

ZOOM MEETING INSTRUCTIONS FOR APRIL 13, 2020 7:30 PM

Topic: April 13, 2020 Committee & Board meeting

Time: Apr 13, 2020 07:00 PM

Join Zoom Meeting - **the link below will have you join via video!**

<https://us04web.zoom.us/j/711874973?pwd=SWpwVS8vYVhuQTZsRzJqZ210dFpEZz09>

If you do not wish to use the video – and want to call in tap on one of the tap mobiles . . .

Meeting ID: 711 874 973

Password: 644369

One tap mobile

+16465588656,,711874973#,,#644369# US (New York)

+13126266799,,711874973#,,#644369# US (Chicago)

Dial by your location **(You can use any of the below numbers to call into the meeting; but will have to enter the meeting ID and Password)**

+1 646 558 8656 US (New York)

+1 312 626 6799 US (Chicago)

+1 720 707 2699 US (Denver)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

Meeting ID: 711 874 973

Password: 644369



VILLAGE OF EDGAR

224 S. Third Avenue
P.O. Box 67
Edgar, Wisconsin 54426
Ph. (715) 352-2891
www.vil.edgar.wi.us



EST. 1898

License/Building/Safety/Zoning Committee Meeting Agenda Monday, April 13, 2020 7:00 PM

Edgar Village Hall or via Zoom (see cover sheet)

Members: Butt, Lepak, Schroeder Schuett, Streit & Werner

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board to approve an annual operator’s liquor license Hunter Landwehr (GPM South East LLC, dba R-Store #4491), License #2019-61
4. Discussion and possible recommendation to the Village Board to approve delegating the Village Clerk to issue Operator’s licenses **PAGE 1**
5. Discussion and possible recommendation to the Village Board to reduce annual Alcohol and Liquor Licensing fees for the 2020-2021 year to the allowed minimums set in the Wisconsin State Statute **PAGE 2**
6. Update on Police Department from Lieutenant Knoeck

7. Listing of Building Permits:

3/16/2020	2020-09	Weisman	Donald & Sue	302 Brooklyn Ave	Remodel kitchen	\$	25,000	Residential
3/19/2020	2020-10	Stark	Gregory or Karen Schmitt	109 West Redwood St.	Rebuild/remodel after boiler blow up	\$	50,000	Commercial
4/3/2020	2020-11	Rettinger	Steven	509 W Redwood St, TRLR 53	Renewal from 2019 to Fix deck railing & one window	\$	400	Residential
4/8/2020	2020-12	Holbach	Todd & Robin	403 A & B S 1st Ave	Replace both 100 AMP Pannels	\$	2,500	Residential

8. Adjournment

Mike Butt, Chairperson

Jennifer Lopez, Village Administrator/Clerk

SB 203 -- (now Act 166) Allows municipal governing bodies to delegate to the clerk or other appropriate official the authority to issue operator's (bartender's) licenses. This bill will speed up the time it takes for a person to obtain an operator's license and free up more time on the governing body's agenda for policy actions. The League thanks Sen. Kapenga (R-Delafield) and Rep. Knodl (R-Germantown) for introducing this bill.

2019 WISCONSIN ACT 166

AN ACT *to amend* 125.17 (1), 125.17 (4) (intro.), 125.17 (5) (b), 125.17 (6) (a) (intro.) and 125.17 (6) (b) of the statutes; **relating to:** issuance by municipalities of alcohol beverage operator's licenses.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 125.17 (1) of the statutes is amended to read:

125.17 (1) AUTHORIZATION. Every municipal governing body shall issue an operator's license to any applicant who is qualified under s. 125.04 (5), except that the municipal governing body may by ordinance authorize a designated municipal official to issue operator's licenses. Operators' licenses may not be required other than for the purpose of complying with ss. 125.32 (2) and 125.68 (2) or s. 125.06 (3g). Operators' licenses may be issued only upon written application.

SECTION 2. 125.17 (4) (intro.) of the statutes is amended to read:

125.17 (4) TEMPORARY LICENSE. (intro.) Any municipal governing body or designated municipal official may issue a temporary operator's license under the terms of subs. (1) to (3), except that:

SECTION 3. 125.17 (5) (b) of the statutes is amended to read:

125.17 (5) (b) A provisional license may be issued only to a person who has applied for an operator's license under sub. (1). A provisional license may not be issued to any person who has been denied a license under sub. (1) by the municipal governing body or designated municipal official.

SECTION 4. 125.17 (6) (a) (intro.) of the statutes is amended to read:

125.17 (6) (a) (intro.) Except as provided in par. (b), no municipal governing body or designated municipal official may issue an operator's license unless the applicant has successfully completed a responsible beverage server training course at any location that is offered by a technical college district and that conforms to curriculum guidelines specified by the technical college system board or a comparable training course, which may include computer-based training and testing, that is approved by the department or the department of safety and professional services, or unless the applicant fulfills one of the following requirements:

SECTION 5. 125.17 (6) (b) of the statutes is amended to read:

125.17 (6) (b) A municipal governing body or designated municipal official shall issue a provisional operator's license to a person who is enrolled in a training course under par. (a) and who meets the standards established by the municipality by ordinance, if any. The municipal governing body shall revoke that license if the applicant fails successfully to complete the course in which he or she enrolls.

DISCUSSION MATERIAL FOR POSSIBLE REDUCTION OF ALCOHOL/LIQUOR FEES

Licenses		Minium allowable charges in RED	
Sec. 7-2-5 (a)(1) & (3)	Class A Beer or Liquor	Beer - \$0 Liquor - \$50	\$60.00
Sec. 7-2-5 (a)(2) & (4)	Class B Beer or Liquor	Beer - \$0 Liquor - \$50	\$85.00
Sec. 7-2-5 (a)(5)	Picnic License	\$10	\$10.00
Sec. 7-2-5 (a)(6)	Wholesaler's License		\$25.00
Sec. 7-2-17(a)	Beer Garden License	\$10	\$25.00
Sec. 7-2-30	Operator's License	determined locally	\$30.00
Sec. 7-2-33	Provisional Operators License	\$15	\$15.00
Sec. 7-2-5	Publication Fee	Actual cost of publication	\$25.00
Sec. 7-3-1(b)	Cigarette		\$15.00

Class A – Beer & Liquor

	2019-2020 FEE	PROPOSED 2020-2021
Edgar IGA	\$120	\$50
Stark's Floral	\$120	\$50
DolgenCorp LLC Store #17575	\$120	\$50
GPM Southeast LLC (R-Store)	\$120	\$50

Class B Beer

Edgar Area Baseball Assoc (6-month license)	\$42.50	\$25
Edgar Seasoned Players League/Softball (6-month license)	\$42.50	\$25
Edgar Volunteer Fire Department	\$85	\$0

Class B Beer & Liquor

BS's Bar & Grill	\$170	\$50
Edgar Lanes	\$170	\$50
Louie's Pub	\$170	\$50
Mullen's Irish Pub	\$170	\$50

Operator Licenses could reduce to \$15 each

Cigarette License would remain at \$15 each

Publication Fee could reduce to \$12



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EST. 1898

Streets and Recycling Committee Meeting Monday, April 13, 2020 7:15 PM

Edgar Village Hall or via Zoom (see cover sheet)

Members: Streit, Butt, Lepak, Schueller & Werner

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board to accept the proposal on updating the zoning map for the Codification process - \$2,000 – Clark Dietz **PAGE 5**
4. Discussion on Resolution 2020-3 *Final Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to State Statute 66.0703* **PAGE 7**
 - Engineering report of costs of curb/gutter and driveway approaches **PAGE 6**
 - Set Public Hearing
5. Adjournment

Jon Streit
Chairperson

Jennifer Lopez
Village Administrator

April 3, 2020

Jennifer Lopez
Village Administrator
Village of Edgar
224 S. Third Avenue
Edgar, WI 54426

Re: Village Zoning and Street Map Updates

Dear Jeni:

Thank you for contacting me regarding a proposal for updating the Village's Zoning. The following summarizes the proposed tasks:

- Gather electronic mapping data from Marathon County staff (GIS or AutoCad compatible).
- Create base map using available information showing street locations and names.
- Create a zoning map layer using information provided by the Village (provided hard copy or pdf).
- Provide draft map to Village for review (pdf).
- Revise map based on Village's markups
- General final Zoning and Streets Map
- Provide one full size hard copy and pdf of final map.

We propose to provide the tasks listed above for an estimated fee of \$2,000. Please let me know if you have any questions. I can be reached at 715-432-8381. Thank you.

Sincerely,

Clark Dietz, Inc.



Tonia Westphal
Area Manager
E-mail: tonia.westphal@clarkdietz.com

**ENGINEERING REPORT FOR ROYAL/GUMAER
CURB/GUTTER/APPROACH COSTS
2020**

MAP REF	PARCEL	FRONTAGE		Assessible	Curb & Gutter	80%	DRIVEWAY -	DRIVEWAY -	DRIVEWAY -	80%	TOTAL BILLED	NAME	PROPERTY ADDRESS	MAILING ADDRESS	
		FEET	SIDE FEET	Frontage	Assessment		SQUARE FEET	SQUARE YARDS	Assessment						
1	12128041311036	130		130	\$1,750.19	\$1,400.15					\$1,400.15	Carolyn R Gersich Living Trust	301 Thomas Street	301 Thomas Street	Edgar
2	12128041311055	200.01	117.83	317.84	\$4,279.09	\$3,423.27					\$3,423.27	Michael & Suzanne Wolf	300 Royal Ave	1002 Gumaer Street	Edgar
3	12128041311055	132.18		132.18	\$1,779.54	\$1,423.63					\$1,423.63	Michael & Suzanne Wolf	306 Royal Ave	1002 Gumaer Street	Edgar
4	12128041311053	57.71		57.71	\$776.95	\$621.56					\$621.56	Royal Estates	310 Royal Ave	128187 County Road N	Edgar
5	12128041311060	31.42		31.42	\$423.01	\$338.41					\$338.41	Village of Edgar		PO Box 67, Edgar	Edgar
6	12128041311052	51.35		51.35	\$691.33	\$553.06					\$553.06	Royal Estates	401 Royal Ave	128187 County Road N	Edgar
7	12128041311051	51.32		51.32	\$690.92	\$552.74					\$552.74	Royal Estates	402 Royal Ave	128187 County Road N	Edgar
8	12128041311050	133.93		133.93	\$1,803.10	\$1,442.48	220.56	24.51	\$1,146.91	\$917.53	\$2,360.01	John & Jamie Peterlik	307 Royal Ave	307 Royal Ave	Edgar
9	12128041311049	120		120	\$1,615.56	\$1,292.45	145.9	16.21	\$758.68	\$606.94	\$1,899.39	Michael & Mollie Maurer	303 Royal Ave	303 Royal Ave	Edgar
10	12128041311064	180		180	\$2,423.34	\$1,938.67	358.47	39.83	\$1,864.04	\$1,491.24	\$3,429.91	Alex & Keshia Mashak	213 Royal Ave	213 Royal Ave	Edgar
11	12128041311063	180		180	\$2,423.34	\$1,938.67	274.1	30.46	\$1,425.32	\$1,140.26	\$3,078.93	Richard & Lisa Nowak	205 Royal Ave	205 Royal Ave	Edgar
12	12128041311045	120		120	\$1,615.56	\$1,292.45	240	26.67	\$1,248.00	\$998.40	\$2,290.85	David & Suzanne Huss	201 Royal Ave	201 Royal Ave	Edgar
13	12128041311044	120		120	\$1,615.56	\$1,292.45	225	25.00	\$1,170.00	\$936.00	\$2,228.45	Gary & Shelia Brewster	109 Royal Ave	109 Royal Ave	Edgar
14	12128041311043	120		120	\$1,615.56	\$1,292.45					\$1,292.45	Royal Estates		128187 County Road N	Edgar
15	12128041310988	130.59		130.59	\$1,758.14	\$1,406.51	139.18	15.46	\$723.74	\$578.99	\$1,985.50	Royal Haven LLC		128187 County Road N	Edgar
16	12128041310986	233.69		233.69	\$3,146.17	\$2,516.94					\$2,516.94	Gregory & Lisa Witt	912 S 3rd Avenue	912 S 3rd Avenue	Edgar
17	12128041311059	149.67		149.67	\$2,015.01	\$1,612.01	181.28	20.14	\$942.66	\$754.12	\$2,366.13	JJ Heil Properties LLC	110 Royal Ave	110 Royal Ave	Edgar
18	12128041311062	167.91		167.91	\$2,260.58	\$1,808.46	168.88	18.76	\$878.18	\$702.54	\$2,511.00	Mark & Sarah Schroeder	200 Royal Ave	200 Royal Ave	Edgar
19	12128041311057	150		150	\$2,019.45	\$1,615.56	336.82	37.42	\$1,751.46	\$1,401.17	\$3,016.73	Christopher & Lana Strasser	206 Royal Ave	206 Royal Ave	Edgar
20	12128041311056	150	200.01	350.01	\$4,712.19	\$3,769.75	370.24	41.14	\$1,925.25	\$1,540.20	\$5,309.95	Jon & Mary Streit	210 Royal Ave	210 Royal Ave	Edgar
21	12128041311037	130		130	\$1,750.19	\$1,400.15					\$1,400.15	Michael & Marie Schueller		224 Thomas Street	Edgar
Assessible Length/Area				3057.62			2660	295.60							
Concrete Cost				\$41,164.80											
Assesible Cost per Unit				\$13.46				\$46.80							
Total Assessed				\$41,164.80	\$32,931.84				\$13,834.24	\$11,067.39	\$43,999.23				

-TO BE APPROVED AFTER PUBLIC HEARING -

2020-3

FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY IN EDGAR, WISCONSIN.

WHEREAS, the governing body of Edgar, Wisconsin, held a public hearing at the Village Hall at 7:00 P.M. on the – day of April 2020, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Municipal Engineer on the proposed public improvements consisting of the installation of concrete curb and gutter and preliminary assessments against benefited property, and heard all persons who desired to speak at the hearing;

NOW, THEREFORE, BE IT RESOLVED, the governing body of Edgar, Wisconsin, determines as follows:

1. The Assessment report, a copy of which is attached hereto and incorporated herein, including the final assessments set forth therein, is adopted and approved.
2. The Village has advertised for bids and supervised construction of the improvements in accordance with the report hereby adopted.
3. Payment for the improvements shall be made by assessing 100% of the cost to the property benefited as indicated in the report.
4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
6. Assessments shall be due 30 days of billing date. Assessments may be paid in cash or in 5 installments to the municipal clerk. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 3.5% per annum on the unpaid balance from January 1 of the year following the levy. Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of 5% per annum.
7. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of the method of payment to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Dated _____

Signed _____
President

Published _____

Attest _____
Village Administrator



VILLAGE OF EDGAR

224 S. Third Avenue
P.O. Box 67
Edgar, Wisconsin 54426
Ph. (715) 352-2891
www.vil.edgar.wi.us



EST. 1898

Finance Committee Meeting

Monday, April 13, 2020

7:45 PM

Edgar Village Hall or via Zoom (see cover sheet)

Members: Schueller, Lepak, Hall, Schroeder Schuett & Streit

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board on the March 2020 financial activity
PAGE 9-24
4. Adjournment

Cathy Schueller
Chairperson

Jennifer Lopez
Village Treasurer/Clerk

Village of Edgar
Monthly Financial Report
 March 31, 2020

Cash - Pooled Cash

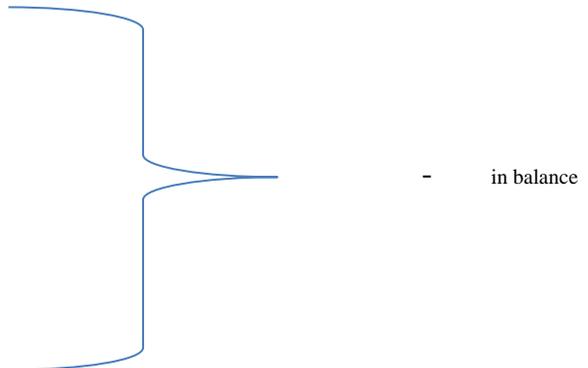
ADVANTAGE COMMUNITY BANK ACCT #3201

Per Bank

Bank Ending Balance per Statement	270,147.33
Deposit In Transit	204.98
Current Month Outstanding Checks	(35,226.40)
Ending Balance	<u>\$ 235,125.91</u>

Per General Ledger (Books)

Beginning General Ledger Balance	308,730.34
Total Monthly Receipts	51,481.34
Total Monthly Disbursements	125,085.77
Ending Balance	<u>\$ 235,125.91</u>



Allocation of Funds

General Fund	530,308.32
Community Dev Block Grant	(33.50)
TIF 1 & 3	485,398.44
TIF 4	(395,401.05)
Sewer Utility	(193,030.28)
Water Utility	(192,116.02)
	<u>\$ 235,125.91</u>

CDBG - Money Market Ckg (new)

Opening Balance	
Deposit	105,518.89
Interest	39.95
Ending Balance	<u>\$ 105,558.84</u>

CDBG Fund

ADVANTAGE COMMUNITY BANK ACCT #5361

Opening Balance	1.00
Interest	-
Ending Balance	<u>\$ 1.00</u>

Police Vehicle Replacement Fund

ADVANTAGE COMMUNITY BANK ACCT #9250

Opening Balance	31,574.40
Interest	-
Ending Balance	<u>\$ 31,574.40</u>

Park Fund - Savings

TIME FEDERAL ACCT #552059

Opening Balance	36,882.51
Interest	5.00
Ending Balance	<u>\$ 36,887.51</u>

Machinery/Equipment Savings

ADVANTAGE COMMUNITY BANK ACCT#6035

Opening Balance	55,683.64
Interest	17.52
Ending Balance	<u>\$ 55,701.16</u>

Wastewater Treatment Plant Replacement

ADVANTAGE COMMUNITY BANK ACCT #5011

Opening Balance	204,166.19
Interest	98.38
Ending Balance	<u>\$ 204,264.57</u>

Wastewater - Special Redemption

ADVANTAGE COMMUNITY BANK ACCT #5037

Opening Balance	110,831.36
Interest	41.96
Ending Balance	<u>\$ 110,873.32</u>

Wastewater - Collection System Replacement

ADVANTAGE COMMUNITY BANK ACCT #5029

Opening Balance	90,670.87
Interest	34.33
Ending Balance	<u>\$ 90,705.20</u>

Wastewater - Bond Reserve

TIME FEDERAL ACCT #550507888

Opening Balance	100,305.57
Interest	-
Ending Balance	<u>\$ 100,305.57</u>

Wastewater - Sewer Coverage Fund

TIME FEDERAL ACCT #50507953

Opening Balance	41,940.39
Interest	-
Ending Balance	<u>\$ 41,940.39</u>

\$ 548,089.05

Water Utility - Debt Retirement

ADVANTAGE COMMUNITY BANK ACCT #5045

Interest	51,619.64
Ending Balance	<u>\$ 51,635.88</u>

Water Utility - Debt Retirement

TIME FEDERAL ACCT #50507776

Opening Balance	44,654.75
Interest	-
Ending Balance	<u>\$ 44,654.75</u>

\$ 139,502.08

Water Utility - Bond Reserve

ADVANTAGE COMMUNITY BANK ACCT #19855

Opening Balance	22,342.35
Interest	-
Ending Balance	<u>\$ 22,342.35</u>

Water Tower Fund - Savings

TIME FEDERAL ACCT #50507900

Opening Balance	20,793.93
Interest	75.17
Ending Balance	<u>\$ 20,869.10</u>

MARCH CHECK REPORT

4/09/2020

4:31 PM

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ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 3/01/2020 From Account:
 Thru: 3/31/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACB	3/11/2020	ADVANTAGE COMMUNITY BANK - ACH PAYROLL 3-11-2020	2.90
		Manual Check	
ACB	3/20/2020	ADVANTAGE COMMUNITY BANK - ACH UTILITY AUTO WD	2.40
		Manual Check	
ACB	3/25/2020	ADVANTAGE COMMUNITY BANK - ACH PAYROLL 3-25-2020	2.80
		Manual Check	
53726	3/05/2020	BERG SALES, INC. SUPPLIES	120.70
53727	3/05/2020	CARDMEMBER SERVICE FEB CREDIT CARD	392.99
53728	3/05/2020	CBS SQUARED, INC ROYAL AVE	3,053.38
53729	3/05/2020	COOPER ENGINEERING WWTP FACILITY PLANNING	6,755.26
53730	3/05/2020	FRONTIER TELEPHONE	62.22
53731	3/05/2020	HARTER'S FOX VALLEY DISPOSAL FEBRUARY	5,491.62
53732	3/05/2020	MARATHON COUNTY TREASURER TESTING	11.00
53733	3/05/2020	MARCO TECHNOLOGIES, LLC. NW 7128 COPIER FEES	107.74
53734	3/05/2020	SPECTRUM BUSINESS INTERNET	284.95
53735	3/05/2020	STAPLES BUSINESS CREDIT SUPPLIES	149.49
53736	3/05/2020	T P PRINTING COMPANY, INC. ADVERTISEMENTS	233.50
53737	3/05/2020	UNIFIRST CORPORATION UNIFORMS	142.72
53738	3/05/2020	UNIFIRST CORPORATION UNIFORMS	138.30
53739	3/05/2020	WILLIAM/REID LTD LLC CHEMICALS	1,625.00
53740	3/05/2020	WISCONSIN PUBLIC SERVICE ELECTRIC	5,442.26
53741	3/05/2020	BP FUEL	1,091.75

4/09/2020

4:31 PM

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ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 3/01/2020 From Account:
Thru: 3/31/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
53742	3/05/2020	E & B SCALE SERVICES, INC SERVICE	105.00
53743	3/05/2020	EDGAR IGA FOOD CENTER SUPPLIES	37.42
53744	3/05/2020	MENARDS SUPPLIES	38.42
53745	3/05/2020	WISCONSIN STATE LAB OF HYGIENE FLORIDE	26.00
53746	3/16/2020	AIRGAS USA, LLC AIRGAS HAZMAT CHARGE	32.45
53747	3/16/2020	CENTRAL LAWN & TURF REPAIRS	72.24
53748	3/16/2020	COMMERCIAL TESTING LABORATORY WWTP LAB	124.50
53749	3/16/2020	COMPUTER TR REPAIRS/SERVER	1,646.50
53750	3/16/2020	CORE & MAIN SUPPLIES	153.23
53751	3/16/2020	KERBER ROSE PROGRESS BILLING; 2019 AUDIT	8,500.00
53752	3/16/2020	M & L DISTRIBUTORS SUPPLIES	24.10
53753	3/16/2020	MENARDS SUPPLIES	46.42
53754	3/16/2020	RACK INDUSTRIAL LLC MONTHLY CLOUD STORAGE	19.50
53755	3/16/2020	SCHUELLER, CATHY REIMB FOR VA PICTURES IN HALL	200.17
53756	3/16/2020	SPECTRUM BUSINESS INTERNET	99.98
53757	3/16/2020	STAPLES BUSINESS CREDIT SUPPLIES	286.02
53758	3/20/2020	AT&T MOBILITY CELLPHONES	331.90
53759	3/20/2020	EMC INSURANCE COMPANIES WC AUDIT	87.00
53760	3/20/2020	EWALD MOTORS OF OCONOMOWOC LLC 2020 DODGE GRAND CARAVAN	22,232.50

4/09/2020

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ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 3/01/2020 From Account:
 Thru: 3/31/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
53761	3/20/2020	MARATHON COUNTY TREASURER ASPHALT PATCH MIX	200.94
53762	3/20/2020	STRATFORD SIGN COMPANY WATER VAN DECAL	243.10
53763	3/27/2020	A & A LOCK SERVICE REKEYING V HALL/KEYS	423.25
53764	3/27/2020	CARDMEMBER SERVICE CR CRD 2/21/20 - 3/19/20	837.33
53765	3/27/2020	DELTA DENTAL APRIL	165.73
53766	3/27/2020	E & B SCALE SERVICES, INC SCALE	255.00
53781	3/27/2020	ELM REPAIR, INC. REMOVED 2 WAY RADIO/ELECRICAL FOR BLOWER	298.48
53782	3/27/2020	MARATHON COUNTY TREASURER TESTING	11.00
53783	3/27/2020	MARATHON PARTS CITY MINI LT BAR	132.80
53784	3/27/2020	STAPLES BUSINESS CREDIT SUPPLIES	119.31
53785	3/27/2020	UNIFIRST CORPORATION UNIFORMS	138.30
53786	3/27/2020	WI ENVIRONMENTAL IMPROV FUND PRINCIPAL	29,642.91
53787	3/27/2020	WISCONSIN LIFTING SPECIALISTS SAFETY HOOK/TRANSPORT WELD	98.30
AFLAC	3/25/2020	AFLAC MARCH	191.76
V1337	3/11/2020	BREHM, DOUG Pay period 02/22/2020 to 03/06/2020	1,555.09
V1338	3/11/2020	KREMBS, MATTHEW Pay period 02/22/2020 to 03/06/2020	419.86
V1339	3/11/2020	LEER, REGINA Pay period 02/22/2020 to 03/06/2020	230.50
V1340	3/11/2020	LEHMAN, BART Pay period 02/22/2020 to 03/06/2020	1,122.27
V1341	3/11/2020	LOPEZ, JENNIFER Pay period 02/22/2020 to 03/06/2020	1,480.46

4/09/2020

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ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 3/01/2020 From Account:
 Thru: 3/31/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1342	3/11/2020	MARVIN, TERESA	1,048.46
	Manual Check	Pay period 02/22/2020 to 03/06/2020	
V1343	3/11/2020	STANKOWSKI, JEANETTE	2,057.26
	Manual Check	Pay period 02/22/2020 to 03/06/2020	
V1344	3/11/2020	TESS, WILLIAM	1,448.38
	Manual Check	Pay period 02/22/2020 to 03/06/2020	
V1345	3/25/2020	BREHM, DOUG	1,580.37
	Manual Check	Pay period 03/07/2020 to 03/20/2020	
V1346	3/25/2020	KREMBS, MATTHEW	132.52
	Manual Check	Pay period 03/07/2020 to 03/20/2020	
V1347	3/25/2020	LEER, REGINA	230.50
	Manual Check	Pay period 03/07/2020 to 03/20/2020	
V1348	3/25/2020	LEHMAN, BART	1,324.47
	Manual Check	Pay period 03/07/2020 to 03/20/2020	
V1349	3/25/2020	LOPEZ, JENNIFER	1,480.46
	Manual Check	Pay period 03/07/2020 to 03/20/2020	
V1350	3/25/2020	MARVIN, TERESA	1,048.46
	Manual Check	Pay period 03/07/2020 to 03/20/2020	
V1351	3/25/2020	TESS, WILLIAM	1,249.91
	Manual Check	Pay period 03/07/2020 to 03/20/2020	
WIRET	3/25/2020	WISCONSIN RETIREMENT SYSTEM	2,817.24
	Manual Check	MARCH RETIREMENT	
053783	3/27/2020	MARATHON PARTS CITY	-132.80
	Manual Check	VOID	
AMAZON	3/18/2020	AMAZON	34.76
	Manual Check	ELECTION SUPPLIES	
ANNUAL	3/05/2020	STATE OF WISCONSIN DEPT OF REV	450.00
	Manual Check	ANNUAL TIF FEES	
PAYROL300	3/11/2020	STATE OF WISCONSIN DEPT OF REV	609.20
	Manual Check	PAYROLL 3-11-2020	
PAYROL300	3/25/2020	INTERNAL REVENUE SERVICE	2,142.39
	Manual Check	PAYROLL 3-25-2020	
PAYROL301	3/11/2020	INTERNAL REVENUE SERVICE	3,070.58
	Manual Check	PAYROLL 3-11-2020	
PAYROL301	3/25/2020	STATE OF WISCONSIN DEPT OF REV	436.99
	Manual Check	PAYROLL 3-25-2020	
PAYROL302	3/25/2020	WISCONSIN DEFERRED COMPENSATIO	550.00
	Manual Check	PAYROLL 3-25-2020	

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A GENERAL CHECKING

ALL Checks

Posted From: 3/01/2020 From Account:
Thru: 3/31/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
WIDFCOMP	3/11/2020	WISCONSIN DEFERRED COMPENSATIO	550.00
	Manual Check	PAYROLL 3-11-2020	
WIRETIEMENT	3/11/2020	WISCONSIN RETIREMENT SYSTEM	6,215.90
	Manual Check	HEALTH INSURANCE	
Grand Total			125,085.77

MARCH 2, 2020 CREDIT CARD

4/09/2020

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Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

CARDMEMBER SERVICE - ADV COM BANK

ALL Checks

Posted From: 3/01/2020 From Account:
Thru: 3/02/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
1	3/02/2020	ICLOUD BACKUP Manual Check BACKUP STORAGE	0.99
2	3/02/2020	WISCONSIN CHIEFS OF POLICE ASSOCIATION AND WI Manual Check CREDIT - STANKOWSKI CANCELLATION	-60.00
3	3/02/2020	KALAHARI RESORTS & CONVENTION Manual Check REFUND - POLICE LEADERSHIP FOUNDATION	-66.00
4	3/02/2020	POSTMASTER Manual Check POSTAGE	55.00
5	3/02/2020	MAPPING SOLUTIONS Manual Check 2019 PLAT BOOK	130.00
6	3/02/2020	MICROSOFT Manual Check MONTHLY SUBSCRIPTION	168.00
7	3/02/2020	POSTMASTER Manual Check POSTAGE	110.00
8	3/02/2020	POSTMASTER Manual Check POSTAGE	55.00
Grand Total			392.99

MARCH 27, 2020 CREDIT CARD

4/09/2020

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ACCT

CARDMEMBER SERVICE - ADV COM BANK

ALL Checks

Posted From: 3/03/2020 From Account:
 Thru: 3/31/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
1	3/27/2020	BURGER KING	8.26
		Manual Check TRAINING MEAL	
2	3/27/2020	KFC	5.28
		Manual Check TRAINING MEAL	
3	3/27/2020	ICLOUD BACKUP	0.99
		Manual Check STORAGE	
4	3/27/2020	ROGANS SHOES INC	174.69
		Manual Check EE BOOT REIMB	
5	3/27/2020	WWOA, INC.	31.05
		Manual Check OPERATORS MEETING	
6	3/27/2020	SAMS CLUB	63.81
		Manual Check SUPPLIES	
7	3/27/2020	MICROSOFT	168.00
		Manual Check MICROSOFT 365	
8	3/27/2020	POSTMASTER	385.25
		Manual Check 5 ROLLS STAMPS W&S BILLS	
Grand Total			837.33

MARCH JOURNAL ENTIRES

4/09/2020

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Reprint Journal Entry Register - Quick Report

Page: 1

ACCT

Accounting

Posted From:

3/01/2020

From Account:

Thru:

3/31/2020

Thru Account:

---- Journal Entry ----

Number	Date	Debit	Credit
HI	3/01/2020	10,309.99	10,309.99
TO ALLOCATE HI			
HI	3/24/2020	10,309.99	10,309.99
HEALTH INSURANCE ALLOCATION			
HI	3/30/2020	4.02	4.02
TO ALLOCATE HI			
PILOT	3/01/2020	63,800.00	63,800.00
TO REC 2020 PILOT			
RECLASS	2/03/2020	203.24	203.24
TO RECLASS WPS			
TAXROLL	3/01/2020	475,058.12	475,058.12
TO REC TAX ROLL			
TAXROLL	3/01/2020	50,765.87	50,765.87
TO REC TAX ROLL			
TAXROLL	3/01/2020	101,531.74	101,531.74
TO REC TAX ROLL			
INTEREST	3/31/2020	25.03	25.03
TO REC INTEREST			
INTEREST	3/31/2020	294.22	294.22
TO REC INTEREST			
INTEREST	3/31/2020	5.00	5.00
TO REC INTERST			
Grand Total		712,307.22	712,307.22

MARCH RECEIPT REPORT

4/09/2020

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Reprint Receipt Register - Quick Report

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 3/01/2020 From Account:
 Thru: 3/31/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1045	2/25/2020	SZMANDA DENTAL CENTER RE & PP LATE PAYMENT	3,008.72
1045	2/25/2020	SZMANDA DENTAL CENTER VOID	-3,008.72
1046	2/25/2020	COPIES/FAXES COPIES/FAX - SOCZKA	3.00
1046	2/25/2020	COPIES/FAXES VOID	-3.00
1047	2/25/2020	COPIES/FAXES COPIES/FAXES - SENORASKE	4.00
1047	2/25/2020	COPIES/FAXES VOID	-4.00
1050	2/27/2020	EXCAVATION PERMIT EXCAVATION PERMITS - GREEN TREE CONSTR	105.00
1050	2/27/2020	EXCAVATION PERMIT VOID	-105.00
1051	2/27/2020	NOTARY FEE NOTARY FEE - SCHRADER, R.	5.00
1051	2/27/2020	NOTARY FEE VOID	-5.00
1052	2/27/2020	BULK WATER BULK WATER - INV #980	44.88
1052	2/27/2020	BULK WATER VOID	-44.88
1061	3/02/2020	SCHAFFER, JOHN THOMAS HILL RD PROJECT	220.00
1062	3/02/2020	SZYMANSKI, THOMAS LAND RENT	900.00
1066	3/02/2020	STARK'S FLORAL SNOW REMOVAL FEES - INV #995	110.00
1071	3/02/2020	ZONING PERMIT ZONING PERMIT - #2020-04 (KARCHER, D.)	100.00
1072	3/01/2020	VERTICAL BRIDGE RENT	900.00
1073	3/02/2020	WISCONSIN PUBLIC SERVICE EXCAVATION PERMIT FEE - INV #999	35.00
1074	3/02/2020	AT&T TOWER RENT TOWER RENTAL FEE	1,050.00

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Reprint Receipt Register - Quick Report

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 3/01/2020 From Account:
 Thru: 3/31/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1075	3/02/2020	HOFFMAN, ROGER INV 941-06 - DRIVEWAY, CURB, & GUTTER	117.11
1076	3/02/2020	Utility Receipts - GARBAGE - 03/02/2020	10.97
1076	3/02/2020	Utility Receipts - PUBLIC FIRE - 03/02/2020	2.79
1076	3/02/2020	Utility Receipts - SEWER - 03/02/2020	55.02
1076	3/02/2020	Utility Receipts - WATER - 03/02/2020	31.22
1077	3/03/2020	DOG LICENSE DOG LICENSE - TAGS: #8259 & #8260	10.00
1078	3/03/2020	OPERATOR LICENSE PROVISIONAL - LANDWEHR, H.	15.00
1079	3/04/2020	CENTRAL LAWN & TURF SNOW REMOVAL FEES - INV 994	110.00
1080	3/04/2020	DOG LICENSE DOG LICENSE - TAG #: 8261 & #8262	10.00
1081	3/04/2020	Utility Receipts - GARBAGE - 03/04/2020	17.36
1081	3/04/2020	Utility Receipts - PUBLIC FIRE - 03/04/2020	9.15
1081	3/04/2020	Utility Receipts - SEWER - 03/04/2020	62.11
1081	3/04/2020	Utility Receipts - WATER - 03/04/2020	36.38
1082	3/05/2020	DOG LICENSE DOG LICENSE - TAG #: 8263	5.00
1083	3/05/2020	RUNKEL ABSTRACT & TITLE COMPAN SPECIAL ASSESSMENT FEE - INV #984 & #985	60.00
1084	3/05/2020	Utility Receipts - GARBAGE - 03/05/2020	21.25
1084	3/05/2020	Utility Receipts - PUBLIC FIRE - 03/05/2020	21.25
1084	3/05/2020	Utility Receipts - SEWER - 03/05/2020	21.25
1084	3/05/2020	Utility Receipts - WATER - 03/05/2020	21.25
1085	3/06/2020	OPERATOR LICENSE REGULAR OPERATORS LICENSE - 2019-58	30.00
1086	3/06/2020	COUNTY LAND & TITLE TRUST SPECIAL ASSESSMENT FEES	60.00
1087	3/06/2020	MARATHON CO CLERK OF COURTS COURT FINES - FEB 2020	122.55
1088	3/06/2020	COPIES/FAXES COPIES/FAXES - FROST, JACK	5.00

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Reprint Receipt Register - Quick Report

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 3/01/2020 From Account:
 Thru: 3/31/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1089	3/06/2020	PARK RENTAL PARK RENTAL FEE-MINNOW PONDS ED 5/30/20	65.00
1090	3/09/2020	WISCONSIN PUBLIC SERVICE SPECIAL ASSESSMENT FEE - INV #986	35.00
1091	3/09/2020	DVORAK SANITATION SEWER DUMPING FEES - FEB 2020	7,475.26
1092	3/09/2020	Utility Receipts - GARBAGE - 03/09/2020	6.25
1092	3/09/2020	Utility Receipts - PUBLIC FIRE - 03/09/2020	6.25
1092	3/09/2020	Utility Receipts - SEWER - 03/09/2020	6.25
1092	3/09/2020	Utility Receipts - WATER - 03/09/2020	6.25
1093	3/10/2020	DOG LICENSE DOG LICENSE - TAG #8264	5.00
1094	3/10/2020	MJB PROPERTIES OF EDGAR LLC - BROOKLYN MOBILE HOME PERMIT FEES - FEB 2020	211.94
1095	3/10/2020	MJB PROPERTIES OF EDGAR LLC - WEST MOBILE HOME PERMIT FEE - FEBRUARY 2020	1,054.21
1096	3/10/2020	DOG LICENSE DOG LICENSE - TAG #8265	10.00
1097	3/10/2020	Utility Receipts - GARBAGE - 03/10/2020	6.25
1097	3/10/2020	Utility Receipts - PUBLIC FIRE - 03/10/2020	6.25
1097	3/10/2020	Utility Receipts - SEWER - 03/10/2020	6.25
1097	3/10/2020	Utility Receipts - WATER - 03/10/2020	6.25
1098	3/12/2020	Utility Receipts - PUBLIC FIRE - 03/12/2020	14.56
1098	3/12/2020	Utility Receipts - SEWER - 03/12/2020	711.35
1098	3/12/2020	Utility Receipts - WATER - 03/12/2020	233.78
1099	3/16/2020	DOG LICENSE DOG LICENSE - TAG #8266	5.00
1100	3/17/2020	OPERATOR LICENSE OPERATOR LICENSE - #2019-62 PROVISIONAL	15.00
1101	3/17/2020	OPERATOR LICENSE OPERATOR LICENSE - #2019-60 REGULAR	30.00
1102	3/17/2020	ZABLER'S SEPTIC LLC. SEWER DUMPING - FEBRUARY 2020	759.15
1103	3/17/2020	Utility Receipts - GARBAGE - 03/17/2020	12.50
1103	3/17/2020	Utility Receipts - PUBLIC FIRE - 03/17/2020	12.50

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 3/01/2020 From Account:
 Thru: 3/31/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1103	3/17/2020	Utility Receipts - SEWER - 03/17/2020	12.50
1103	3/17/2020	Utility Receipts - WATER - 03/17/2020	12.50
1104	3/18/2020	DOG LICENSE DOG LICENSE - TAG #8267	5.00
1105	3/18/2020	AIRRUNNER NETWORKS -LLC. TOWER RENTAL FEE	112.49
1106	3/18/2020	DOG LICENSE DOG LICENSE - TAG: #8268 & #8269	15.00
1107	3/18/2020	DOG LICENSE DOG LICENSE - TAG #: 8270	10.00
1108	3/19/2020	STEINER SEPTIC SEWER DUMPING FEES	231.36
1109	3/19/2020	DOG LICENSE DOG LICENSE - TAG #8271	10.00
1110	3/19/2020	Utility Receipts - GARBAGE - 03/19/2020	21.40
1110	3/19/2020	Utility Receipts - PUBLIC FIRE - 03/19/2020	11.62
1110	3/19/2020	Utility Receipts - SEWER - 03/19/2020	64.98
1110	3/19/2020	Utility Receipts - WATER - 03/19/2020	32.00
1111	3/20/2020	STATE OF WISCONSIN/OCI MOBILE HOME LOTTERY CREDIT	8,817.00
1112	3/20/2020	HAHN, RON DRIVEWAY APRON/CURB & GUTTER - INV 942.5	105.47
1113	3/23/2020	DOG LICENSE DOG LICENSE - TAG #: 8272	5.00
1114	3/23/2020	COUNTY LAND & TITLE TRUST SPECIAL ASSESSMENT - INV #1003	20.00
1115	3/23/2020	NSIGHTTEL WIRELESS, LLC DBA CELLCOM TOWER RENT	300.00
1116	3/24/2020	Utility Receipts - GARBAGE - 03/24/2020	48.28
1116	3/24/2020	Utility Receipts - PUBLIC FIRE - 03/24/2020	27.02
1116	3/24/2020	Utility Receipts - SEWER - 03/24/2020	149.50
1116	3/24/2020	Utility Receipts - WATER - 03/24/2020	90.30
1117	3/26/2020	PARK RENTAL PARK RENTAL - EVENT DATE 07/26/2020	65.00
1118	3/26/2020	DOG LICENSE DOG LICENSE - TAG: #8273	5.00

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Reprint Receipt Register - Quick Report

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 3/01/2020 From Account:
 Thru: 3/31/2020 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1119	3/26/2020	SWIDERSKI EQUIPMENT INC 1992 CASE WHEEL LOADER (INV #979)	25,600.00
1120	3/26/2020	DOG LICENSE DOG LICENSE - TAG: #8275	5.00
1121	3/26/2020	CAT LICENSE CAT LICENSE - TAG #726	5.00
1122	3/26/2020	COPIES/FAXES COPIES/FAXES	2.00
1123	3/26/2020	DOG LICENSE DOG LICENSE - TAG: #8274	5.00
1124	3/27/2020	Utility Receipts - SEWER - 03/27/2020	25.00
1125	3/26/2020	NOTARY FEE NOTARY FEE - MILLER, EDWARD	5.00
1126	3/26/2020	DOG LICENSE DOG LICENSE - TAG #: 8276 & #8277	10.00
1127	3/26/2020	DOG LICENSE DOG LICENSE - TAG #: 8278	5.00
1132	3/31/2020	Utility Receipts - GARBAGE - 03/31/2020	31.99
1132	3/31/2020	Utility Receipts - PUBLIC FIRE - 03/31/2020	7.52
1132	3/31/2020	Utility Receipts - SEWER - 03/31/2020	122.85
1132	3/31/2020	Utility Receipts - WATER - 03/31/2020	42.62
AUTOWITHDRAW	3/20/2020	Utility Receipts - GARBAGE - 03/20/2020	125.39
AUTOWITHDRAW	3/20/2020	Utility Receipts - PUBLIC FIRE - 03/20/2020	115.68
AUTOWITHDRAW	3/20/2020	Utility Receipts - SEWER - 03/20/2020	168.21
AUTOWITHDRAW	3/20/2020	Utility Receipts - WATER - 03/20/2020	138.72
Grand Total			51,456.31



VILLAGE OF EDGAR

224 S. Third Avenue
P.O. Box 67
Edgar, Wisconsin 54426
Ph. (715) 352-2891
www.vil.edgar.wi.us



EST. 1898

**Regular Board of Trustees Meeting Agenda
Monday, April 13, 2020
8:00 PM
Edgar Village Hall or via Zoom (see cover
sheet)**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes
 - a. Special Board Meeting, March 5, 2020 **PAGE 28**
 - b. License Building Safety Zoning Committee, March 9, 2020 **PAGE 29**
 - c. Streets and Recycling Committee, March 9, 2020 **PAGE 30**
 - d. Water and Sewer Committee, March 9, 2020 **PAGE 31**
 - e. Finance Committee, March 9, 2020 **PAGE 32**
 - f. Regular Board Meeting, March 9, 2020 **PAGE 33-35**
 - g. Special Board Meeting, March 11, 2020 **PAGE 36**
 - h. Special Board Meeting, March 16, 2020 **PAGE 37**
 - i. Special Board Meeting, March 18, 2020 **PAGE 38**
5. Approval of Agenda
6. Public Comments. Persons wishing to speak to the Village Board will be granted five minutes to express their concerns. No formal action will be taken by the Village Board on concerns expressed at this time. If the matter is on this agenda for consideration, action may be taken during the meeting. If it does not appear on this agenda, the matter may be referred to a committee for consideration and brought back to the Village Board at a future date
Announcements:
 - Safer at Home in effect until April 28, 2020
 - All Village Park play equipment is closed until further notice; if Safer at Home extends into May refunds for Park Rentals in May will be refunded (2 rentals)
 - Clean Up America – Saturday, April 25, 2020 – 8 am – noon at Public Works Garage
 - Open Book – May 27, 2020 - 3:00 pm – 5:00 pm **PAGE 27**
 - Board of Review – June 3, 2020 – 6:00 pm – 8:00 pm **PAGE 27**
7. Discussion and possible action on Arbor Day Proclamation

8. Discussion and possible action on accepting the recommendation from the License/Building/Safety/Zoning Committee to approve the operator's license for Hunter Landwehr (GPM South East LLC, dba R-Store #4491), License #2019-61
9. Discussion and possible action on accepting the recommendation from the License/Building/Safety/Zoning Committee on approving delegating the Village Clerk to issue Operator's licenses **PAGE 2**
10. Discussion and possible action on accepting the recommendation from the License/Building/Safety/Zoning Committee on reduce annual Alcohol and Liquor Licensing fees for the 2020-2021 year to the allowed minimums set in the Wisconsin State Statute **PAGE 3**
11. Discussion and possible action on accepting the recommendation from the License/Building/Safety/Zoning Committee on approving the proposal for updating the zoning map for the Codification process - \$2,000 – Clark Dietz **PAGE 5**
12. Discussion on Resolution 2020-3 *Final Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to State Statute 66.0703* **PAGE 7**
 - Engineering report of costs of curb/gutter and driveway approaches **PAGE 6**
 - Set Public Hearing
13. Discussion and possible action on accepting the recommendation from the Finance Committee to approve the March 2020 financial activity **PAGE 9-24**
14. Discussion and possible recommendation to convene to closed session pursuant to State Statute 19.85 (1) (e) for the deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussion on the renegotiation of the AT&T Tower Lease of Village property (water tower site)
 - a. Roll call
15. Convene to open session
16. Discussion and possible recommendations, if any from closed session
17. Motion to convene into closed session under exemptions provided in Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of reviewing applications for the Summer Help position
 - a. Roll call
18. Motion to move to open session
19. Discussion and possible action on items, if any, from closed session
20. Adjournment

Terry Lepak
Village President

Jennifer Lopez
Village Administrator/Clerk

**Notice of the Open Book/Board of Review
Village of Edgar**

NOTICE IS HEREBY GIVEN that the Board of Review for the Village of Edgar, Marathon County shall hold its first meeting on Wednesday, June 3rd, 2020 from 6:00 P.M. to 8:00 P.M. in the Board Room of the Edgar Village Hall, 224 S 3rd Ave, Edgar, WI.

OPEN BOOK: The assessor will also be present on Wednesday, May 27, 2020 from 3:00 PM to 5:00 PM for an open book session.

Please be advised of the following requirements to appear before the Board of Review and procedural requirements if appearing before the Board:

No person shall be allowed to appear before the Board of Review, to testify to the Board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the Assessor to view such property.

After the first meeting of the Board of Review and before the Board's final adjournment, no person who is scheduled to appear before the Board of Review may contact, or provide information to, a member of the Board about the person's objection except at a session of the Board.

No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is heard if the objection is allowed because the person has been granted a waiver of the 48-hour notice of an intent to file a written objection by appearing before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48-hour notice requirement and files a written objection, that the person provides to the Clerk of the Board of Review notice as to whether the person will ask for removal of any Board members and, if so, which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the Board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the Board of Review, testify to the Board by telephone or subject or object to a valuation; if that valuation was made by the Assessor or the Objector using the income method; unless the person supplies the Assessor all of the information about income and expenses, as specified in the manual under Sec. 73.03(2a), that the Assessor requests. The Village of Edgar has an ordinance for the confidentiality of information about income and expenses that is provided to the Assessor under this paragraph which provides exemptions for persons using information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under Section 19.35 (1) of Wis. Statutes.

The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon or osteopath that confirms their illness or disability. No other persons may testify by telephone.

Respectfully submitted,
Village of Edgar
Jennifer Lopez, Village Administrator



VILLAGE OF EDGAR

224 S. Third Avenue
P.O. Box 67
Edgar, Wisconsin 54426
Ph. (715) 352-2891
www.vil.edgar.wi.us



EST. 1898

A P R O C L A M A T I O N

“ARBOR DAY”

- WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and
- WHEREAS, Arbor Day is now observed throughout the nation and the world; and
- WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and
- WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and
- WHEREAS, trees in or city increase property values, enhance the economic vitality of business areas, and beautify our community; and
- WHEREAS, trees are a source of joy and spiritual renewal;

NOW, THEREFORE, I, Terry Lepak, President of the Village of Edgar, do hereby proclaim April 24, 2020 as “**ARBOR DAY**” in the Village of Edgar, and urge all citizens to support efforts to care for our trees and woodlands and to support our Village’s community forestry program; and, further, urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Terry Lepak
Village President

Village of Edgar
 Special Board of Trustees Meeting Minutes
 March 5, 2020
 Edgar Village Hall

Call to Order – Roll Call: The Special Board of Trustees Meeting was called to order by President Lepak at 7:30 p.m. Trustees Hall, Butt, Schroeder-Schuett, Streit, Werner and Schueller were present.

Guests: Village Administrator Lopez

Pledge of Allegiance was led by President Lepak.

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Closed Session: Motion Schueller/Hall to convene to closed session pursuant to Wisconsin State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of reviewing applications for Chief of Police position.

Roll call: Butt – yes, Hall – yes, Schueller – yes, Streit -yes, Werner – yes, Schroeder-Schuett, Lepak - yes

Adjournment: Motioned by Schueller/Hall to adjourn. All ayes. Motion carried. Meeting adjourned at 8:10 p.m.

Terry Lepak
 President

Jennifer Lopez
 Village Administrator

Village of Edgar
License/Building/Safety/Zoning Committee Meeting
March 9, 2020
Edgar Village Hall

Call to Order – Roll Call: The License/Building/Safety/Zoning Committee was called to order by Chairperson Butt at 7:00 p.m. Members Lepak, Streit, Schroeder-Schuett, and Werner were present.

Guests: Trustee Hall, Trustee Schueller, Administrator Lopez, Geraldine Newman, Lieutenant Ted Koneck, Alisha Simonson, and Peter Weinschenk – Record Review

Approve Agenda: Motion by Lepak/Werner to approve the agenda. All ayes. Motion carried.

Operator’s License: Motion Lepak/Streit to approve the 2019-2020 Operator License for Elizabeth Wood-Schmidt #2019-60) All ayes. Motion carried.

Update on Police Department from Lieutenant Knoeck: Lieutenant Knoeck provided a summary of the activity showing both Marathon County’s cases and the Edgar Police Department cases. Anthony Nardi from the Sherriff’s Department will be here on Thursday to review the results of the CIJUS audit. The Edgar School district will be holding their annual Fun Color Run on May 3rd. The route will be the same as last year. It was stated that the bike rodeo portion of the event will have to be canceled for this year.

Adjournment: Motion by Streit/Werner to adjourn. All ayes. Motion carried. Meeting adjourned at 7:14 p.m.

Mike Butt
Chairperson

Jennifer Lopez
Village Administrator/Clerk

Village of Edgar
Streets and Recycling Committee Meeting Minutes
March 9, 2020
Edgar Village Hall

Call to Order – Roll Call: The Streets and Recycling Committee were called to order by Chairperson Streit at 7:14 p.m. Members: Lepak, Schueller, Butt, and Werner were present.

Guests: Trustee Hall, Trustee Schroeder-Schuett, Administrator Lopez, Gerry Newman, and Peter Weinschenk– Record Review

Approve Agenda: Motion by Schueller/Butt to approve the agenda. All ayes. Motion carried.

Bid on Royal/Gumaer Street construction project: The following bids were received:

- Francis Melvin, Inc \$222,662.20
- Haas Sons, Inc \$248,877.45
- Switlick & Sons Inc \$229,288.88

Motion Lepak/Schueller to recommend to the Village Board to approve the low bid to Francis Melvin, Inc in the amount of \$222,662.20. Motion carried 3/0/1 (Streit – abstained)

Resolution 2020-1 Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power: Motion Lepak/Schuller to recommend to the Village Board to approve the Preliminary Resolution Declaring Intent to Levy Special Assessment Under Municipal Police Power Pursuant to State Statute 66.0703. Motion carried 3/0/1 (Streit – abstained)

204 S 3rd Street: Motion Lepak/Schueller to allow the installation of sidewalk on Village property, on the south side of Greg Heiden’s building, contingent to receiving State Approved plans on the remodel project. Streit stated he would recommend tabling this action until the plans were in hand. Motion carried 4:1 (Streit).

Adjournment: Motion by Schueller/Butt to adjourn. All ayes. Motion carried. Meeting adjourned at 7:29 p.m.

Jon Streit
Chairperson

Jennifer Lopez
Administrator/Clerk

Village of Edgar
Water and Sewer Committee
March 9, 2020
Edgar Village Hall

Call to Order – Roll Call: The Water and Sewer Committee was called to order by Chairperson Werner at 7:30 p.m. Members Lepak, Schueller, Butt and Hall were present.

Guests: Trustee Streit, Trustee Schroeder-Schuett, Administrator Jennifer Lopez, Gerry Newman, and Peter Weinschenk– Record Review

Approve Agenda: Motion by Schueller/Hall to approve the agenda. All ayes. Motion carried.

Cooper Engineering – Rural Development Funding Application and Assistance \$35,000: Motion Lepak/Schueller to recommend to the Village Board approval of the Cooper Engineering – Rural Development Funding Application and Assistance Contract (Amendment to Owner Engineer Agreement Amend #1) in the amount of \$35,000; contingent upon obtaining project funding. All ayes. Motion carried.

Cooper Engineering – Design and Construction Related Engineering Services in the amount of \$660,000: Motion Lepak/Schueller to recommend to the Village Board approval of the Cooper Engineering Services Contract in the amount of \$660,000; contingent upon obtaining project funding. All ayes. Motion carried.

Combination of bank accounts: Motion Butt/Schueller to recommend to the Village Board to combine the following savings accounts:

- Water Utility – Debt Retirement \$51,619.64
- Water Utility – Debt Retirement \$44,654.75
- Water Utility – Bond Reserve \$22,342.35

and retitle to Water Utility – Capital Replacement Account \$118,616.74. All ayes. Motion carried.

Purchase of Water Van: Motion Lepak/Schueller to recommend to the Village Board the authorization to purchase a van in an amount up to \$11,000 with a 10% contingency. All ayes. Motion carried. It was felt that the price of a new van should be reviewed (government pricing).

Adjournment: Motion by Schueller/Butt to adjourn. All ayes. Motion carried. Meeting adjourned at 7:56 p.m.

Randy Werner
Chairperson

Jennifer Lopez
Village Administrator/Clerk

Village of Edgar
Finance Committee Minutes
March 9, 2020
Edgar Village Hall

Call to Order – Roll Call: The Finance Committee was called to order by Chairperson Schueller at 7:57 p.m. Members Lepak, Hall, Schroeder-Schuett, and Streit were present.

Guests: Trustee Werner, Trustee Butt, Administrator Lopez, Gerry Newman, and Peter Weinschenk– Record Review

Agenda: Motion by Streit/Hall to approve the agenda. All ayes. Motion carried.

Board room table/chairs: Motion Streit/Schroeder-Schuett to recommend to the Village Board to not purchase a table and chairs for the Village Board room. All ayes. Motion carried.

Part-time limited term summer help: Motion Streit/Lepak to recommend to the Village Board to advertise for two limited term summer help positions stating the expected start date is negotiable. All Ayes. Motion carried.

Financial Activity: The financial activity for February 2020 was reviewed. Motion by Streit/Schroeder-Schuett to recommend to the Village Board approval of the February 2020 financial activity. All ayes. Motion carried.

Adjournment: Motion by Hall/Schroeder-Schuett to adjourn. All ayes. Motion carried. Meeting adjourned at 8:06 p.m.

Cathy Schueller
Chairperson

Jennifer Lopez
Administrator

Village of Edgar
Regular Board of Trustees Meeting Minutes
March 9, 2020
Edgar Village Hall

Call to Order/ Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 8:06 p.m. Trustees Schueller, Werner, Hall, Schroeder-Schuett, Butt and Streit present.

Guests: Administrator Lopez, Gerry Newman, Keith Baumgartner and Peter Weinschenk– Record Review

Pledge of Allegiance was led by President Lepak.

Agenda approval: Motion Schueller/Schroeder-Schuett to approve the agenda as presented. All ayes. Motion carried.

Minutes: Motion by Schueller/Schroeder-Schuett to approve with correcting the License and Building minutes reflecting the Abstention from Hall. All ayes. Motion carried.

- License Building Safety Zoning Committee, February 10, 2020
- Streets and Recycling Committee, February 10, 2020
- Finance Committee, February 10, 2020
- Regular Board Meeting, February 10, 2020
- Special Board Meeting, February 19, 2020
- Special Board Meeting, February 24, 2020

Public Comments: Resident Gerry Newman stated she would like the Village Board to request ELM to remove the fence near her property. She stated that someone hit her garage and she believed it may have been due to the fence being close to the alley.

Announcements:

- Edgar Area Garage Sales and May 14, 15 and 16, 2020
- Spring Clean Up – April 25, 2020 from 8:00 am - noon

Edgar Baseball Association – wiring for scoreboard on field 3: Keith Baumgartner stated that the Baseball Association has a scoreboard for the third field and would like to attempt to get power to the scoreboard location. It was stated that prior to doing any digging, Diggers Hotline should be called. Options of optimal ways to bring power to that site were discussed. The Baseball Association will get quotes on bringing the power in and will present them to the Board in April.

Operator's License: Motion Schueller/Schroeder-Schuett to accept the recommendation from the License/Building/Safety/Zoning Committee to approve the operator license for Elizabeth Wood-Schmidt (GPM South East LLC, dba R-Store #4491), license #2019-60. All ayes. Motion carried.

Bids – Royal/Gumaer reconstruction project: The following bids were received for the Royal Avenue/Gumaer Street reconstruction project:

- Francis Melvin, Inc \$222,662.20
- Haas Sons, Inc \$248,877.45
- Switlick & Sons Inc \$229,288.88

Motion Schueller/Butt to accept the recommendation from the Streets and Recycle Committee and approve the low bid to Francis Melvin, Inc in the amount of \$222,662.20. Motion carried 6:0:1 (Streit abstained)

Resolution 2020-1 Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power: Motion Werner/Schueller to recommend to the Village Board to approve the Preliminary Resolution Declaring Intent to Levy Special Assessment Under Municipal Police Power Pursuant to State Statute 66.0703. Motion carried 6:0:1 (Streit abstained)

204 S 3rd Street: Motion Streit/Schroeder-Schuett to table allowing Greg Heiden to install a sidewalk on the South side of his property at 204 S 3rd Street until he receives State Approved plans on the remodel project. Motion carried 6:1 (Lepak).

Cooper Engineering – Rural Development Funding Application and Assistance \$35,000: Motion Werner/Hall to approve the recommendation from the Water and Sewer Committee to approve the contract with Cooper Engineering to handle the Rural Development Funding Application and Assistance Contract (Amendment to Owner Engineer Agreement Amend #1) in the amount of \$35,000; contingent upon obtaining project funding. All ayes. Motion carried.

Cooper Engineering – Design and Construction Related Engineering Services in the amount of \$660,000: Motion Werner/Schroeder-Schuett approve the recommendation from the Water and Sewer Committee to approve the contract with Cooper Engineering Services for the Design and Construction Related Engineering Services in the amount of \$660,000; contingent upon obtaining project funding. All ayes. Motion carried.

Combination of bank accounts: Motion Werner/Butt to approve the recommendation from the Water and Sewer Committee to combine the following savings accounts:

Water Utility – Debt Retirement	\$51,619.64
Water Utility – Debt Retirement	\$44,654.75
Water Utility – Bond Reserve	\$22,342.35

and retitle to Water Utility – Capital Replacement Account \$118,616.74. All ayes. Motion carried.

Purchase of Water Van: Motion Schueller/Werner to recommend approving the recommendation from the Water and Sewer Committee to purchase a van in an amount up to \$11,000 with a 10% contingency. All ayes. Motion carried. It was felt that the price of a new van should be reviewed (government pricing).

Board room table/chairs: No action was taken.

Part-time limited term summer help: Motion Schueller/Streit to accept the recommendation from the Finance Committee to advertise for two limited term summer help positions stating the expected start date is negotiable. All Ayes. Motion carried. It was stated that Jere Bohn will continue his limited term summer help position for 2020.

Financial Activity: The financial activity for February 2020 was reviewed. Motion by Schueller/Hall to accept the recommendation of the Finance Committee and approve the February 2020 financial activity. All ayes. Motion carried.

Closed Session: Motion Butt/Schueller to convene to closed session pursuant to State Statute 19.85 (1) (e) for the deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussion on the renegotiation of the AT&T Tower Lease of Village property (water tower site)

Roll call: Butt – yes, Hall – yes, Schueller – yes, Streit – yes, Werner – yes, Schroeder-Schuett – yes, Lepak - yes

Motion Streit/Schueller to convene to open session at 8:49 pm.

Closed Session: Motion Butt/Schueller to convene into closed session under exemptions provided in Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of reviewing applications for Chief of Police position

Roll call: Butt – yes, Hall – yes, Schueller – yes, Streit – yes, Werner – yes, Schroeder-Schuett – yes, Lepak - yes

Adjournment: Motioned by Schueller/Hall to adjourn. All ayes. Motioned carried. Meeting adjourned at 9:41 pm

Terry Lepak
President

Jennifer Lopez
Administrator/Clerk

Village of Edgar
Special Board of Trustees Meeting Minutes
March 11, 2020
Edgar Village Hall

Call to Order – Roll Call: The Special Board of Trustees Meeting was called to order by President Lepak at 7:30 p.m. Trustees Hall, Butt, Schroeder-Schuett, Streit, Werner and Schueller were present.

Guests: Village Administrator Lopez

Pledge of Allegiance was led by President Lepak.

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Closed Session: Motion Schueller/Hall to convene to closed session pursuant to Wisconsin State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of interviewing applicant for Chief of Police position.

Roll call: Butt – yes, Hall – yes, Schueller – yes, Streit -yes, Werner – yes, Schroeder-Schuett, Lepak - yes

Adjournment: Motioned by Schueller/Hall to adjourn. All ayes. Motion carried. Meeting adjourned at 8:06 p.m.

Terry Lepak
President

Jennifer Lopez
Village Administrator

Village of Edgar
 Special Board of Trustees Meeting Minutes
 March 16, 2020
 Edgar Village Hall

Call to Order – Roll Call: The Special Board of Trustees Meeting was called to order by President Lepak at 7:30 p.m. Trustees Hall, Butt, Schroeder-Schuett, Streit, Werner and Schueller were present.

Guests: Village Administrator Lopez

Pledge of Allegiance was led by President Lepak.

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Closed Session: Motion Schueller/Hall to convene to closed session pursuant to Wisconsin State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of interviewing applicant for Chief of Police position.

Roll call: Butt – yes, Hall – yes, Schueller – yes, Streit -yes, Werner – yes, Schroeder-Schuett - yes, Lepak -yes

Motion Streit/Hall to convene to open session at 8:27 pm.

Purchase of Van for Water Department: It was stated that after the last meeting, it was requested to investigate the price of a brand-new van versus spending \$11,000 on a used van. Motion Streit/Schroeder-Schuett to purchase a brand-new van for the Water Department from Ewald at a price of \$20,063; and not purchase a used van. All ayes. Motion carried.

Conditional Permit to Exceed Seasonal Load Limits and Single Trip Permit of Oversize or Overweight Vehicles or Load Applications: Motion Streit/Hall to deny the request from Green Tree to bring in a crane and one additional load of concrete on Edgewood and deny the request from Tito, Inc to bring in dumpsters to Edgewood. It was stated that due to the new chip seal on Chesak Road, these requests cannot be approved. All ayes. Motion carried.

Adjournment: Motioned by Schueller/Hall to adjourn. All ayes. Motion carried. Meeting adjourned at 8:44 p.m.

Terry Lepak
 President

Jennifer Lopez
 Village Administrator

Village of Edgar
Special Board of Trustees Meeting Minutes
March 18, 2020
Edgar Village Hall

Call to Order – Roll Call: The Special Board of Trustees Meeting was called to order by President Lepak at 6:00 p.m. Trustees Hall, Butt, Schroeder-Schuett, Streit, Werner and Schueller were present.

Guests: Village Administrator Lopez

Pledge of Allegiance was led by President Lepak.

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Closed Session: Motion Schueller/Hall to convene to closed session pursuant to Wisconsin State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of deliberating on applicants for Chief of Police position.

Roll call: Butt – yes, Hall – yes, Schueller – yes, Streit -yes, Werner – yes, Schroeder-Schuett - yes, Lepak -yes

Motion Streit/Hall to convene to open session at 7:05 pm.

Resolution 2020-2 Village of Edgar Resolution to Ratify the Emergency Proclamation of the Chief Executive Officer pertaining to the COVID-19 Pandemic and Declaration of Emergency: Motion Streit/Schroeder-Schuett to approve Resolution 2020-2 as presented. All ayes. Motion carried.

Village of Edgar Continuity of Operations Plan: Motion Streit/Schueller to approve the Village of Edgar Continuity of Operations Plan. All ayes. Motion carried.

Adjournment: Motioned by Schueller/Hall to adjourn. All ayes. Motion carried. Meeting adjourned at 7:28 p.m.

Terry Lepak
President

Jennifer Lopez
Village Administrator