



VILLAGE OF EDGAR

224 S. Third Avenue
P.O. Box 67
Edgar, Wisconsin 54426
Ph. (715) 352-2891
www.vil.edgar.wi.us



EST. 1898

License/Building/Safety/Zoning Committee Meeting Agenda Monday, March 09, 2020 7:00 PM Edgar Village Hall

Members: Butt, Lepak, Schroeder Schuett, Streit & Werner

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board to approve an annual operator's liquor license for Operator's License for Elizabeth Wood-Schmidt (GPM South East LLC, dba R-Store #4491), License #2019-60)
4. Update on Police Department from Lieutenant Knoeck

5. Listing of Building Permits:

Permit Date	Permit Number	Property Owner		Property Address	Reason for permit - work	Parecl ID	Permit Value	Classification
		Last Name	First Name					
01/15/20	2020-01	Hall	Delmar & Christele	224 W Beech St	Bathroom Remodel	12128041241138	unknown	Residential
01/27/20	2020-02	Green Tree Construction Inc.		1021 Edgewood Ave	New Home Construction	12128050640009	175000	Residential
01/27/20	2020-03	Green Tree Construction Inc.		1013 Edgewood Ave	New Home Construction	12128050640010	175000	Residential
01/31/20	2020-04	Green Tree Construction Inc.		933 Edgewood Ave	New Home Construction	12128050640012	197000	Residential
02/19/20	2020-05	Montoya	Santos	308 W Redwood Ave, #B	Remodel a bedroom	12128041241126	2500	Residential
02/20/20	2020-06	Wilkinson	Kory & Kelsey	316 N 3rd Ave	Remodel a bathroom	12128050721007		Residential
02/20/20	2020-07	Dollar General		110 Stencil Ave	Rooftop RTU replacment HVAC	12128050639978	18400	Commercial
03/02/20	2020-08	Karcher	David & Barbara	1029 Edgewood Ave	New Home Construction	12128050640008	210000	Residential

6. Adjournment

Mike Butt, Chairperson

Jennifer Lopez, Village Administrator/Clerk



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EST. 1898

Streets and Recycling Committee Meeting
Monday, March 9, 2020
7:10 PM
Edgar Village Hall

Members: Streit, Butt, Lepak, Schueller & Werner

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board to accept the bid on the Royal/Gumaer Street construction project – Francis Melvin, Inc - \$222,662.20 **Page 3**
4. Discussion and possible recommendation to the Village Board to approve Resolution 2020-1 *Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to State Statute 66.0703* **Page 4**
5. Discussion and possible recommendation to the Village Board to allow Greg Heiden to install a sidewalk on the South side of his building at 204 S 3rd Street (to the Village Hall parking lot pavement) pending his receipt of State approved plans
6. Adjournment

Jon Streit
 Chairperson

Jennifer Lopez
 Village Administrator



Bids Received / EDGAR 18003
 Royal Avenue and Gumaer Street Improvements
 Village of Edgar
 2:00 p.m., Thursday, March 5, 2020

Contractor	Bid Bond	Add #1	Base Bid
Francis Melvin, Inc.	✓	✓	\$ 222,662.20
Haas Sons, Inc.	✓	✓	\$ 248,877.45
Steen Construction, Inc.			Ø
Switlick & Sons, Inc.	✓	✓	\$ 229,288.88

**RESOLUTION 1-2020
PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS
UNDER MUNICIPAL POLICE POWER PURSUANT TO §66.0703.STATS.**

RESOLVED, by the Board of Trustees of the Village of Edgar, Wisconsin:

- 1. The Board of Trustees hereby declares its intention to exercise its police power under §66.0703, Stats., to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvements:

2020 Street Improvements Royal/Gumaer
Installation of curb and gutter, and driveway aprons.

- 2. The property to be assessed lies within the following described assessment district:

All property West of Highway H on Royal Avenue to the cul-de-sac and all property from the intersection of Royal Avenue and Gumaer Street north ending at the intersection of Gumaer Street and Thomas Street

- 3. The total amount assessed against the properties in the described assessment district shall not exceed 100% of the cost of the new curb and gutter and driveway aprons.
- 4. The Board of Trustees determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
- 5. The municipal engineer shall prepare a report which shall consist of:
 - a. Location plan for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. Schedule of proposed assessments.
- 6. When the report is completed, the municipal engineer shall file a copy of the report with the municipal clerk for public inspection and, if state property is to be assessed, shall mail a copy of the report to the responsible state agency and, for assessments of \$50,000 or more, to the Wisconsin state building commission.
- 7. Upon receiving the report of the responsible officer or body, the clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, (including a small map thereof,) the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a class 1 notice under ch. 985, Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.
- 8. The hearing shall be held in the Village Hall at 244 S 3rd Avenue, Edgar, WI in accordance with §66.0703, Stats.
- 9. The assessment against any parcel may be paid in cash or in annual installments the number of which shall be determined at the public hearing on the proposed assessments.

Date adopted: _____

Signed

Terry Lepak, Village President

Attest

Jennifer Lopez, Village Administrator



VILLAGE OF EDGAR

224 S. Third Avenue
 P.O. Box 67
 Edgar, Wisconsin 54426
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EST. 1898

Water and Sewer Committee Meeting
Monday, March 9, 2020
7:30 PM
Edgar Village Hall

Members: Werner, Butt, Lepak, Hall & Schueller

1. Call to Order – Roll Call
2. Agenda approval
3. Discussion and possible recommendation to the Village Board to approve the contract with Cooper Engineering – Rural Development Funding Application and Assistance \$35,000 – contingent upon obtaining project funding
4. Discussion and possible recommendation to the Village Board to approve the contract with Cooper Engineering – Design and Construction Related Engineering Services \$660,000 – contingent upon obtaining project funding
5. Discussion and possible recommendation to the Village Board to combine the following bank accounts

• Water Utility – Debt Retirement	\$51,619.64
• Water Utility – Debt Retirement	\$44,654.75
• Water Utility – Bond Reserve	<u>\$22,342.35</u>
	\$118,616.74

And re-title account to

• Water Utility – Cap Replacement Acct	\$118,616.74
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6. Discussion and possible recommendation to the Village Board to approve the purchase of a water van in an amount up to \$11,000 (utilizing funds from the Water Utility account above in item #5)
7. Adjournment

Randy Werner
 Chairperson

Jennifer Lopez
 Village Administrator/Clerk



VILLAGE OF EDGAR

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EST. 1898

Finance Committee Meeting

Monday, March 9, 2020

7:45 PM

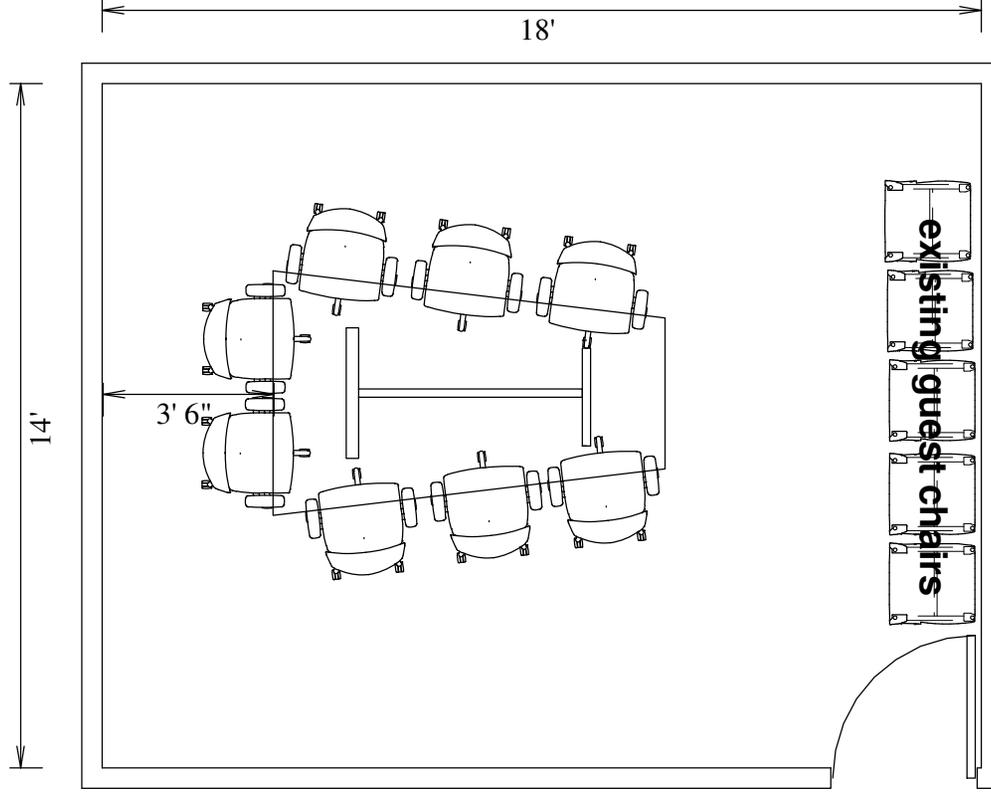
Edgar Village Hall

Members: Schueller, Lepak, Hall, Schroeder Schuett & Streit

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board the purchase of a new table and chairs for the Village Hall board room **Page 7 - 8**
4. Discussion and possible recommendation of advertising for part-time limited term summer help **Page 9**
5. Discussion and possible recommendation to the Village Board on the February 2020 financial activity **Page 10-26**
6. Adjournment

Cathy Schueller
 Chairperson

Jennifer Lopez
 Village Treasurer/Clerk



Eau Claire Business Interiors
2224 Mercantile Drive
Eau Claire, WI

City of Edgar
City Hall Board Room
Edgar, WI

Option 2
Plan View
1/4" = 1'-0"

02.05.20

A2

**QUOTATION**

QUOTE # 20-0206BH

2/6/2020

PROPOSAL FOR:

Jennifer Lopez
 Village of Edgar
 224 S. Third Ave.
 Edgar, WI 54426
 715.352.2891

INSTALL AT:

Jennifer Lopez
 Village of Edgar
 224 S. Third Ave.
 Edgar, WI 54426
 715.352.2891

Qty	Part Number	Part Description	List	Sell	Ext Sell
1	Delivery	Deliver and assemble all furniture	\$320.00	\$320.00	\$320.00
1	Conf. Table	Custom Communication Conf. Table	\$1,400.00	\$714.29	\$714.29
	<i>Legs</i>	<i>Laminate panel end legs</i>			
	<i>Laminate</i>	<i>Any standard laminate</i>			
8	CBW-MHANO	LyricTask Basic Synchro Chair Mesh, High Back, Armless	\$717.00	\$317.00	\$2,536.00
	<i>.BLK</i>	<i>Black</i>			
	<i>.BLK</i>	<i>Black</i>			
	<i>.N</i>	<i>No Lumbar</i>			
	<i>.2</i>	<i>Standard cylinder</i>			
	<i>.H</i>	<i>Black Hard Tread</i>			
	<i>~</i>	<i>Undecided MESH Option</i>			
	<i>\$(1)</i>	<i>GRD 1 UPH</i>			
	<i>~</i>	<i>Undecided FABRIC Option</i>			
	<i>.N</i>	<i>No Headrest</i>			
CUSTOMER PURCHASE PRICE PLUS APPLICABLE TAXES:			\$7,456.00		\$3,570.29

CUSTOMER SIGNATURE: _____

DATE: _____

PLEASE PRINT NAME: _____

PO #: _____

Brenda Hanson**Eau Claire Business Interiors**

2224 Mercantile Dr. Eau Claire, WI 54703

Phone: 715.833.2300 Fax: 715.833.2180 Cellular: 956-357-8551

Brendalhanson@att.net

2/6/2020

12:22:41PM

Page 1 of 2

SUMMER HELP

The Village of Edgar is accepting applications for (2) limited term temporary **part-time** summer help positions to assist the village in the street, wastewater, parks and water department or where needed. Applicants must be 16 years of age, have a valid driver's license and lift 50 lbs. The expected start date is mid-May.

Application forms are available at www.vil.edgar.wi.us or at the village hall office. Mail to: PO Box 67, Edgar, WI 54426.

Application deadline is March 29, 2019.

68053

Village of Edgar
Monthly Financial Report
 February 29, 2020

Cash - Pooled Cash

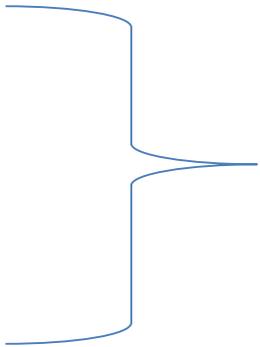
ADVANTAGE COMMUNITY BANK ACCT #3201

Per Bank

Bank Ending Balance per Statement	329,726.81
Deposit In Transit	-
Current Month Outstanding Checks	(20,996.47)
Ending Balance	<u><u>\$ 308,730.34</u></u>

Per General Ledger (Books)

Beging General Ledger Balance	688,427.58
Total Monthly Receipts	52,283.69
Total Monthly Disbursments	431,980.93
Ending Balance	<u><u>\$ 308,730.34</u></u>



- in balance

Allocation of Funds

General Fund	598,665.26
Community Dev Block Grant	(33.50)
TIF 1 & 3	429,513.87
TIF 4	(446,016.92)
Sewer Utility	(148,294.29)
Water Utility	(125,104.08)
	<u><u>\$ 308,730.34</u></u>

CDBG - Money Market Ckg (new)

Opening Balance	
Deposit	105,423.72
Interest	95.17
Ending Balance	<u>\$ 105,518.89</u>

CDBG Fund

ADVANTAGE COMMUNITY BANK ACCT #5361

Opening Balance	1.00
Interest	-
Ending Balance	<u>\$ 1.00</u>

Police Vehicle Replacement Fund

ADVANTAGE COMMUNITY BANK ACCT #9250

Opening Balance	31,554.87
Interest	19.53
Ending Balance	<u>\$ 31,574.40</u>

Park Fund - Savings

TIME FEDERAL ACCT #552059

Opening Balance	36,845.68
Interest	36.83
Ending Balance	<u>\$ 36,882.51</u>

Machinery/Equipment Savings

ADVANTAGE COMMUNITY BANK ACCT#6035

Opening Balance	55,661.57
Interest	22.07
Ending Balance	<u>\$ 55,683.64</u>

Wastewater Treatment Plant Replacement

ADVANTAGE COMMUNITY BANK ACCT #5011

Opening Balance	204,045.09
Interest	121.10
Ending Balance	<u>\$ 204,166.19</u>

Wastewater - Special Redemption

ADVANTAGE COMMUNITY BANK ACCT #5037

Opening Balance	110,783.04
Interest	48.32
Ending Balance	<u>\$ 110,831.36</u>

Wastewater - Collection System Replacement

ADVANTAGE COMMUNITY BANK ACCT #5029

Opening Balance	90,631.34
Interest	39.53
Ending Balance	<u>\$ 90,670.87</u>

Wastewater - Bond Reserve

TIME FEDERAL ACCT #550507888

Opening Balance	99,882.23
Interest	423.34
Ending Balance	<u>\$ 100,305.57</u>

Wastewater - Sewer Coverage Fund

TIME FEDERAL ACCT #50507953

Opening Balance	41,771.93
Interest	168.46
Ending Balance	<u>\$ 41,940.39</u>

\$ 547,914.38

Water Utility - Debt Retirement

ADVANTAGE COMMUNITY BANK ACCT #5045

	51,599.18
Interest	20.46
Ending Balance	<u>\$ 51,619.64</u>

Water Utility - Debt Retirement

TIME FEDERAL ACCT #50507776

Opening Balance	44,654.75
Interest	-
Ending Balance	<u>\$ 44,654.75</u>

Water Utility - Bond Reserve

ADVANTAGE COMMUNITY BANK ACCT #19855

Opening Balance	22,342.35
Interest	-
Ending Balance	<u>\$ 22,342.35</u>

Water Tower Fund - Savings

TIME FEDERAL ACCT #50507900

Opening Balance	20,793.93
Interest	-
Ending Balance	<u>\$ 20,793.93</u>

\$ 139,410.67

FEBRUARY CHECK REPORT

3/03/2020

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ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 2/01/2020 From Account:
Thru: 2/29/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
53630	1/26/2020	VILLAGE OF EDGAR STANDARD CONTAINER - TAX REFUND TO WTR	192.76
53631	2/03/2020	BACH, DENISE PAINTING OF VILLAGE HALL	1,549.50
		Previous Year Expense	
53632	2/03/2020	BEAR GRAPHICS LASER CHECKS	161.36
53632	2/03/2020	BEAR GRAPHICS RECLASS	0.00
		Manual Check	
53633	2/03/2020	BERG SALES, INC. LABOR ON LIGHTS	720.00
		Previous Year Expense	
53634	2/03/2020	BOYER, DENISE VILLAGE HALL PAINTING	1,544.50
		Previous Year Expense	
53635	2/03/2020	CARDMEMBER SERVICE JAN CR CARD	494.42
53636	2/03/2020	CHAD'S AUTO REPAIR BATTERY	151.16
53637	2/03/2020	COMMUNITY CODE SERVICE MEMORANDUM	398.75
53638	2/03/2020	COMPUTER TR COMPUTER UPGRADE	245.00
53639	2/03/2020	EDGAR IGA FOOD CENTER SUPPLIES	37.41
53640	2/03/2020	ELM REPAIR, INC. REPAIRRS	1,054.26
53641	2/03/2020	FRONTIER INTERNET	62.22
53642	2/03/2020	MIDWEST CHEMICAL & EQUIPMENT POLYMER	1,008.00
53643	2/03/2020	MORGAN SAND & GRAVEL, LLC TRUCK RENTAL/SAND	2,915.75
53644	2/03/2020	NCL OF WISCONSIN LAB SUPPLIES	292.31
53645	2/03/2020	RICE LAKE WEIGHING SYSTEMS, INC WWTP LAB	19.24
53646	2/03/2020	SCHUELLER COMPANY, INC. SUPPLIES	147.65
53647	2/03/2020	SPECTRUM BUSINESS CHARTER	284.95

3/03/2020

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ALL Checks

Posted From: 2/01/2020 From Account:
 Thru: 2/29/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
53648	2/03/2020	UNIFIRST CORPORATION UNIFORMS	129.46
53649	2/03/2020	WAUSAU CHEMICAL CORP. CHEMICALS	3,495.00
53650	2/03/2020	WISCONSIN PUBLIC SERVICE ELECTRIC	8,579.61
53651	2/03/2020	CONWAY SHIELD AMMUNITION	1,529.00
		Previous Year Expense	
53652	2/03/2020	RIVER COUNTRY CO-OP 2019 PROPERTY TAX REFUND	291.01
53653	2/10/2020	AIRGAS USA, LLC AIRGAS HAZMAT	33.10
53654	2/10/2020	BERG SALES, INC. LABOR - LED LIGHTING	720.00
53655	2/10/2020	BP FUEL	2,085.56
53656	2/10/2020	COMPUTER TR SERVICES	162.50
53657	2/10/2020	DIETRICH VANDERWAAL, S.C. LEGAL	2,200.00
53658	2/10/2020	DIGGERS HOTLINE PREPAYMENT FOR 2020	242.35
53659	2/10/2020	DUANE LITERSKI EXCAVATING WATERBREAK 1/17 BEECH ST	520.00
53660	2/10/2020	EDGAR IGA FOOD CENTER SUPPLIES	13.21
53661	2/10/2020	HARTER'S FOX VALLEY DISPOSAL REFUSE	5,490.87
53662	2/10/2020	LADICK ROAD MATERIALS, INC GRANITE	140.40
53663	2/10/2020	MARCO TECHNOLOGIES, LLC. NW 7128 COPIES	211.30
53664	2/10/2020	PLUMBING PLUS, INC MUELLER SEWER LINE	585.00
53665	2/10/2020	SPECTRUM BUSINESS INTERNET	99.98
53666	2/10/2020	UNIFIRST CORPORATION UNIFORMS	116.87

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ALL Checks

Posted From: 2/01/2020 From Account:
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Check Nbr	Check Date	Payee	Amount
53667	2/10/2020	WASTEWATER TRAINING SOLUTIONS BREHM - TRAINING	165.00
53668	2/10/2020	EDGAR SCHOOL DISTRICT FEB SETTLEMENT	215,649.88
53669	2/10/2020	MARATHON COUNTY TREASURER FEBRUARY SETTLEMENT	94,239.88
53670	2/10/2020	NORTHCENTRAL TECHNICAL COLLEGE FEBRUARY SETTLEMENT	25,326.04
53684	2/24/2020	DIX, KAREN	110.00
	Manual Check	Pay period 04/06/2019 to 02/21/2020	
53685	2/24/2020	KARLEN, GLORIA	112.50
	Manual Check	Pay period 04/06/2019 to 02/21/2020	
53686	2/24/2020	KENTTER, MARIE	112.50
	Manual Check	Pay period 04/06/2019 to 02/21/2020	
53687	2/24/2020	KOEHLER, NANCY	40.00
	Manual Check	Pay period 04/06/2019 to 02/21/2020	
53688	2/26/2020	MROZCZENSKI, LINDA	40.00
	Manual Check	Pay period 02/10/2020 to 02/21/2020	
53689	2/24/2020	BERG, DARLENE	112.50
	Manual Check	Pay period 04/06/2019 to 02/21/2020	
53696	2/24/2020	SCHEDLBAUER, REBECCA	112.50
	Manual Check	Pay period 02/18/2020 to 02/21/2020	
53700	2/24/2020	SOCHA, MARLENE	110.00
	Manual Check	Pay period 04/06/2019 to 02/21/2020	
53701	2/26/2020	SOCZKA, HENRY	110.00
	Manual Check	Pay period 02/10/2020 to 02/21/2020	
53702	2/24/2020	THURS, JUDITH	110.00
	Manual Check	Pay period 04/06/2019 to 02/21/2020	
53703	2/26/2020	PAUL, KAREN	110.00
	Manual Check	Pay period 02/10/2020 to 02/21/2020	
53704	2/24/2020	WIESMAN, SUSAN	112.50
	Manual Check	Pay period 04/06/2019 to 02/21/2020	
53706	2/24/2020	BOND TRUST SERVICES CORP GO PROMISSORY NOTE SERIES 2012B	3,406.25
53707	2/24/2020	CHAD'S AUTO REPAIR REPAIRS	220.52
53708	2/24/2020	COMMERCIAL TESTING LABORATORY TESTING	102.25

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A GENERAL CHECKING

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Posted From: 2/01/2020 From Account:
 Thru: 2/29/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
53709	2/24/2020	COMMUNITY CODE SERVICE PMT 2 OF 3	1,514.94
53710	2/24/2020	COMPUTER TR SERVICE	32.50
53711	2/24/2020	DELTA DENTAL DENTAL INSURANCE	165.73
53712	2/24/2020	DOOR PRO OVERHEAD DOORS REPAIRS	882.30
53713	2/24/2020	EDGAR IGA FOOD CENTER ELECTION REFRESHMENTS	10.99
53714	2/24/2020	ELM REPAIR, INC. SNOWBLOWER REPAIR	3,212.40
53715	2/24/2020	EMC INSURANCE COMPANIES ADDITION OF ENDLOADER	356.00
53716	2/24/2020	KREMBS, MATTHEW REIMB CAR WASH	30.85
53717	2/24/2020	MARATHON COUNTY TREASURER DOG LICENSE SETTLEMENT/TESTING/SALT	9,402.01
53718	2/24/2020	MARATHON COUNTY TREASURER RE - RIB MOUNTAIN PARTNERS LLC	2,086.45
53719	2/24/2020	NASSCO SUPPLIES	94.94
53720	2/24/2020	WISCONSIN PUBLIC SERVICE HOLIDAY LIGHTING	162.23
53724	2/24/2020	AT&T MOBILITY CELLPHONES	331.90
53725	2/24/2020	RICE LAKE WEIGHING SYSTEMS, INC WEIGHT	165.00
AFLAC	2/12/2020	AFLAC FEBRUARY 2020	191.76
V1321	2/12/2020	BREHM, DOUG Pay period 01/25/2020 to 02/07/2020	1,620.61
V1322	2/12/2020	KREMBS, MATTHEW Pay period 01/25/2020 to 02/07/2020	145.45
V1323	2/12/2020	LEER, REGINA Pay period 01/25/2020 to 02/07/2020	230.50
V1324	2/12/2020	LEHMAN, BART Pay period 01/25/2020 to 02/07/2020	1,302.54

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Posted From: 2/01/2020 From Account:
 Thru: 2/29/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1325	2/12/2020	LOPEZ, JENNIFER	1,630.05
	Manual Check	Pay period 01/25/2020 to 02/07/2020	
V1326	2/12/2020	MARVIN, TERESA	1,153.36
	Manual Check	Pay period 01/25/2020 to 02/07/2020	
V1327	2/12/2020	STANKOWSKI, JEANETTE	1,330.88
	Manual Check	Pay period 01/25/2020 to 02/07/2020	
V1328	2/12/2020	TESS, WILLIAM	1,511.28
	Manual Check	Pay period 01/25/2020 to 02/07/2020	
V1329	2/26/2020	BREHM, DOUG	1,466.63
	Manual Check	Pay period 02/08/2020 to 02/21/2020	
V1330	2/26/2020	KREMBS, MATTHEW	190.71
	Manual Check	Pay period 02/08/2020 to 02/21/2020	
V1331	2/26/2020	LEER, REGINA	230.50
	Manual Check	Pay period 02/08/2020 to 02/21/2020	
V1332	2/26/2020	LEHMAN, BART	1,515.05
	Manual Check	Pay period 02/08/2020 to 02/21/2020	
V1333	2/26/2020	LOPEZ, JENNIFER	1,630.05
	Manual Check	Pay period 02/08/2020 to 02/21/2020	
V1334	2/26/2020	MARVIN, TERESA	1,127.63
	Manual Check	Pay period 02/08/2020 to 02/21/2020	
V1335	2/26/2020	STANKOWSKI, JEANETTE	1,352.03
	Manual Check	Pay period 02/08/2020 to 02/21/2020	
V1336	2/26/2020	TESS, WILLIAM	1,588.12
	Manual Check	Pay period 02/08/2020 to 02/21/2020	
WIRET	2/03/2020	WISCONSIN RETIREMENT SYSTEM MARCH HEALTH INSURANCE	6,215.90
	Manual Check		
WIRET	2/25/2020	WISCONSIN RETIREMENT SYSTEM FEB RETIREMENT	2,939.28
	Manual Check		
ACBACH	2/12/2020	ADVANTAGE COMMUNITY BANK - ACH PAYROLL 2-12-2020	2.90
	Manual Check		
ACBACH	2/20/2020	ADVANTAGE COMMUNITY BANK - ACH DIRECT WITHDRAW 2-20-2020	2.40
	Manual Check		
PAY200	2/12/2020	WISCONSIN DEFERRED COMPENSATIO PAYROLL 2-12-2020	450.00
	Manual Check		
ACB-ACH	2/26/2020	ADVANTAGE COMMUNITY BANK - ACH PAYROLL 2-26-2020	2.90
	Manual Check		
PAYROL201	2/12/2020	STATE OF WISCONSIN DEPT OF REV PAYROLL 2-12-2020	579.50
	Manual Check		

3/03/2020

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A GENERAL CHECKING

ALL Checks

Posted From: 2/01/2020 From Account:
Thru: 2/29/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
PAYROL202	2/12/2020	INTERNAL REVENUE SERVICE	2,788.42
	Manual Check	PAYROLL 2-12-2020	
PAYROL204	2/12/2020	UNITED HEALTH CARE INS CO	36.66
	Manual Check	EMPLOYEE PORTION	
PAYROL220	2/25/2020	INTERNAL REVENUE SERVICE	2,887.14
	Manual Check	PAYROLL 2-26-2020	
PAYROL221	2/25/2020	WISCONSIN DEFERRED COMPENSATIO	550.00
	Manual Check	PAYROLL 2-26-2020	
PAYROL222	2/25/2020	STATE OF WISCONSIN DEPT OF REV	595.17
	Manual Check	PAYROLL 2-26-2020	
UNITEDHEALTH	2/14/2020	UNITED HEALTH CARE INS CO	36.66
	Manual Check	VISION	
Grand Total			431,979.10

FEBRUARY JOURNAL ENTRIES

3/05/2020

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Reprint Journal Entry Register - Quick Report

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Accounting Posted From: 2/01/2020 From Account:
Thru: 2/29/2020 Thru Account:

---- Journal Entry ----

Number	Date	Debit	Credit
HI	2/13/2020	10,309.99	10,309.99
TO ALLOCATE HI			
HI	2/13/2020	1,143.30	1,143.30
TO ALLOCATE HI (JAN)			
HI	2/13/2020	4.02	4.02
TO ALLOCATE HI			
TID	2/01/2020	136,306.00	136,306.00
TO REC TID REPAYMENT			
INTEREST	2/29/2020	47.68	47.68
TO REC INTEREST			
INTEREST	2/29/2020	994.81	994.81
TO RECORD INTEREST			
Grand Total		148,805.80	148,805.80

FEBRUARY RECEIPTS

3/03/2020

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 2/01/2020 From Account:
Thru: 2/29/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
979	2/03/2020	COPIES/FAXES COPIES/FAXES	2.00
980	2/03/2020	DOG LICENSE DOG LICENSE - TAG #: 8254	5.00
981	2/03/2020	Utility Receipts - GARBAGE - 02/03/2020	30.75
981	2/03/2020	Utility Receipts - PUBLIC FIRE - 02/03/2020	8.02
981	2/03/2020	Utility Receipts - SEWER - 02/03/2020	97.61
981	2/03/2020	Utility Receipts - WATER - 02/03/2020	43.73
985	2/03/2020	TAX COLLECTION BATCH 36	15,153.55
986	2/04/2020	SCHAFFER, JOHN 2019 CURB & GUTTER - INV 944	140.00
987	2/04/2020	AT&T TOWER RENT TOWER RENTAL FEE	1,050.00
988	2/04/2020	DOG LICENSE DOG LICENSE - TAG #8255 & #8256	15.00
989	2/04/2020	Utility Receipts - GARBAGE - 02/04/2020	179.98
989	2/04/2020	Utility Receipts - PUBLIC FIRE - 02/04/2020	51.56
989	2/04/2020	Utility Receipts - SEWER - 02/04/2020	780.71
989	2/04/2020	Utility Receipts - WATER - 02/04/2020	408.47
992	2/05/2020	Utility Receipts - GARBAGE - 02/05/2020	45.83
992	2/05/2020	Utility Receipts - PUBLIC FIRE - 02/05/2020	11.95
992	2/05/2020	Utility Receipts - SEWER - 02/05/2020	191.66
992	2/05/2020	Utility Receipts - WATER - 02/05/2020	97.31
993	2/05/2020	CAT LICENSE CAT LICENSE - TAGS #: 721 & 722	10.00
994	2/06/2020	BULK WATER 2019 BULK WATER FEES - INV #982	38.85
995	2/06/2020	Utility Receipts - GARBAGE - 02/06/2020	38.25
995	2/06/2020	Utility Receipts - PUBLIC FIRE - 02/06/2020	7.50
995	2/06/2020	Utility Receipts - SEWER - 02/06/2020	7.50
995	2/06/2020	Utility Receipts - WATER - 02/06/2020	7.50
996	2/07/2020	NOTARY FEE NOTARY FEE	5.00

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A GENERAL CHECKING

ALL Receipts

Posted From: 2/01/2020 From Account:
 Thru: 2/29/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
997	2/07/2020	Utility Receipts - GARBAGE - 02/07/2020	122.92
997	2/07/2020	Utility Receipts - PUBLIC FIRE - 02/07/2020	32.06
997	2/07/2020	Utility Receipts - SEWER - 02/07/2020	468.53
997	2/07/2020	Utility Receipts - WATER - 02/07/2020	229.35
998	2/10/2020	DOLLAR GENERAL CORPORATION PERSONAL PROP TAX PYMT 12100000040004	1,876.09
999	2/10/2020	COPIES/FAXES COPIES/FAXES	5.50
1000	2/10/2020	MARATHON CO CLERK OF COURTS COURT FINES - PERIOD ENDING 01/31/2020	65.49
1001	2/10/2020	AIRRUNNER NETWORKS -LLC. TOWER RENTAL FEES	112.49
1002	2/10/2020	STEINER SEPTIC SEWER DUMPING FEES	260.28
1002	2/11/2020	STEINER SEPTIC RECLASS	0.00
1003	2/10/2020	BULK WATER BULK WATER FEES 2019 - INV #983	53.40
1004	2/10/2020	Utility Receipts - GARBAGE - 02/10/2020	153.24
1004	2/10/2020	Utility Receipts - PUBLIC FIRE - 02/10/2020	31.94
1004	2/10/2020	Utility Receipts - SEWER - 02/10/2020	558.26
1004	2/10/2020	Utility Receipts - WATER - 02/10/2020	249.04
1005	2/10/2020	MARATHON COUNTY TREASURER CULVERT AID; CHESAK AVE	4,828.74
1007	2/11/2020	MJB PROPERTIES OF EDGAR LLC - BROOKLYN MOBILE HOME PERMIT FEES - JAN 2020	211.94
1008	2/11/2020	MJB PROPERTIES OF EDGAR LLC - WEST MOBILE HOME PERMIT FEES	1,054.21
1009	2/11/2020	Utility Receipts - GARBAGE - 02/11/2020	37.00
1009	2/11/2020	Utility Receipts - PUBLIC FIRE - 02/11/2020	14.27
1009	2/11/2020	Utility Receipts - SEWER - 02/11/2020	126.54
1009	2/11/2020	Utility Receipts - WATER - 02/11/2020	65.76
1010	2/12/2020	MJB PROPERTIES OF EDGAR LLC./LAUNDRY MATT 2019 SNOW REMOVAL	275.00

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A GENERAL CHECKING

ALL Receipts

Posted From: 2/01/2020 From Account:
 Thru: 2/29/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1011	2/12/2020	ALCOHOL LICENSE PROVISIONAL FEE	15.00
1012	2/12/2020	DVORAK SANITATION SEWER DUMPING FEES - JANUARY 2020	7,709.18
1013	2/12/2020	Utility Receipts - GARBAGE - 02/12/2020	92.50
1013	2/12/2020	Utility Receipts - PUBLIC FIRE - 02/12/2020	24.31
1013	2/12/2020	Utility Receipts - SEWER - 02/12/2020	491.07
1013	2/12/2020	Utility Receipts - WATER - 02/12/2020	268.89
1014	2/13/2020	DOG LICENSE DOG LICENSE - TAG #8257	5.00
1015	2/13/2020	EXCAVATION PERMIT EXCAVATION PERMIT - WPS	70.00
1016	2/13/2020	PARKING CITATION PARKING CITATION - BV8002G2CP	55.00
1017	2/13/2020	Utility Receipts - GARBAGE - 02/13/2020	92.32
1017	2/13/2020	Utility Receipts - PUBLIC FIRE - 02/13/2020	24.11
1017	2/13/2020	Utility Receipts - SEWER - 02/13/2020	397.02
1017	2/13/2020	Utility Receipts - WATER - 02/13/2020	203.20
1018	2/14/2020	COPIES/FAXES COPIES	3.00
1019	2/17/2020	CHARTER COMMUNICATIONS 3% FRANCHISE FEE	2,542.24
1020	2/14/2020	Utility Receipts - GARBAGE - 02/14/2020	103.82
1020	2/14/2020	Utility Receipts - PUBLIC FIRE - 02/14/2020	27.18
1020	2/14/2020	Utility Receipts - SEWER - 02/14/2020	529.48
1020	2/14/2020	Utility Receipts - WATER - 02/14/2020	283.96
1021	2/17/2020	NOTARY FEE NOTARY FEE - WOLDT, L	5.00
1022	2/17/2020	COPIES/FAXES COPIES/FAXES	7.00
1023	2/17/2020	Utility Receipts - GARBAGE - 02/17/2020	12.73
1023	2/17/2020	Utility Receipts - PUBLIC FIRE - 02/17/2020	3.32
1023	2/17/2020	Utility Receipts - SEWER - 02/17/2020	55.42
1023	2/17/2020	Utility Receipts - WATER - 02/17/2020	28.53

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A GENERAL CHECKING

ALL Receipts

Posted From: 2/01/2020 From Account:
 Thru: 2/29/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1024	2/18/2020	BERG SALES, INC. SNOW REMOVAL - INV #993	275.00
1025	2/18/2020	ZABLER'S SEPTIC LLC. SEWER DUMPING FEES - JANUARY 2020	426.57
1026	2/18/2020	COPIES/FAXES FAX	5.00
1027	2/18/2020	COPIES/FAXES FAX	2.00
1028	2/18/2020	Utility Receipts - GARBAGE - 02/18/2020	52.58
1028	2/18/2020	Utility Receipts - PUBLIC FIRE - 02/18/2020	18.34
1028	2/18/2020	Utility Receipts - SEWER - 02/18/2020	182.93
1028	2/18/2020	Utility Receipts - WATER - 02/18/2020	92.75
1029	2/18/2020	HAHN, RON DRIVEWAY APRON	105.47
1030	2/19/2020	CAT LICENSE CAT LICENSE - TAG #724 & #725	10.00
1031	2/20/2020	Utility Receipts - GARBAGE - 02/20/2020	30.75
1031	2/20/2020	Utility Receipts - PUBLIC FIRE - 02/20/2020	8.02
1031	2/20/2020	Utility Receipts - SEWER - 02/20/2020	89.03
1031	2/20/2020	Utility Receipts - WATER - 02/20/2020	37.77
1032	2/21/2020	PARKING CITATION PARKING CITATION FEE - BV8002G2CQ	55.00
1033	2/21/2020	ASCENSION POLICE GRANT FUNDING - 2020 DARE PROGRAM	500.00
1034	2/21/2020	COPIES/FAXES COPIES/FAXES	0.50
1035	2/21/2020	Utility Receipts - GARBAGE - 02/21/2020	69.01
1035	2/21/2020	Utility Receipts - PUBLIC FIRE - 02/21/2020	15.52
1035	2/21/2020	Utility Receipts - SEWER - 02/21/2020	192.76
1035	2/21/2020	Utility Receipts - WATER - 02/21/2020	69.15
1036	2/22/2020	NOTARY FEE NOTARY FEE - STIEBER, D.	5.00
1037	2/24/2020	NOTARY FEE NOTARY FEE	5.00

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A GENERAL CHECKING

ALL Receipts

Posted From: 2/01/2020 From Account:
 Thru: 2/29/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1038	2/24/2020	MARATHON COUNTY TREASURER DEC 2019 SPEED ENFORCEMENT GRANT	206.50
1040	2/24/2020	NSIGHTTEL WIRELESS, LLC DBA CELLCOM TOWER RENTAL FEE	300.00
1041	2/24/2020	WISCONSIN PUBLIC SERVICE EXCAVATION PERMIT FEE - INV #977	35.00
1042	2/24/2020	ZABLER TRANSPORT, LLC SEWER DUMPING FEES - JANUARY 2020	36.15
1043	2/24/2020	BADGER TITLE SPECIAL ASSESSMENT FEE	20.00
1044	2/24/2020	Utility Receipts - GARBAGE - 02/24/2020	50.97
1044	2/24/2020	Utility Receipts - PUBLIC FIRE - 02/24/2020	16.66
1044	2/24/2020	Utility Receipts - SEWER - 02/24/2020	326.11
1044	2/24/2020	Utility Receipts - WATER - 02/24/2020	89.48
1045	2/25/2020	SZMANDA DENTAL CENTER RE & PP LATE PAYMENT	3,008.72
1046	2/25/2020	COPIES/FAXES 3 PG FAX	3.00
1047	2/25/2020	COPIES/FAXES 4 PG FAX	4.00
1048	2/25/2020	Utility Receipts - GARBAGE - 02/25/2020	66.83
1048	2/25/2020	Utility Receipts - PUBLIC FIRE - 02/25/2020	17.44
1048	2/25/2020	Utility Receipts - SEWER - 02/25/2020	426.81
1048	2/25/2020	Utility Receipts - WATER - 02/25/2020	243.03
1049	2/26/2020	Utility Receipts - GARBAGE - 02/26/2020	6.25
1049	2/26/2020	Utility Receipts - PUBLIC FIRE - 02/26/2020	6.25
1049	2/26/2020	Utility Receipts - SEWER - 02/26/2020	6.25
1049	2/26/2020	Utility Receipts - WATER - 02/26/2020	6.25
1050	2/27/2020	EXCAVATION PERMIT PD CK#6705, INV #0989	105.00
1051	2/27/2020	NOTARY FEE PD CASH	5.00
1052	2/27/2020	BULK WATER HEIL GINSENG INC.; PD CK #017221	44.88
1053	2/27/2020	Utility Receipts - GARBAGE - 02/27/2020	10.48

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A GENERAL CHECKING

ALL Receipts

Posted From: 2/01/2020 From Account:
 Thru: 2/29/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1053	2/27/2020	Utility Receipts - PUBLIC FIRE - 02/27/2020	2.74
1053	2/27/2020	Utility Receipts - SEWER - 02/27/2020	56.03
1053	2/27/2020	Utility Receipts - WATER - 02/27/2020	30.75
1054	2/28/2020	DOG LICENSE DOG LICENSE - TAG #8258	5.00
GOVPAY	2/07/2020	Utility Receipts - GARBAGE - 02/07/2020	30.75
GOVPAY	2/07/2020	Utility Receipts - PUBLIC FIRE - 02/07/2020	8.02
GOVPAY	2/07/2020	Utility Receipts - SEWER - 02/07/2020	69.41
GOVPAY	2/07/2020	Utility Receipts - WATER - 02/07/2020	24.12
GOVPAY	2/13/2020	Utility Receipts - GARBAGE - 02/13/2020	61.50
GOVPAY	2/13/2020	Utility Receipts - PUBLIC FIRE - 02/13/2020	16.04
GOVPAY	2/13/2020	Utility Receipts - SEWER - 02/13/2020	215.44
GOVPAY	2/13/2020	Utility Receipts - WATER - 02/13/2020	101.55
GOVPAY	2/27/2020	Utility Receipts - GARBAGE - 02/27/2020	13.31
GOVPAY	2/27/2020	Utility Receipts - PUBLIC FIRE - 02/27/2020	3.47
GOVPAY	2/27/2020	Utility Receipts - SEWER - 02/27/2020	55.25
GOVPAY	2/27/2020	Utility Receipts - WATER - 02/27/2020	27.97
GOVPAY	2/28/2020	Utility Receipts - GARBAGE - 02/28/2020	26.68
GOVPAY	2/28/2020	Utility Receipts - PUBLIC FIRE - 02/28/2020	6.41
GOVPAY	2/28/2020	Utility Receipts - SEWER - 02/28/2020	91.81
GOVPAY	2/28/2020	Utility Receipts - WATER - 02/28/2020	54.01
GOV PAY	2/05/2020	Utility Receipts - GARBAGE - 02/05/2020	30.75
GOV PAY	2/05/2020	Utility Receipts - PUBLIC FIRE - 02/05/2020	8.02
GOV PAY	2/05/2020	Utility Receipts - SEWER - 02/05/2020	127.03
GOV PAY	2/05/2020	Utility Receipts - WATER - 02/05/2020	64.21
GOV PAY	2/19/2020	Utility Receipts - GARBAGE - 02/19/2020	93.49
GOV PAY	2/19/2020	Utility Receipts - PUBLIC FIRE - 02/19/2020	24.41
GOV PAY	2/19/2020	Utility Receipts - SEWER - 02/19/2020	439.65
GOV PAY	2/19/2020	Utility Receipts - WATER - 02/19/2020	232.20
GOV PAY	2/24/2020	Utility Receipts - GARBAGE - 02/24/2020	30.75

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A GENERAL CHECKING

ALL Receipts

Posted From: 2/01/2020 From Account:
Thru: 2/29/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
GOV PAY	2/24/2020	Utility Receipts - PUBLIC FIRE - 02/24/2020	8.02
GOV PAY	2/24/2020	Utility Receipts - SEWER - 02/24/2020	91.48
GOV PAY	2/24/2020	Utility Receipts - WATER - 02/24/2020	39.47
DIRECT WITHD	2/20/2020	Utility Receipts - GARBAGE - 02/20/2020	114.03
DIRECT WITHD	2/20/2020	Utility Receipts - PUBLIC FIRE - 02/20/2020	94.54
DIRECT WITHD	2/20/2020	Utility Receipts - SEWER - 02/20/2020	200.23
DIRECT WITHD	2/20/2020	Utility Receipts - WATER - 02/20/2020	139.20
Grand Total			52,236.01



VILLAGE OF EDGAR

224 S. Third Avenue
 P.O. Box 67
 Edgar, Wisconsin 54426
 Ph. (715) 352-2891
 www.vil.edgar.wi.us



EST. 1898

Regular Board of Trustees Meeting Agenda Monday, March 9, 2020 8:00 PM Edgar Village Hall

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes
 - a. License Building Safety Zoning Committee, February 10, 2020 **PAGE 30**
 - b. Streets and Recycling Committee, February 10, 2020 **PAGE 31**
 - c. Finance Committee, February 10, 2020 **PAGE 32**
 - d. Regular Board Meeting, February 10, 2020 **PAGE 33-34**
 - e. Special Board Meeting, February 19, 2020 **PAGE 35**
 - f. Special Board Meeting, February 24, 2020 **PAGE 36-37**
5. Approval of Agenda
6. Public Comments. Persons wishing to speak to the Village Board will be granted five minutes to express their concerns. No formal action will be taken by the Village Board on concerns expressed at this time. If the matter is on this agenda for consideration, action may be taken during the meeting. If it does not appear on this agenda, the matter may be referred to a committee for consideration and brought back to the Village Board at a future date
 Announcements:
 - Edgar Area Garage Sales are May 14, 15 and 16, 2020
 - Spring Clean Up – April 25, 2020 from 8:00 am – noon
7. Discussion with Edgar Baseball Association to discuss wiring for score board on field 3
8. Discussion and possible action on accepting the recommendation from the License/Building/Safety/Zoning Committee to approve the annual operator's liquor license for Operator's License for Elizabeth Wood-Schmidt (GPM South East LLC, dba R-Store #4491), License #2019-60)

9. Discussion and possible action on accepting the recommendation from the Streets and Recycle Committee to approve the low bid on the Royal/Gumaer Street construction project **PAGE 3**
10. Discussion and possible action on accepting the recommendation from the Streets and Recycle Committee to approve Resolution 2020-1 *Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to State Statute 66.0703* **PAGE 4**
11. Discussion and possible action on accepting the recommendation from the Streets and Recycle Committee to allow Greg Heiden to install a sidewalk on the South side of his building at 204 S 3rd Street (to the Village Hall parking lot pavement) pending his receipt of State approved plans
12. Discussion and possible action on accepting the recommendation from the Water and Sewer Committee to approve the contract with Cooper Engineering – Rural Development Funding Application and Assistance \$35,000 – contingent upon obtaining project funding
13. Discussion and possible action on accepting the recommendation from the Water and Sewer Committee to approve the contract with Cooper Engineering – Design and Construction Related Engineering Services \$660,000 – contingent upon obtaining project funding
14. Discussion and possible action on accepting the recommendation from the Water and Sewer Committee to approve combining combine the following bank accounts
- | | |
|---------------------------------|--------------------|
| Water Utility – Debt Retirement | \$51,619.64 |
| Water Utility – Debt Retirement | \$44,654.75 |
| Water Utility – Bond Reserve | <u>\$22,342.35</u> |
| | \$118,616.74 |
- And re-title account to
- | | |
|--------------------------------------|--------------|
| Water Utility – Cap Replacement Acct | \$118,616.74 |
|--------------------------------------|--------------|
15. Discussion and possible action on accepting the recommendation from the Water and Sewer Committee to approve the purchase of a water van in an amount up to \$11,000
16. Discussion and possible action on accepting the recommendation from the Finance Committee to approve the purchase of a new table and chairs for the Village Hall board room. **PAGE 7-8**
17. Discussion and possible action on accepting the recommendation from the Finance Committee to approve advertising for part-time limited term summer help **PAGE 9**
18. Discussion and possible action on accepting the recommendation from the Finance Committee to approve the February 2020 financial activity **PAGE 10-26**
19. Discussion and possible recommendation to convene to closed session pursuant to State Statute 19.85 (1) (e) for the deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussion on the renegotiation of the AT&T Tower Lease of Village property (water tower site)
- a. Roll call

20. Convene to open session

21. Discussion and possible recommendations, if any from closed session

22. Motion to convene into closed session under exemptions provided in Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of reviewing applications for Chief of Police position

- a. Roll call

23. Motion to move to open session

24. Discussion and possible action on items, if any, from closed session

25. Adjournment

Terry Lepak
Village President

Jennifer Lopez
Village Administrator/Clerk

Village of Edgar
License/Building/Safety/Zoning Committee Meeting
February 10, 2020
Edgar Village Hall

Call to Order – Roll Call: The License/Building/Safety/Zoning Committee was called to order by Chairperson Butt at 7:00 p.m. Members Lepak, Streit, Schroeder-Schuett, and Werner were present.

Guests: Trustee Hall, Trustee Schueller, Administrator Lopez, Geraldine Newman, Lieutenant Ted Koneck, and Peter Weinschenk – Record Review

Approve Agenda: Motion by Streit/Werner to approve the agenda. All ayes. Motion carried.

Operators License: Motion Streit/Lepak to approve the 2019-2020 Operator License for Tanya K. Hall (BS's Bar & Grill #2019-59) All ayes. Motion carried.

Police Chief Job Description: Streit/Lepak to approve the revised Police Chief Job Description. It was noted this description has the Police Chief reporting to the Village Administrator. All ayes. Motion carried.

Job Advertisement for the Police Chief Position: Motion Streit/Schroeder-Schuett to advertise on Facebook, WILENET, and North Central Technical College. All ayes. Motion carried.

Adjournment: Motion by Schroeder-Schuett/Werner to adjourn. All ayes. Motion carried. Meeting adjourned at 7:28 p.m.

Mike Butt
Chairperson

Jennifer Lopez
Village Administrator/Clerk

Village of Edgar
Streets and Recycling Committee Meeting Minutes
February 10, 2020
Edgar Village Hall

Call to Order – Roll Call: The Streets and Recycling Committee were called to order by Chairperson Streit at 7:28 p.m. Members: Lepak, Schueller, Butt, and Werner were present.

Guests: Trustee Hall, Trustee Schroeder-Schuett, Administrator Lopez, Gerry Newman, Lieutenant Ted Knoeck, and Peter Weinschenk– Record Review

Approve Agenda: Motion by Schueller/Butt to approve the agenda. All ayes. Motion carried.

Advertisement to Bid – Royal/Gumaer reconstruction project: Motion Lepak/Schueller to recommend to the Village Board the advertisement for bid on the Royal/Gumaer reconstruction project. The project will be advertised on February 19 and 26, 2020; the bids will be opened on Thursday, March 4, 2020 and will be presented to the Village Board for approval on March 9, 2020. All ayes. Motion carried.

Adjournment: Motion by Schueller/Werner to adjourn. All ayes. Motion carried. Meeting adjourned at 7:30 p.m.

Jon Streit
Chairperson

Jennifer Lopez
Administrator/Clerk

Village of Edgar
Finance Committee Minutes
February 10, 2020
Edgar Village Hall

Call to Order – Roll Call: The Finance Committee was called to order by Chairperson Schueller at 7:30 p.m. Members Lepak, Hall, Schroeder-Schuett, and Streit were present.

Guests: Trustee Werner, Trustee Butt, Administrator Lopez, Gerry Newman, Lieutenant Ted Knoeck and Peter Weinschenk– Record Review

Agenda: Motion by Streit/Schroeder-Schuett to approve the agenda. All ayes. Motion carried.

Financial Activity: The financial activity for January 2020 was reviewed. Motion by Streit/Hall to recommend to the Village Board approval of the January 2020 financial activity. All ayes. Motion carried.

Adjournment: Motion by Hall/Schroeder-Schuett to adjourn. All ayes. Motion carried. Meeting adjourned at 7:36 p.m.

Cathy Schueller
Chairperson

Jennifer Lopez
Administrator

Village of Edgar
Regular Board of Trustees Meeting Minutes
February 10, 2020
Edgar Village Hall

Call to Order/ Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 8:00 p.m. Trustees Schueller, Werner, Hall, Schroeder-Schuett, Butt and Streit present.

Guests: Administrator Lopez, Gerry Newman and Peter Weinschenk– Record Review

Pledge of Allegiance was led by President Lepak.

Agenda approval: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Minutes: Motion by Schueller/Werner to approve the minutes as presented. All ayes. Motion carried.

- Village Caucus – January 13, 2020
- License and Building Committee – January 13, 2020
- Finance Committee – January 13, 2020
- Regular Board of Trustees – January 13, 2020
- Special Board of Trustees – January 15, 2020
- Special Board of Trustees – February 3, 2020

Public Comments: Village Trustee Streit thanked Jeanette Stankowski, Adam Wigstadt, and Nick Rudolph for their years of service to the Village of Edgar.

It was mentioned that the Village Board will need to replace the Village Water vehicle soon.

Announcements:

- The After the Fact approval letter was received for the conversion of the Heil watermain to a Village water main
- Special Board meeting, Wednesday, February 19, 2020 – 6:00 pm Final Codification meeting
- Special Board meeting/Public Hearing for Wastewater Facility Study – February 24, 2020 at 6:00 pm

Chief of Police Job Description: Motion Streit/Schueller to accept the recommendation from the License/Building/Safety/Zoning Committee. All ayes. Motion carried.

Job Posting – Chief of Police: Motion Schueller/Werner to accept the recommendation from the License/Building/Safety/Zoning Committee to advertise the Chief of Police position on Facebook, WILENET, and through the North Central Technical College. All ayes. Motion carried.

Advertisement to Bid – Royal/Gumaer reconstruction project: Motion Schueller/Hall to accept the recommendation from the Streets and Recycling Committee and advertisement for bid on the Royal/Gumaer reconstruction project. The project will be advertised on February 19 and 26, 2020; the bids will be opened on Thursday, March 4, 2020 and will be presented to the Village Board for approval on March 9, 2020. All ayes. Motion carried.

Organizational Chart: Motion Schueller/Schroeder-Schuett to approve the revised Organizational Chart. All ayes. Motion carried.

Financial Activity: The financial activity for January 2020 was reviewed. Motion by Schueller/Schroeder-Schuett to accept the recommendation of the Finance Committee and approve the January 2020 financial activity. All ayes. Motion carried.

TIF error/correction – TIF 1 & TIF 3: Administrator Lopez explained that the Village has been working with Ehlers to determine an estimated amount of additional levy money that will be generated next year with the correction. It is estimated that the amount will be between \$35,000-\$40,000. The net impact on a \$150,000 home would be approximately \$29; but the Village Board will have the ability to offset this impact during the budget time. Several options were discussed to offset the impact, such as utilizing fund balance, reducing spending in line items such as Capital Outlay for Public Works equipment, or Capital Outlay for the Parks. Lopez reminded the Board that there are also several other variable factors that are unknown yet, such as the Net New Construction percentage for the Village. The four new homes built in 2019 will have a positive impact on this situation and the Village will gain value that was not there in previous years.

Adjournment: Motioned by Schueller/Hall to adjourn. All ayes. Motioned carried. Meeting adjourned at 8:26 pm

Terry Lepak
President

Jennifer Lopez
Administrator/Clerk

Village of Edgar
Special Board of Trustees Meeting Minutes
February 19, 2020
Edgar Village Hall

Call to Order – Roll Call: The Special Board of Trustees Meeting was called to order by President Lepak at 6:00 p.m. Trustees Hall, Butt, Streit, Werner and Schueller were present. Schroeder Schuett – absent.

Guests: Attorney Alan Harvey - Community Code and Village Administrator Lopez

Pledge of Allegiance was led by President Lepak.

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

2019-2020 Operator License: Motion Butt/Schueller to accept the recommendation from the License/Building/Safety Committee and approve the 2019-2020 Operator License for Tanya K. Hall (BS's Bar & Grill #2019-59). All ayes. Motion carried.

Discussion on Codification updates with Attorney Alan J. Harvey: Attorney Alan J. Harvey gave a brief overview of Title 8 – Health and Sanitation, Title 9 – Public Utilities, and Title 10 – Motor Vehicles and Traffic. Harvey went over the process necessary to adopt the final code. It was stated that a Public Hearing is needed for the Zoning and Land Division process after approval is received from the Plan Commission. A final draft of the discussed changes will be provided to the Village Hall for review prior to scheduling a Public Hearing.

Adjournment: Motion by Streit/Schueller to adjourn. All ayes. Motion carried. Meeting adjourned at 8:04 p.m.

Terry Lepak
President

Jennifer Lopez
Village Administrator

Village of Edgar
Special Board of Trustees Meeting Minutes
February 24, 2020
Edgar Village Hall

Public Hearing: President Lepak called the Public Hearing for the Wastewater Treatment Plant Facility Plan Amendment to order at 6:00 pm. Gary Strand from Cooper Engineering stated that during their process, they reexamined the original plan that was prepared by Strand Associates and looked further into the option of rehabilitating the existing plant. In the original plan, the cheapest alternative was building a new plant at a cost of about \$8 million dollars. After further review, the revised version shows that upgrading the existing plant would come in at a cost of approximately \$4 million.

Strand stated the existing plant is in good physical condition but some modifications, mostly cosmetic, were needed. Strand stated the RBC process is not compatible with the nutrient removal process and that entire process would be changed out; an activated sludge process will replace the existing RBC basins. The current final clarifier is too shallow and will need more depth to settle out the sludge. The height of the clarifier can be extended, and an additional clarifier will also be needed; this allows for optimal maintenance and provides redundancy in the process. Currently the Village has an MDV (Multi Discharge Variance) for phosphorus, the Village's goal is to slowly reduce the phosphorus concentration. The DNR has now completed the TMDL and has established a pound limit. The Village will continue with the MDV for now. The phosphorus removal beyond the aeration process will be chemical addition. Strand did not feel the Village will have an issue meeting the .3 (TMDL) limit with the upgraded plant. The Village can go back to the DNR to reopen the permit when the new plant is online or can wait until the normal permit cycle. Strand stated the blowers for the plant will be enclosed; this will eliminate noise. It was also stated that the blowers are consider low speed blowers. The odor was discussed and the most common source of odor is from the wet well; there will be a blower with an intake pipe to draw the air out; this will eliminate any odor. The only time an activated sludge process has an odor is if there is not enough oxygen. Strand felt the life of the plant will be 40 years.

Discussion was held on incorporating the sewer main on Hwy H that was in bad repair into the project along with the Thomas Hill Lift Station and the additional undersized sewer main on Thomas Hill Road. The next step is to send the amended plan to the DNR for review. The Village will entertain a funding and design contract from Cooper Engineer at the March Board meeting. Several financing options were presented in the plan. If the Village chooses the DNR funding, the design plans and completed application must be submitted to the DNR in June. If Rural Development funding is selected, there is no application deadline, but USDA must be involved in the design process.

A question came up as to how the Village should handle selling the RBCs and parts. It was stated that the Village can either handle this on their own or pass the responsibility over to the contractor. It was stated there is a value in the old RBC's and parts if they were still in working order.

Peter Weinschenk stated he appreciates the work that Cooper Engineering and the Village of Edgar has done. He stated he has a bird's eye view of what other communities are doing, and he appreciates what Edgar has done.

Call to Order – Roll Call: The Special Board of Trustees Meeting was called to order by President Lepak at 7:00 p.m. Trustees Streit, Werner and Schueller were present. Butt and Schroeder Schuett – absent; Hall - late

Guests: Gary Strand – Cooper Engineer, Peter Weinschenk – Record Review and Village Administrator Lopez

Pledge of Allegiance was led by President Lepak.

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Wastewater Treatment Plant Facility Study/submitting to the Department of Natural Resources: Motion Streit/Schueller to table until the March Board meeting. All ayes. Motion carried.

Closed Session: Motion Schueller/Streit to convene to closed session for the deliberating or negotiating the purchasing of public properties, the investing go of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussion on the purchase of Village Property

Roll call: Streit – yes, Schueller – yes, Werner – yes, and Lepak - yes

Adjournment: Motion by Streit/Schueller to adjourn. All ayes. Motion carried. Meeting adjourned at 8:25 p.m.

Terry Lepak
President

Jennifer Lopez
Village Administrator