suggestions. The Public Works section was also shared with the Edgar Village Crew for their review and suggestions. Discussion was held on the timeline of the Special Assessment process for the curb/gutter and sidewalk. It was felt that the current 80/20 split of costs would remain for the curb/gutter and sidewalk and the Ordinance allows the Village to designate when and where sidewalk will be added/removed or replaced. The new Ordinance has detailed language regarding what can happen in the Village right-of-way, in addition to the current excavational permit regulations. The Park and Navigable Water language was similar to the last version of the code. New language was added to determine naming rights and new language was suggested to regulate the use of the Village Hall to religious organizations.

The next, and final meeting was scheduled for January 15, 2020 at 6:00 pm.

Adjournment: Motioned by Schueller/Hall to adjourn. All ayes. Motion carried. Meeting adjourned at 8:00 p.m.

Terry Lepak
President

Jennifer Lopez
Village Administrator

Village of Edgar
License/Building/Safety/Zoning Committee Meeting
December 9, 2019
Edgar Village Hall

Call to Order – Roll Call: The License/Building/Safety/Zoning Committee was called to order by Chairperson Butt at 7:00 p.m. Members Lepak, Streit, Schroeder-Schuett, and Werner were present.

Guests: Trustee Hall, Trustee Schueller, Administrator Lopez, Gerry Newman, and Chief Stankowski

Approve Agenda: Motion by Lepak/Werner to approve the agenda. All ayes. Motion carried.

Police Department Update: The monthly activity report was provided. The 2020 WPLF Mid-Winter Training Conference will be held at the Kalahari Resort in Wisconsin Dells in February. The second TRAC's software update was done on December 2, 2019. The K9 unit will provide a demonstration to the DARE kids. Shop with a Cop was held at Walmart this past weekend. Thank you cards were sent to all the DARE donors. It was questioned what is entailed in a Business Security Check, Chief Stankowski stated the officers drive by the property and physically check the doors. It was stated that the Edgar business key holder list has been shared with Marathon County.

Operator License: Motion Lepak/Werner to recommend to the Village Board approval of the Operator's License for Stephanie M. Aide (Dollar General, License #2019-57) and Patricia M. Schwartz (Dollar General #2019-58). All ayes. Motion carried.

Marathon County Task Force Grant: Chief Stankowski stated that some of the information on the grant is sensitive. The Village has participated in this program since at least 2009. The State reviews statistics and determines what the grant will focus on. In the past a camera system and radar were purchased with the grant money. Chief Stankowski was hoping to utilize this grant money on additional officer training. It was stated that vehicle contact every 45 minutes seems excessive in a small town. Chief Stankowski stated that the contact is still based on officer discretion and several grants have been submitted with less contact. Edgar Police Department has never been sited for not meeting the State quota. Motion Lepak/Werner to continue with the Marathon County Task Force Grant. Motion failed 3:4 (Hall, Streit, Butt, Schroeder-Schuett)

Adjournment: Motion by Lepak/Schroeder-Schuett to adjourn. All ayes. Motion carried. Meeting adjourned at 7:17 p.m.

Mike Butt
Chairperson

Jennifer Lopez
Village Administrator/Clerk

Village of Edgar
Streets and Recycling Committee Meeting Minutes
December 9, 2019
Edgar Village Hall

Call to Order – Roll Call: The Streets and Recycling Committee were called to order by Chairperson Streit at 7:17 p.m. Members: Lepak, Schueller, Butt, and Werner were present.

Guests: Trustee Hall, Trustee Schroeder-Schuett, Administrator Lopez, Chief Stankowski, Gerry Newman, and Peter Weinschenk– Record Review

Approve Agenda: Motion by Schueller/Werner to approve the agenda. All ayes. Motion carried.

Agricultural Land Rent: Motion Lepak/Schuler to approve the high bid of \$900/year to Tom Szymanski for the rent of the Village Agricultural Land. All ayes. Motion carried.

Purchase of Fabick Caterpillar Wheel Loader: Motion Lepak/Schuller to recommend to the Village Board the purchase of a 2019 Fabick Caterpillar Wheel Loader at a price of \$145,200. All ayes. Motion carried.

Sale of 621 Case End Loader: Motion Lepak/Butt to recommend to the Village Board to sell the 621 Case End Loader on sealed bid stating the Village has the right to accept or reject any or all bids. The Village will also obtain a trade-in value from Fabick and will take the highest of the prices received. All ayes. Motion carried.

Sale of the Ventrac Snow Blower Attachment on sealed bid: Motion Lepak/Schuller to recommend to the Village Board to sell the Ventrac Snow Blower attachment for \$300 (less than the originally approved minimum bid). All Ayes. Motion carried

Adjournment: Motion by Schueller/Butt to adjourn. All ayes. Motion carried. Meeting adjourned at 7:30 p.m.

Jon Streit
Chairperson

Jennifer Lopez
Administrator/Clerk

Village of Edgar
Water and Sewer Committee
December 9, 2019
Edgar Village Hall

Call to Order – Roll Call: The Water and Sewer Committee was called to order by Chairperson Werner at 7:30 p.m. Members Lepak, Schueller, Butt and Hall were present.

Guests: Trustee Streit, Trustee Schroeder-Schuett, Administrator Jennifer Lopez, Gerry Newman, Chief Stankowski and Peter Weinschenk– Record Review

Approve Agenda: Motion by Schueller/Hall to approve the agenda. All ayes. Motion carried.

Update of meeting with Cooper Engineering Waste-Water Treatment Facility Study and 2020 Wastewater Discharge Permit: It was stated that the Facility Study update is nearing completion and is expected to be ready for DNR submittal in January 2020. It was explained that Strand detailed each process of the plant and indicated any changes that would need to be made during the meeting. The plant will be designed so that the Operator will have the ability to monitor the progress of the treatment and will be able to retreat/reroute the waste as necessary in the plant allowing for enhanced treatment, if needed. The plant capacity can be able to be expanded to accommodate additional haulers if needed. At this time the plans have not been reviewed by the electrical engineer, but the cost estimate is around \$2 million dollars. With the additional Thomas Hill lift station and software need, we are still hopeful to be around the \$3 million dollar price range. It was stated that with the approval of the Multi Discharge Variance, the first time the Village might have to purchase credits will be for the 2024, payable in 2025. It was stated there are some new options of chemicals that are proving to be successful for treating Phosphorus.

Adjournment: Motion by Schueller/Butt to adjourn. All ayes. Motion carried. Meeting adjourned at 7:42 p.m.

Randy Werner
Chairperson

Jennifer Lopez
Village Administrator/Clerk

Village of Edgar
Finance Committee Minutes
December 9, 2019
Edgar Village Hall

Call to Order – Roll Call: The Finance Committee was called to order by Chairperson Schueller at 7:42 p.m. Members Lepak, Hall, Schroeder-Schuett, and Streit were present.

Guests: Trustee Werner, Trustee Butt, Administrator Lopez, Gerry Newman, Chief Stankowski and Peter Weinschenk– Record Review

Agenda: Motion by Streit/Lepak to approve the agenda. All ayes. Motion carried.

Roll-over of 2019 Budget Funds: Motion Streit/Hall to recommend to the Village Board approval of the 2019 Budget roll-overs as presented.

- \$11,700 – Police Department Capital Outlay for Superior upgrade
- \$ 6,000 – Streets – Capital Outlay
- \$12,000 – Parks (must purchase playground equipment for Marathon Co grant)

All ayes. Motion carried.

Final Payment – Paul Bugar Trucking: Motion Streit/Hall to recommend to the Village Board to approve the final payment to Paul Bugar Trucking, Inc in the amount of \$25,313.80 out of the remaining 2019 budget funds. It was stated that this amount is less the original invoice amount by \$853.45 for the purchase of a magnet to remove the metal from the crushed material. All ayes. Motion carried.

Resolution 2019-7 Resolution Establishing 2020 Village of Edgar Annual Employee Compensation Amounts: Motion Streit/Lepak to recommend to the Village Board to approve Resolution 2019-7 Resolution Establishing 2020 Village of Edgar Annual Employee Compensation Amounts. All ayes. Motion carried.

Seasonal gifts for Employees: Motion Lepak/Hall to recommend to the Village Board the approval of employee gifts in the amount of \$40 to IGA or R-Store. All Ayes. Motion carried.

2020 Insurance Renewal: Motion Lepak/Schroeder-Schuett to recommend to the Village Board the approval of the 2020 Insurance Renewal with Boehm Insurance in the amount of \$35,610 (a \$1,169 annual increase from 2019). All ayes. Motion carried.

CDBG Housing RLF Program: Motion Lepak/Streit to recommend to the Village Board to not discontinue the Edgar CDBG Housing RLF Program. Currently the Village has \$105,374.59 in cash and \$72,771.80 in loans receivable. All ayes. Motion carried.

Financial Activity: The financial activity for November 2019 was reviewed. Motion by Streit/Lepak to recommend to the Village Board approval of the November 2019 financial activity. All ayes. Motion carried.

Adjournment: Motion by Streit/Lepak to adjourn. All ayes. Motion carried. Meeting adjourned at 8:00 p.m.

Cathy Schueller
Chairperson

Jennifer Lopez
Administrator

Village of Edgar
Regular Board of Trustees Meeting Minutes
December 09, 2019
Edgar Village Hall

Call to Order/ Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 8:00 p.m. Trustees Schueller, Werner, Hall, Schroeder-Schuett, Butt and Streit present.

Guests: Administrator Lopez, Chief Stankowski, Gerry Newman and Peter Weinschenk– Record Review

Pledge of Allegiance was led by President Lepak.

Agenda approval: Motion Schueller/Schroeder-Schuett to approve the agenda as presented. All ayes. Motion carried.

Minutes: Motion by Schueller/Streit to approve the minutes as presented. All ayes. Motion carried.

- Finance Committee – November 11, 2019
- License and Building Committee – November 11, 2019
- Streets and Recycling Committee – November 11, 2019
- Regular Board of Trustees – November 11, 2019
- Personnel Committee – November 11, 2019
- Special Board Meeting – December 4, 2019

Public Comments: Resident Geraldine Newman stated there is a large pothole in the south driveway of the Catholic Church parking lot.

Announcements:

- Office closed for Christmas– afternoon of December 24th and all-day December 25, 2019
- Office closed for New Years– afternoon of December 31st and all-day January 1, 2020
- Edgar School Referendum – Election date – February 18, 2020
- Village Caucus will be held January 13, 2020 for the April 7, 2020 Spring Election (Notice of Non-Candidacy due January 3, 2020 5:00 pm)
- Special Board meeting for Codification – January 15, 2020 - 6:00 pm
- Property Tax rate comparison

Operator Licenses: Motion Butt/Schueller to accept the recommendation from the License/Building/Safety/Zoning Committee and approve the operators license for Stephanie M. Aide (Dollar General, License #2019-57) and Patricia M. Schwartz (Dollar General #2019-58). All ayes. Motion carried.

Marathon County Task Force Grant: Chief Stankowski expressed concerns expressed her concern for the Village Board to turn down grant funds that can be used for anything in the Department. In

the past two years the Village received over \$2,000. Motion Schueller/Butt to continue to participate in the Marathon County Task Force Grant. Motion carried 5:2 (Hall, Streit)

Agricultural Land Rent: Motion Schueller/Streit to accept the recommendation from the Streets and Recycling Committee and approve the high bid of \$900/year to Tom Szymanski for the rent of the Village Agricultural Land. All ayes. Motion carried.

Purchase of Fabick Caterpillar Wheel Loader: Motion Streit/Schueller to accept the recommendation from the Streets and Recycling Committee and purchase a 2019 Fabick Caterpillar Wheel Loader at a price of \$145,200. All ayes. Motion carried.

Sale of 621 Case End Loader: Motion Streit/Schueller to accept the recommendation from the Streets and Recycling Committee to sell the 621 Case End Loader on sealed bid stating the Village has the right to accept or reject any or all bids with bids to be received by 4:00 p.m. on December 27, 2019. The Village will also obtain a trade-in value from Fabick and will take the highest of the prices received. All ayes. Motion carried.

Sale of the Ventrac Snow Blower Attachment on sealed bid: Motion Lepak/Schuller to accept the recommendation from the Streets and Recycling Committee to sell the Ventrac Snow Blower attachment for \$300 (less than the originally approved minimum bid). All Ayes. Motion carried.

Roll-over of 2019 Budget Funds: Motion Schueller/Hall to accept the recommendation from the Finance Committee and approve the 2019 Budget roll-overs as presented.

- \$11,700 – Police Department Capital Outlay for Superior upgrade
- \$ 6,000 – Streets – Capital Outlay
- \$12,000 – Parks (must purchase playground equipment for Marathon Co grant)

All ayes. Motion carried.

Final Payment – Paul Bugar Trucking: Motion Schueller/Schroeder-Schuett to accept the recommendation from the Finance Committee and approve the final payment to Paul Bugar Trucking, Inc in the amount of \$25,313.80 out of the remaining 2019 budget funds. It was stated that this amount is less the original invoice amount by \$853.45 for the purchase of a magnet to remove the metal from the crushed material. All ayes. Motion carried

Resolution 2019-7 Resolution Establishing 2020 Village of Edgar Annual Employee Compensation Amounts: Motion Schueller/Schroeder-Schuett to accept the recommendation from the Finance Committee and approve Resolution 2019-7 Resolution Establishing 2020 Village of Edgar Annual Employee Compensation Amounts. All ayes. Motion carried.

Seasonal gifts for Employees: Motion Schueller/Hall to accept the recommendation from the Finance Committee and approve employee gifts in the amount of \$40 to IGA or R-Store. All Ayes. Motion carried.

2020 Insurance Renewal: Motion Schueller/Streit to accept the recommendation from the Finance Committee and approve the 2020 Insurance Renewal with Boehm Insurance in the amount of \$35,610 (a \$1,169 annual increase from 2019). All ayes. Motion carried.

CDBG Housing RLF Program: Motion Streit/Hall to accept the recommendation from the Finance Committee and not discontinue the Edgar CDBG Housing RLF Program. Currently the Village has \$105,374.59 in cash and \$72,771.80 in loans receivable. All ayes. Motion carried.

Financial Activity: The financial activity for November 2019 was reviewed. Motion by Schroeder-Schuett/Hall to accept the recommendation of the Finance Committee and approve the November 2019 financial activity. All ayes. Motion carried.

Adjournment: Motioned by Hall/Schueller to adjourn. All ayes. Motioned carried. Meeting adjourned at 8:22 p.m.

Terry Lepak
President

Jennifer Lopez
Administrator/Clerk