



# VILLAGE OF EDGAR

224 S. Third Avenue  
 P.O. Box 67  
 Edgar, Wisconsin 54426  
 Ph. (715) 352-2891  
 www.vil.edgar.wi.us

EST. 1898

**License/Building/Safety/Zoning Committee Meeting Agenda**  
**Monday, July 8, 2019**  
**7:00 PM**  
**Edgar Village Hall**

**Members: Butt, Lepak, Schuett, Streit & Werner**

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board of the 2019-2020 Operator License’s for:

Name	Entity Name	Certificate #:
Laura Hillman	Dollar General	2019-46
Joshua Sterling	Edgar IGA	2019-47

4. Discussion and possible recommendation to the Village Board Departmental update from Police Chief Stankowski

5. Listing of Building Permits:

6/6/2019	2019-27	Klockziem	Cody & Brittany	813 S 3rd Ave	Concrete / landscaping	\$5,000.00	Residential
6/11/2019	2019-28	Nelson	Gerald & Judy	140 Eddy Rd	Replace windows	\$11,900.00	Residential
6/13/2019	2019-29	Nieman	Carol	111 E Beech St.	Replace furnace and duct work	\$7,074.00	Residential
6/17/2019	2019-30	Hrdina	Ed	706 Gumaer St.	Install 2 basement windows	\$2,000.00	Residential
6/18/2019	2019-31	Myszka	Jeff	318 Madison Ave	Install a metal roof	\$10,500.00	Residential
6/19/2019	2019-32	Bielmeyer	Janice	304 Thomas St., #1-8	Replacement of 4-5 windows and siding	\$8,000.00	Residential
6/21/2019	2019-33	Jasinski	Roger	108 S 5th Ave	Building a 10X16 shed	\$450.00	Residential
6/21/2019	2019-34	Lemmer	Scott	103 Eddy Road	2 Egress Windows	\$1,000.00	Residential
6/24/2019	2019-35	Handrick	Sean	120 S 4th Ave	Installation of new insulation and re-drywalling	Unknown	Residential
6/24/2019	2019-36	Ikert	Ed	215 E ELM ST	Remove concrete steps and stoop; install floor tile in the	\$6,500.00	Residential
6/25/2019	2019-37	Schreier	Kathy	220 N 8th Ave	Enclose front porch to 3-season porch; repour concrete	\$15,000.00	Residential
6/26/2019	2019-38	Osterbrink	Roger	509 W Redwood St, Lot 36	Replace boards on deck	\$200.00	Residential
6/28/2019	2019-39	Wright	David	217 N 4th Ave	Installation of a flush mount solar array on the roof of the	\$3,500.00	Residential

6. Adjournment

Mike Butt  
 Chairperson

Jennifer Lopez  
 Village Administrator/Clerk



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**Streets and Recycling Committee Meeting**  
**Monday, July 8, 2019**  
**7:10 PM**  
**Edgar Village Hall**

**Members: Streit, Butt, Lepak, Schueller & Werner**

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board to replace the lattice on the Village Hall fence.
4. Discussion and possible recommendation to the Village Board to install sidewalk on the North side of Thomas Hill Road at a cost share with Becher Hoppe
5. Discussion and update on 2020 Marathon County Highway H project
6. Discussion and possible recommendations to the Village Board to pay the Pay Request from Switlick and Sons in the amount of \$240,712.97
7. Discussion and possible recommendation to the Village Board on how to handle Village alleys
8. Adjournment

Jon Streit  
Chairperson

Jennifer Lopez  
Village Administrator/Clerk



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**Water and Sewer Committee Meeting**  
**Monday, July 8, 2019**  
**7:30 PM**  
**Edgar Village Hall**

**Members: Werner, Butt, Lepak, Hall & Schueller**

1. Call to Order – Roll Call
2. Agenda approval
3. Discussion and possible recommendation to Village Board to proceed with Well 9 repairs (Municipal Well and Pump) in the amount of \$14,390 **PAGE 4-5**
4. Discussion and possible recommendation to Village Board to approve increasing the Lineal Feet of the Visu-Sewer televising and cleaning from 12,000 (presented in April) to approximately 14,400 L.F. at an increased price of \$3,320 (total \$22,320) **PAGE 6**
5. Discussion and review of the results from the Request For Proposals for the update to the Wastewater Treatment Plant Facility Study and the assistance in the MDV application
6. Discussion and possible recommendation to the Village Board to interview selected candidates based on the Request for Proposals
7. Adjournment

Randy Werner  
Chairperson

Jennifer Lopez  
Village Administrator/Clerk



# MUNICIPAL

## WELL & PUMP

June 17, 2019

Village of Edgar  
 Attn: Mr. Bill Tess  
 224 S. 3<sup>rd</sup> Avenue  
 Edgar, WI 54426

RE: Well No. 9 – Pump Maintenance

Dear Bill,

Thank you for the opportunity to provide the attached cost proposal to perform pump maintenance services at your Well No. 9 location as we discussed. Municipal Well & Pump (MWP) is a local, Wisconsin-based company that has an experienced field staff that can respond quickly and efficiently to address any well and pump issues that the Village of Edgar may encounter.

For this project, MWP would propose to mobilize to Edgar with a two-man crew, pump rig and support truck with tools, disconnect and remove the existing submersible well pump. Similar to the proposed project at your Well 11 location, we are providing two options for your consideration. The first option includes disassembly, inspection and providing recommended repairs to the pumping equipment. Following authorization from the Village of Edgar, the repairs would be initiated and the pump reinstalled upon completion of the repairs. This option requires two mobilization/demobilizations to/from the site. The second option assumes that the pumping equipment will be completely replaced. This allows for materials to be ordered "in advance" of the project that will be installed following the removal of the existing equipment (under the same mobilization).

### Pricing Schedule:

#### **Option 1: Mobilize, Pull Pump, Disassemble & Inspect, Repair and Reinstall**

Item #	Item Description	Quantity	Units	Unit Price	Extended Price
1	Mobilization, Pump removal, Pump inspection, provide recommendations for repair, Reinstallation of Pumping equipment, Collect bacti sample, Demobilization	1	LS	\$9,380.00	\$9,380.00

#### **Option 2: Mobilize, Pull Pump, Replace and Reinstall**

Item #	Item Description	Quantity	Units	Unit Price	Extended Price
1	Mobilization, Pump removal, replace pump complete (cost as outlined below), Install new pumping equipment, Collect bacti sample, Demobilization	1	LS	\$7,740.00	\$7,740.00

**Pumping Equipment Costs:**

Item #	Item Description	Quantity	Units	Unit Price	Extended Price
1	Grundfos Model 150S150-7 pump	1	EA.	\$2,100.00	\$2,100.00
2	15 hp, 6" Pentek 3/60/460v motor	1	EA	\$1,630.00	\$1,630.00
2	225 ft. - 3" galvanized drop pipe T&C	1	LS.	\$2,250.00	\$2,250.00
3	250 ft. - #10/3 flat, sub cable w/ground	1	LS.	\$400.00	\$400.00
4	3" DI Check valve w/plug	1	EA.	\$270.00	\$270.00
<b>Complete Pump Replacement Est. Cost:</b>					<b>\$6,650.00</b>

Notes:

- Option 1 – recommended repairs to the pumping equipment would not be initiated without authorization from the Village of Edgar. Unit pricing as outlined above will be applicable.
- Proposal assumes that the pumping equipment can be removed from the well using standardized equipment without parting of the column pipe or, any unusual down-hole circumstances.
- Access/Egress to the site (including snow removal and restoration if required) by owner/others.

We would like to thank the Village of Edgar for the opportunity to submit this proposal to perform pump maintenance services for your review and consideration. We hope that our proposal meets with your approval and that Municipal Well and Pump will become your preferred water supply services provider.

Respectfully,

**Municipal Well & Pump**

*John Jensen*

John Jensen  
Senior Project Manager

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Proposal

To: Bart Lehman  
Village of Edgar  
224 S. Third Ave  
Edgar, WI 54426  
715-615-2963

From: Drew Setzer  
Visu-Sewer, Inc.  
W230N4855 Betker Dr.  
Pewaukee, WI 53072  
262-695-2640

**Date:** 6/21/2019

**Project:** Sanitary Sewer Cleaning & CCTV Inspection 2019

Visu-Sewer is pleased to offer the following service:

CCTV inspection of approximately 14,400 linear feet of 8" sanitary sewer lines for the Village of Edgar. The proposal cost includes DVD's, inspection reports with PACP codes & defect still photos, and one (1) pass with a jet truck for light cleaning prior to televising. Note: if needed, additional passes with the jet, reverse set-ups, root cutting, bucketing of debris, removal of protruding taps and reaming of mineral deposits will be completed at \$285.00 per hour. Easement lines and heavy cleaning will be quoted individually.

**Price - \$1.55 per linear foot**  
(Based on a minimum of 14,000 linear feet)

The Village of Edgar shall provide access to all manholes, water for our jet truck from nearby hydrants (without charge), a dump site for captured debris—if necessary, and traffic control beyond cones and signs. Visu-Sewer will provide labor and equipment to complete the project.

Thank you for the opportunity to quote this project. If you have any questions please do not hesitate to contact us at 262-695-2340.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_



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## Finance Committee Meeting

**Monday, July 8, 2019**

**7:50 PM**

**Edgar Village Hall**

**Members: Schueller, Lepak, Hall, Schroeder Schuett & Streit**

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board to approve the Village Administrator to attend the annual 2019 Wisconsin Municipal Clerk's Convention in Middleton – August 21, 22, 23, 2019 at a cost of \$190 plus mileage and hotels **PAGE 8-9**
4. Discussion and possible recommendation to the Village Board to solicit Request for Proposals for Village Attorney (from discussion at the Reorganizational Board meeting)
5. Discussion and recommendation on June 2019 financial activity **PAGE 10-25**
6. Adjournment

Cathy Schueller  
 Chairperson

Jennifer Lopez  
 Village Treasurer/Clerk

FIRST NAME: Jennifer LAST NAME: LopezTITLE: Village AdministratorTOWN  VILLAGE  CITY  COUNTY MUNICIPALITY NAME: Village of EdgarSTREET ADDRESS: 224 S 3rd AvenueCITY: Edgar STATE: WI ZIP CODE: 54426EMAIL: jennifer.lopez@edgarwi.org PHONE: 715-352-2891**ANSWER ALL QUESTIONS PLEASE:**ARE YOU A WMCA MEMBER?  YES  NOIS THIS YOUR FIRST WMCA CONFERENCE?  YES  NODo you need GLUTEN FREE meals?  YES  NOOr Do you want VEGETARIAN Meals?  YES  NO

Or Do you have different dietary needs?

Will you be attending the President's Reception on Wed. night?  YES  NOWILL YOU BE ATTENDING THE BANQUET on Thurs. night?  YES  NOIf yes, please check your Banquet meal choice:  Double Cut Pork Chop  Roasted Chicken Breast Butternut Squash Ravioli

I HAVE SPECIAL NEEDS TO ATTEND CLASS-They are:

CONFERENCE ATTENDANCE OPTIONS	*Member Early Bird Discount	MEMBER COSTS	NON-MEMBER COSTS	TOTAL COSTS:
<b>TUESDAY—PRE-CONFERENCE DAY</b>				
Tuesday Lunch—IF you are <b>not</b> taking either of the following classes:	\$ 15.00	\$ 20.00	\$ 25.00	
NEW CLERKS CLASS	\$ 70.00	\$ 75.00	\$ 80.00	
ATHENIAN DIALOGUE—"Year of Yes"	\$ 80.00	\$ 90.00		
For UWGB Classes—You need to go to the UWGB website to register at <a href="https://www.uwgb.edu/govt">hps://www.uwgb.edu/govt</a>				
<b>FULL CONFERENCE REGISTRATION - WEDNESDAY through FRIDAY Noon</b>				
Full Conference A. endance: (Includes Breakfasts, Lunches, Breaks, President's Reception & Banquet)	\$ 190.00	\$ 210.00	\$ 225.00	190.00
<b>DAILY RATES—can't come for the whole conference. Pick the days you can attend from this list.</b>				
Wednesday Only (Includes Breakfast starting at 7 am)	\$ 90.00	\$ 100.00	\$ 110.00	
Thursday Only (Includes Breakfast starting at 7:30 am)	\$ 100.00	\$ 110.00	\$ 120.00	
Friday Only (Includes Breakfast starting at 7:30 am)	\$ 40.00	\$ 45.00	\$ 50.00	
<b>TOTAL ON THIS PAGE:</b>				<b>\$190.00</b>

Continue your registration on the next page. You can pay by check; credit card; or both. Mail pgs. 13 & 14 with Payment.

**CANCELLATION POLICY:** A full refund, minus a \$20 processing charge, is given when cancelling before July 19, 2019. Cancellations received on or after July 19, 2019, will be charged a \$20 processing charge **and** a \$10 cancellation fee.  
**There are no refunds after August 9th.**

**\*REMEMBER: EARLY BIRD PRICING ENDS ON JULY 19TH. REGISTRATION CLOSSES AUGUST 9TH.**



**Village of Edgar**  
**Monthly Financial Report**  
 June 30, 2019

**Cash - Pooled Cash**

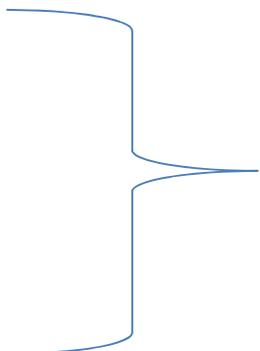
ADVANTAGE COMMUNITY BANK ACCT #3201

Per Bank

Bank Ending Balance per Statement	364,701.12
Deposit In Transit	-
Current Month Outstanding Checks	(3,383.94)
Ending Balance	<u><u>\$ 361,317.18</u></u>

Per General Ledger (Books)

Begining General Ledger Balance	434,931.22
Total Monthly Receipts	15,667.97
Total Monthly Disbursments	89,282.01
Ending Balance	<u><u>\$ 361,317.18</u></u>



- in balance

Allocation of Funds	
General Fund	432,154.83
Community Dev Block Grant	(33.50)
TIF 1 & 3	462,744.61
TIF 4	(365,064.74)
Sewer Utility	(102,951.44)
Water Utility	(65,532.58)
	<u><u>\$ 361,317.18</u></u>

**CDBG - Money Market Ckg (new)**

Opening Balance	
Deposit	105,051.03
Interest	33.98
Ending Balance	<u>\$ 105,085.01</u>

**CDBG Fund**

ADVANTAGE COMMUNITY BANK ACCT #5361

Opening Balance	1.00
Interest	-
Ending Balance	<u>\$ 1.00</u>

**Police Vehicle Replacement Fund**

ADVANTAGE COMMUNITY BANK ACCT #9250

Opening Balance	26,504.91
Interest	16.70
Ending Balance	<u>\$ 26,521.61</u>

**Park Fund - Savings**

TIME FEDERAL ACCT #552059

Opening Balance	22,283.57
Interest	-
Ending Balance	<u>\$ 22,283.57</u>

**Machinery/Equipment Savings**

ADVANTAGE COMMUNITY BANK ACCT#6035

Opening Balance	25,041.38
Interest	
Ending Balance	<u>\$ 25,041.38</u>

**Wastewater Treatment Plant Replacement**

ADVANTAGE COMMUNITY BANK ACCT #5011

Opening Balance	203,024.86
Interest	124.65
Ending Balance	<u>\$ 203,149.51</u>

**Wastewater - Special Redemption**

ADVANTAGE COMMUNITY BANK ACCT #5037

Opening Balance	110,375.63
Interest	49.81
Ending Balance	<u>\$ 110,425.44</u>

**Wastewater - Collection System Replacement**

ADVANTAGE COMMUNITY BANK ACCT #5029

Opening Balance	90,298.05
Interest	40.75
Ending Balance	<u>\$ 90,338.80</u>

**Wastewater - Bond Reserve**

TIME FEDERAL ACCT #550507888

Opening Balance	98,888.16
Interest	-
Ending Balance	<u>\$ 98,888.16</u>

**Wastewater - Bond Reserve**

TIME FEDERAL ACCT #50507953

Opening Balance	41,870.69
Interest	-
Ending Balance	<u>\$ 41,870.69</u>

\$ 544,672.60

**Water Utility - Debt Retirement**

ADVANTAGE COMMUNITY BANK ACCT #5045

Opening Balance	51,426.67
Interest	21.09
Ending Balance	<u>\$ 51,447.76</u>

**Water Utility - Debt Retirement**

TIME FEDERAL ACCT #50507776

Opening Balance	44,059.84
Interest	-
Ending Balance	<u>\$ 44,059.84</u>

**Water Utility - Bond Reserve**

ADVANTAGE COMMUNITY BANK ACCT #19855

Opening Balance	22,121.25
Interest	109.37
Ending Balance	<u>\$ 22,230.62</u>

**Water Tower Fund - Savings**

TIME FEDERAL ACCT #50507900

Opening Balance	20,499.08
Interest	98.17
Ending Balance	<u>\$ 20,597.25</u>

\$ 138,335.47

## JUNE CHECK REGISTER

7/02/2019

1:50 PM

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ACCT

## A GENERAL CHECKING

ALL Checks

Posted From: 6/01/2019 From Account:  
 Thru: 6/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53076	6/10/2019	JENEEN STICKNEY	-33.50
		Manual Check VOID	
53131	6/05/2019	ANDERSON, JULIE	30.00
		REFUNDABLE DEPOSIT: ED 06/01/19	
53132	6/05/2019	AT&T MOBILITY	114.22
		MOBILE PHONE EXPENSE	
53133	6/05/2019	BAYCOM, INC	140.00
		ARBITRATOR MAINTENANCE	
53134	6/05/2019	BERG SALES, INC.	677.30
		REPAIRS	
53135	6/05/2019	CENTRAL LAWN & TURF	210.08
		REPAIRS	
53136	6/05/2019	DAVID FRANE BULLDOZING	455.00
		WASTESITE WORK - MOVE CONCRETE 5/20/19	
53137	6/05/2019	FRONTIER	60.41
		PHONE SERVICE - WWTP	
53138	6/05/2019	HARTER'S FOX VALLEY DISPOSAL	5,341.44
		GARBAGE	
53139	6/05/2019	HUDSPETH, DONNA	30.00
		DEPOSIT REFUND - LG OAK ST PARK	
53140	6/05/2019	MARATHON FEED AND GRAIN LLC	148.60
		WEED KILLER	
53141	6/05/2019	MENARDS	259.39
		PARK SUPPLIES	
53142	6/05/2019	MENARDS-MARSHFIELD	81.35
		THOMAS HILL PROJ.	
53143	6/05/2019	MEYER LUMBER SUPPLY, INC.	20.50
		GM KEY REPLACEMENT	
53144	6/05/2019	NASSCO	41.95
		HALL SUPPLIES	
53145	6/05/2019	RACK INDUSTRIAL LLC	5.00
		MAY 2019	
53146	6/05/2019	SCHMIDT, GREGORY	9,900.00
		2019 ASSESSMENT SERVICES	
53147	6/05/2019	SCHUELLER COMPANY, INC.	302.15
		BOLTS/ROPE/ROLL4X250 (SOCH)/DUCTTAPE/MISC	
53148	6/05/2019	SPECTRUM BUSINESS	386.86
		INTERNET/PHONE SERVICES	

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## A GENERAL CHECKING

ALL Checks

Posted From: 6/01/2019 From Account:  
Thru: 6/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53149	6/05/2019	SWITLICK & SONS, INC. BALL FIELD PARKING LOT	2,358.00
53150	6/05/2019	T P PRINTING COMPANY, INC. PUBLICATIONS	508.52
53151	6/05/2019	UNIFIRST CORPORATION TOWELS	199.50
53152	6/05/2019	WISCONSIN PUBLIC SERVICE 04/25/19-05/24/19	8,049.20
53154	6/10/2019	JENEEN STICKNEY CDBG BROCHURES	33.50
53155	6/10/2019	AIRGAS USA, LLC ACETYLENE/ARGON/OXYGEN/ACETYLENE/NITROGE	31.24
53156	6/10/2019	BILL'S SERVICE CENTER TRIMMER	516.74
53157	6/10/2019	EHLERS 2019 CONTINUING DISCLOSURE REPORTING	750.00
53158	6/10/2019	HEARTLAND COOPERATIVE OIL	63.48
53159	6/10/2019	MENARDS-MARSHFIELD SUPPLIES	24.97
53160	6/10/2019	MORGAN SAND & GRAVEL, LLC PEA GRAVEL	395.00
53161	6/10/2019	RIISER FUELS LLC FUEL CHARGE ACCOUNT	788.59
53162	6/10/2019	WI DNR WATER USE FEES	125.00
53163	6/10/2019	WISCONSIN STATE LAB OF HYGIENE TESTING	52.00
53164	6/10/2019	KERBER ROSE 2018 AUDIT	12,300.00
53165	6/20/2019	AT&T MOBILITY CELLULAR PHONE	294.77
53166	6/20/2019	CHAD'S AUTO REPAIR POLICE - FRONT PADS	145.56
53167	6/20/2019	CITY COUNTY INFORMATION TECHNOLOGY CRADLEPOINT	915.18
53168	6/20/2019	COMMERCIAL TESTING LABORATORY LAB FEES	630.75

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## A GENERAL CHECKING

## ALL Checks

Posted From: 6/01/2019 From Account:  
 Thru: 6/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53169	6/20/2019	COMPUTER TR SERVER UPDATE	130.00
53170	6/20/2019	DIGGERS HOTLINE TICKETS	7.40
53171	6/20/2019	EDGAR IGA FOOD CENTER WWTP - DISTILLED WATER	34.98
53172	6/20/2019	FARRELL EQUIPMENT & SUPPLY CO, SAFETY GEAR - VESTS & GLASSES	131.97
53172	6/20/2019	FARRELL EQUIPMENT & SUPPLY CO, VOID	-131.97
		<b>Manual Check</b>	
53173	6/20/2019	HANNAH KARLEN DEPOSIT REFUND	30.00
53174	6/20/2019	KAVAJECZ, LORI REFUND	50.00
53175	6/20/2019	KNETTER, JULIE PARK REFUND	30.00
53176	6/20/2019	MARA HOYT DEPOSIT REFUND	30.00
53177	6/20/2019	THERESA HILL DEPOSIT REFUND	30.00
53178	6/20/2019	WORKHORSE SOFTWARE SERVICES INC WORKHORSE SOFTWARE	1,701.36
AFLAC	6/19/2019	AFLAC JUNE	232.56
		<b>Manual Check</b>	
V1110	6/05/2019	ACOSTA, ERICK Pay period 05/18/2019 to 05/31/2019	516.47
		<b>Manual Check</b>	
V1111	6/05/2019	BOHN, JERE Pay period 05/18/2019 to 05/31/2019	684.00
		<b>Manual Check</b>	
V1112	6/05/2019	BREHM, DOUG Pay period 05/18/2019 to 05/31/2019	1,605.30
		<b>Manual Check</b>	
V1113	6/05/2019	BUTT, KAMRYN Pay period 05/28/2019 to 05/31/2019	219.48
		<b>Manual Check</b>	
V1114	6/05/2019	DURR, MCKENZIE Pay period 05/28/2019 to 05/31/2019	288.44
		<b>Manual Check</b>	
V1115	6/05/2019	KREMBS, MATTHEW Pay period 05/18/2019 to 05/31/2019	307.31
		<b>Manual Check</b>	
V1116	6/05/2019	LEER, REGINA Pay period 05/18/2019 to 05/31/2019	192.08
		<b>Manual Check</b>	

7/02/2019

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ACCT

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ALL Checks

Posted From: 6/01/2019 From Account:  
 Thru: 6/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1117	6/05/2019	LEHMAN, BART	1,057.23
	Manual Check	Pay period 05/18/2019 to 05/31/2019	
V1118	6/05/2019	LOPEZ, JENNIFER	1,445.57
	Manual Check	Pay period 05/18/2019 to 05/31/2019	
V1119	6/05/2019	MARVIN, TERESA	936.05
	Manual Check	Pay period 05/18/2019 to 05/31/2019	
V1120	6/05/2019	RUDOLPH, NICHOLAS	323.07
	Manual Check	Pay period 05/18/2019 to 05/31/2019	
V1121	6/05/2019	STANKOWSKI, JEANETTE	1,204.55
	Manual Check	Pay period 05/18/2019 to 05/31/2019	
V1122	6/05/2019	TESS, WILLIAM	1,494.86
	Manual Check	Pay period 05/18/2019 to 05/31/2019	
V1123	6/05/2019	WIGSTADT, ADAM	349.31
	Manual Check	Pay period 05/18/2019 to 05/31/2019	
V1124	6/19/2019	ACOSTA, ERICK	585.64
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1125	6/19/2019	BOHN, JERE	674.39
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1126	6/19/2019	BREHM, DOUG	1,390.65
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1127	6/19/2019	BUTT, KAMRYN	699.19
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1128	6/19/2019	DURR, MCKENZIE	699.19
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1129	6/19/2019	KREMBS, MATTHEW	411.67
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1130	6/19/2019	LEER, REGINA	230.50
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1131	6/19/2019	LEHMAN, BART	1,295.41
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1132	6/19/2019	LOPEZ, JENNIFER	1,445.57
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1133	6/19/2019	MARVIN, TERESA	936.05
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1134	6/19/2019	RUDOLPH, NICHOLAS	436.38
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1135	6/19/2019	STANKOWSKI, JEANETTE	1,204.55
	Manual Check	Pay period 06/01/2019 to 06/14/2019	

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ACCT

## A GENERAL CHECKING

## ALL Checks

Posted From: 6/01/2019 From Account:  
 Thru: 6/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1136	6/19/2019	TESS, WILLIAM	1,451.78
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
V1137	6/19/2019	WIGSTADT, ADAM	141.99
	Manual Check	Pay period 06/01/2019 to 06/14/2019	
WRSHI	6/05/2019	WISCONSIN RETIREMENT SYSTEM	6,202.12
	Manual Check	HEALTH INSURANCE - JULY	
ACB-ACH	6/05/2019	ADVANTAGE COMMUNITY BANK - ACH	3.20
	Manual Check	PAYROLL 6-5-2019	
ACB-ACH	6/11/2019	ADVANTAGE COMMUNITY BANK - ACH	2.20
	Manual Check	PRENOTES	
ACB-ACH	6/21/2019	ADVANTAGE COMMUNITY BANK - ACH	2.40
	Manual Check	AUTO WITHDRAW	
ACB-ACH	6/19/2019	ADVANTAGE COMMUNITY BANK - ACH	3.20
	Manual Check	PAYROLL	
PAYROL601	6/05/2019	INTERNAL REVENUE SERVICE	3,199.02
	Manual Check	PAYROLL 6/5/2019	
PAYROL602	6/05/2019	STATE OF WISCONSIN DEPT OF REV	565.50
	Manual Check	PAYROLL 6/5/2019	
PAYROL603	6/05/2019	WISCONSIN DEFERRED COMPENSATIO	500.00
	Manual Check	PAYROLL 6/5/2019	
PAYROL650	6/19/2019	STATE OF WISCONSIN DEPT OF REV	629.46
	Manual Check	6-19-2019 PAYROLL	
PAYROL651	6/19/2019	INTERNAL REVENUE SERVICE	3,489.11
	Manual Check	6-19-2019 PAYROLL	
PAYROL652	6/19/2019	WISCONSIN DEFERRED COMPENSATIO	500.00
	Manual Check	6-19-2019 PAYROLL	
PAYROL653	6/19/2019	WISCONSIN RETIREMENT SYSTEM	3,278.25
	Manual Check	JUNE	
UNITEDHEALTH	6/19/2019	UNITED HEALTH CARE INS CO	51.82
	Manual Check	JULY	
Grand Total			89,282.01

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A GENERAL CHECKING

ALL Checks

Posted From: 6/01/2019 From Account:  
Thru: 6/30/2019 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 100 - GENERAL FUND	71,633.21
Total Expenditure from Fund # 500 - TIF 4 FUND	382.50
Total Expenditure from Fund # 600 - SEWER UTILITY FUND	9,542.08
Total Expenditure from Fund # 650 - WATER UTILITY FUND	7,724.22
Total Expenditure from all Funds	89,282.01

JUNE JOURNAL ENTRIES

7/02/2019 1:51 PM Reprint Journal Entry Register - Quick Report Page: 1  
ACCT

Accounting Posted From: 6/01/2019 From Account:  
Thru: 6/30/2019 Thru Account:

---- Journal Entry ----

Number	Date	Debit	Credit
HI	6/18/2019	9,055.40	9,055.40
TO ALLOCATE HI			
FEBSTLMT	6/20/2019	191,685.10	191,685.10
TO REC TIF - SETTLEMENT			
INTEREST	6/30/2019	863.21	863.21
TO REC INTEREST			
INTEREST	6/30/2019	27.31	27.31
TO REC INTEREST			
LOTTERYALLOC	6/20/2019	5,116.44	5,116.44
TO ALLOCATE LOTTERY CREDIT			
LOTTERYALLOC	6/20/2019	1,117.04	1,117.04
TO ALLOCATE LOTTERY CREDIT			
Grand Total		207,864.50	207,864.50

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ACCT

Accounting

Posted From:

6/01/2019

From Account:

Thru:

6/30/2019

Thru Account:

	Debit	Credit
Total for Fund # 100 - GENERAL FUND	100,812.43	100,812.43
Total for Fund # 400 - TIF FUND	46,321.70	46,321.70
Total for Fund # 500 - TIF 4 FUND	55,754.33	55,754.33
Total for Fund # 600 - SEWER UTILITY FUND	3,374.79	3,374.79
Total for Fund # 650 - WATER UTILITY FUND	1,601.25	1,601.25
Total for all Funds	207,864.50	207,864.50

## JUNE RECEIPTS

7/02/2019

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ACCT

## A GENERAL CHECKING

## ALL Receipts

Posted From: 6/01/2019 From Account:  
 Thru: 6/30/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
389	6/03/2019	Utility Receipts - GARBAGE - 06/03/2019	4.62
389	6/03/2019	Utility Receipts - PUBLIC FIRE - 06/03/2019	1.31
389	6/03/2019	Utility Receipts - SEWER - 06/03/2019	29.75
389	6/03/2019	Utility Receipts - WATER - 06/03/2019	14.32
390	6/04/2019	SCHMITT, KAREN STREET USE PERMIT APPLICATION FEE	10.00
391	6/04/2019	AT&T TOWER RENT TOWER RENT	1,050.00
392	6/04/2019	COUNTY LAND & TITLE TRUST SPECIAL ASSESSMENT	20.00
393	6/04/2019	Utility Receipts - GARBAGE - 06/04/2019	25.75
393	6/04/2019	Utility Receipts - PUBLIC FIRE - 06/04/2019	15.38
393	6/04/2019	Utility Receipts - SEWER - 06/04/2019	74.54
393	6/04/2019	Utility Receipts - WATER - 06/04/2019	41.59
394	6/05/2019	COPIES/FAXES COPIES/FAXES - TOM BOBBE	0.75
395	6/07/2019	PARK RENTAL OAK STREET PARK	65.00
396	6/07/2019	LEXIS NEXIS ACCIDENT REPORT	20.00
397	6/06/2019	RIISER FUELS LLC 2019-20 OPERATOR'S LICENSES - RSTORE#30	270.00
398	6/06/2019	DOLLAR GENERAL CORPORATION OPERATOR LICENSES	90.00
399	6/06/2019	DOG LICENSE DOG LICENSE - BAESEMAN, AARON	10.00
400	6/06/2019	DELMAR HALL HALL, DELMAR	30.00
401	6/06/2019	SCHUTTE, WAYNE HAULING MATERIALS FROM WASTE SITE	125.00
402	6/06/2019	COPIES/FAXES COPIES/FAXES	2.00
403	6/06/2019	COPIES/FAXES COPIES/FAXES	2.00
404	6/07/2019	DVORAK SANITATION SEWER DUMPING FEES - MAY 2019	8,502.88

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ACCT

## A GENERAL CHECKING

## ALL Receipts

Posted From: 6/01/2019 From Account:  
 Thru: 6/30/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
405	6/07/2019	PARK RENTAL PARK RENTAL - SCHWALENBERG, K.	65.00
406	6/07/2019	COPIES/FAXES COPIES/FAXES	3.00
407	6/07/2019	Utility Receipts - GARBAGE - 06/07/2019	27.37
407	6/07/2019	Utility Receipts - PUBLIC FIRE - 06/07/2019	7.79
407	6/07/2019	Utility Receipts - SEWER - 06/07/2019	143.34
407	6/07/2019	Utility Receipts - WATER - 06/07/2019	73.40
408	6/10/2019	MJB PROPERTIES OF EDGAR LLC - BROOKLYN MOBILE HOME PERMIT	226.23
409	6/10/2019	MJB PROPERTIES OF EDGAR LLC - WEST MOBILE HOME PERMIT FEES	900.42
410	6/10/2019	MARATHON CO CLERK OF COURTS COURT FINES	441.26
411	6/10/2019	RUNKEL ABSTRACT & TITLE COMPAN SP ASSMT FEES - INV. #902	100.00
412	6/10/2019	STEINER SEPTIC SEWER DUMPING - MAY 2019	477.18
413	6/10/2019	COPIES/FAXES COPIES/FAXES	1.00
414	6/10/2019	OPERATOR LICENSE OPERATORS LICENSE PROVISIONAL-HILLMAN, L	15.00
415	6/10/2019	Utility Receipts - GARBAGE - 06/10/2019	19.11
415	6/10/2019	Utility Receipts - PUBLIC FIRE - 06/10/2019	13.48
415	6/10/2019	Utility Receipts - SEWER - 06/10/2019	64.88
415	6/10/2019	Utility Receipts - WATER - 06/10/2019	40.53
416	6/11/2019	Utility Receipts - GARBAGE - 06/11/2019	10.48
416	6/11/2019	Utility Receipts - PUBLIC FIRE - 06/11/2019	2.98
416	6/11/2019	Utility Receipts - SEWER - 06/11/2019	57.01
416	6/11/2019	Utility Receipts - WATER - 06/11/2019	29.53
417	6/13/2019	CAT LICENSE CAT LICENSE - UNTIEDT, L.	20.00
418	6/13/2019	Utility Receipts - GARBAGE - 06/13/2019	51.66
418	6/13/2019	Utility Receipts - PUBLIC FIRE - 06/13/2019	19.46

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## A GENERAL CHECKING

## ALL Receipts

Posted From: 6/01/2019 From Account:  
 Thru: 6/30/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
418	6/13/2019	Utility Receipts - SEWER - 06/13/2019	199.18
418	6/13/2019	Utility Receipts - WATER - 06/13/2019	103.84
419	6/13/2019	COPIES/FAXES COPIES/FAXES	2.00
420	6/13/2019	AIRRUNNER NETWORKS -LLC. TOWER RENTAL	112.49
421	6/14/2019	ALBRECHT, AMANDA PICNIC LICENSE FOR 2019 CAR SHOW	35.00
422	6/17/2019	ZABLER'S SEPTIC LLC. SEWER DUMPING FEES	390.42
423	6/17/2019	NOTARY FEE NOTARY FEE	5.00
424	6/18/2019	NOWAK, BOB PARK FEE - MINNOW PONDS ED: 07/13/19	65.00
425	6/18/2019	MULLEN'S IRISH PUBLISH 2019-2020 LIQUOR LICENSE	195.00
426	6/18/2019	COPIES/FAXES COPIES/FAXES	3.00
427	6/18/2019	Utility Receipts - GARBAGE - 06/18/2019	11.25
427	6/18/2019	Utility Receipts - PUBLIC FIRE - 06/18/2019	11.25
427	6/18/2019	Utility Receipts - SEWER - 06/18/2019	11.25
427	6/18/2019	Utility Receipts - WATER - 06/18/2019	11.25
428	6/19/2019	MIDWEST TITLE GROUP FILE NO. 133687 & 133932	40.00
429	6/20/2019	NOTARY FEE PAID BY KYLE WEIKS	5.00
430	6/20/2019	MARATHON COUNTY TREASURER AUGUST SETTLEMENT	126,946.15
430	6/20/2019	MARATHON COUNTY TREASURER REV TO CORRECT DATE	-126,946.15
431	6/20/2019	NOTARY FEE NOTARY FEE	5.00
432	6/21/2019	COPIES/FAXES FAX	1.00
433	6/24/2019	NSIGHTTEL WIRELESS, LLC DBA CELLCOM TOWER RENTAL FEE	300.00

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ACCT

## A GENERAL CHECKING

## ALL Receipts

Posted From: 6/01/2019 From Account:  
Thru: 6/30/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
437	6/24/2019	NOTARY FEE NOTARY FEE	5.55
438	6/24/2019	Utility Receipts - GARBAGE - 06/24/2019	28.33
438	6/24/2019	Utility Receipts - PUBLIC FIRE - 06/24/2019	16.11
438	6/24/2019	Utility Receipts - SEWER - 06/24/2019	104.16
438	6/24/2019	Utility Receipts - WATER - 06/24/2019	59.40
439	6/25/2019	EDGAR IGA FOOD CENTER 2019-20 LIQUOR & TOBBACO LICENSE RENEWAL	280.00
440	6/26/2019	NOTARY FEE NOTARY FEE	5.00
ACH	6/20/2019	Utility Receipts - GARBAGE - 06/20/2019	64.24
ACH	6/20/2019	Utility Receipts - PUBLIC FIRE - 06/20/2019	40.33
ACH	6/20/2019	Utility Receipts - SEWER - 06/20/2019	194.62
ACH	6/20/2019	Utility Receipts - WATER - 06/20/2019	100.81
AMAZONCR	6/10/2019	AMAZON CREDIT FOR RETURN OF WATER CANS	13.75
GOVPAYTEST	6/10/2019	Utility Receipts - GARBAGE - 06/10/2019	0.11
GOVPAYTEST	6/10/2019	Utility Receipts - PUBLIC FIRE - 06/10/2019	0.36
GOVPAYTEST	6/10/2019	Utility Receipts - SEWER - 06/10/2019	0.99
GOVPAYTEST	6/10/2019	Utility Receipts - WATER - 06/10/2019	0.54
REVGOPPAYTES	6/10/2019	Utility Receipts - GARBAGE - 06/10/2019	-0.11
REVGOPPAYTES	6/10/2019	Utility Receipts - PUBLIC FIRE - 06/10/2019	-0.02
REVGOPPAYTES	6/10/2019	Utility Receipts - SEWER - 06/10/2019	-0.66
REVGOPPAYTES	6/10/2019	Utility Receipts - WATER - 06/10/2019	-0.21
Grand Total			15,635.23

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 6/01/2019 From Account:  
Thru: 6/30/2019 Thru Account:

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	Amount
Total Revenue from Fund # 100 - GENERAL FUND	4,782.26
Total Revenue from Fund # 600 - SEWER UTILITY FUND	10,249.54
Total Revenue from Fund # 650 - WATER UTILITY FUND	603.43
Total Revenue from all Funds	15,635.23



# VILLAGE OF EDGAR

224 S. Third Avenue  
 P.O. Box 67  
 Edgar, Wisconsin 54426  
 Ph. (715) 352-2891  
 www.vil.edgar.wi.us



EST. 1898

**Regular Board of Trustees Meeting Agenda**  
**Monday, July 8, 2019**  
**8:00 PM**  
**Edgar Village Hall**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes
  - a. Board of Review – June 10, 2019 **PAGE 28**
  - b. Personnel Committee – June 10, 2019 **PAGE 29**
  - c. License/Building/Safety/Zoning - June 10, 2019 **PAGE 30-31**
  - d. Streets and Recycling – June 10, 2019 **PAGE 32**
  - e. Finance Committee- June 10, 2019 **PAGE 33**
  - f. Regular Board of Trustees - June 10, 2019 **PAGE 34-36**
  - g. Water & Sewer Committee – June 10, 2019 **PAGE 37**
  - h. Streets and Recycling – June 27, 2019 **PAGE 38**
5. Approval of Agenda
6. Public Comments. Persons wishing to speak to the Village Board will be granted five minutes to express their concerns. No formal action will be taken by the Village Board on concerns expressed at this time. If the matter is on this agenda for consideration, action may be taken during the meeting. If it does not appear on this agenda, the matter may be referred to a committee for consideration and brought back to the Village Board at a future date
  - a. Devin Jacobs – Eagle Scout Project
7. Announcements:
 

Flushing Hydrants next week. July 15 – 19, 2019
8. Discussion and possible action on the recommendation from Discussion and possible action on there commendation from the License/Building/Safety/Zoning Committee on the approval of 2019-2020 Operator License's for: Laura Hillman of Dollar General (2019-46) and Joshua Sterling of Edgar IGA(2019-47)
9. Discussion and possible action on accepting the recommendation from the Streets and Recycling Committee meeting to replace the lattice on the Village Hall Fence
10. Discussion and possible action on accepting the recommendation from the Streets and Recycling Committee to install sidewalk on the north side of Thomas Hill Road at a cost share with Becher Hoppe

11. Discussion and possible action on accepting the recommendation from the Streets and Recycling Committee to pay the Pay Request from Switlick and Sons in the amount of \$240,712.97
12. Discussion and possible action on accepting the recommendation from the Streets and Recycling Committee on how to handle Village alleys
13. Discussion and possible action on accepting the recommendation from the Water and Sewer Committee to proceed with the Well 9 repairs from Municipal Well and Pump at a cost of \$14,390 **PAGE 4-5**
14. Discussion and possible action on accepting the recommendation from the Water and Sewer Committee to approve the Visu-Sewer televising and cleaning of approximately 14,400 L.F. for a total cost of \$22,320 **PAGE 6**
15. Discussion and possible action on proceeding with interviewing Firms that submitted a Request for Proposal for updating the Facility Study and for assisting with the MDV application
16. Discussion and possible action on accepting the recommendation from the Finance Committee to approve the Village Administrator to attend the annual 2019 Wisconsin Municipal Clerk's Convention in Middleton – August 21, 22, 23, 2019 at a cost of \$190 plus mileage and hotels **PAGE 8-9**
17. Discussion and possible action on accepting the June 2019 Financials **PAGE 10-25**
18. Adjournment

Terry Lepak  
Village President

Jennifer Lopez  
Village Administrator/Clerk

Village of Edgar  
Board of Review  
June 5, 2019  
Edgar Village Hall

Call to Order – Roll Call: The Board of Review was called to order by President Lepak at 6:06 pm. Members Cathy Schueller, Mike Butt, Randy Werner and Patty Schroeder-Schuett present. Ryan Hall and Jon Streit absent. A quorum was present.

Guests: Clerk Lopez and Village Assessor Gregory Schmidt in attendance.

Agenda: Motion by Schueller/Butt to approve agenda. All ayes. Motion carried.

Reports: Assessor Schmidt reviewed Board of Review procedures, it was stated that all notices prescribed by law relating to the Board of Review were posted, published, and/or mailed, and that at least one member of the Board of Review has met the mandatory training requirements as specified in State Statutes 70.46(4). Assessor Schmidt reported that the overall assessment in Edgar increased by \$493,900 and the total locally assessed Real Estate was \$72,227,600.

Objections to Assessments: None.

Deliberation: The Board of Review did not deliberate as no objections were presented.

Determinations: The Board of Review did not make any final determinations as no objections were presented.

Assessment Roll: Village Assessor Gregory Schmidt reviewed the roll aloud with the members present.

Personal Property Values and Property Transfers: Village Assessor Gregory Schmidt reviewed changes in personal property values and property transfers.

Adjournment: Motion by Schueller/Schroeder-Schuett to adjourn. All ayes. Motion carried. Meeting adjourned at 8:06 pm.

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Terry Lepak  
President

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Jennifer Lopez  
Village Administrator/Clerk

Village of Edgar  
Personnel Committee Meeting Minutes  
June 10, 2019  
Edgar Village Hall

Call to Order – Roll Call: The Personnel Meeting was called to order by President Lepak at 7:00 p.m. Trustees Schueller, Werner, Butt, Schroeder-Schuett, Streit, and Hall were present.

Guests: Administrator Lopez, Geraldine Newman, and Chief Stankowski

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Closed session: Motion Schueller/Streit to approve convening into closed session under exemptions provided in Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of reviewing the probationary status for seasonal help position (45 day review).

Roll call: Butt – yes, Hall – yes, Schueller – yes, Streit – yes, Werner – yes, Schroeder-Schuett – yes, and Lepak – yes

Motion Streit/Schueller to recommend to the Village Board to increase the Seasonal Help position (Jere Bohn) to \$13.00 effective June 19, 2019 and remove the probationary status. All ayes. Motion carried.

Motion Schueller/Hall to convene to open session at 7:15 p.m. All ayes. Motion carried.

Motion Hall/Butt to recommend to the Village Board to increase the Seasonal Help position (Jere Bohn) to \$13.00 effective June 19, 2019 and remove the probationary status. All ayes. Motion carried.

Adjournment: Motion Butt/Hall to adjourn at 7:16 p.m. All ayes. Motion carried.

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Terry Lepak  
Chair

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Jennifer Lopez  
Administrator/Clerk

Village of Edgar  
License/Building/Safety/Zoning Committee Meeting  
June 10, 2019  
Edgar Village Hall

Call to Order – Roll Call: The License/Building/Safety/Zoning Committee was called to order by Chairperson Butt at 7:16 p.m. Members Lepak, Streit, Schroeder-Schuett, and Werner were present.

Guests: Trustee Hall, Trustee Schueller, Administrator Lopez, Gerry Newman, Chief Stankowski, Peter Weinschenk and Sydney Boeger – Record Review, and Carol Franz

Approve Agenda: Motion by Streit/Schroeder-Schuett to approve the agenda. All ayes. Motion carried.

Certified Survey Map – Joel Stencil: Motion Lepak/Werner to recommend to the Village Board the approval of the Certified Survey Map. It was stated this will separate the manufacturing property from the locally assessed agricultural property. Lot 1 will be assessed by the State of Wisconsin – Manufacturing. All ayes. Motion carried.

Operator’s Licenses: Motion Streit/Schroeder-Schuett to recommend to the Village Board approval of the Operator Licenses as presented:

Name	Entity Name	Certificate #
Lance Bauer	Edgar Foods LLC, DBA Edgar IGA	2019-24
Tanya Gall	Riiser Fuels LLC, DBA R-Store #30	2019-25
Krystle Dahlke	Riiser Fuels LLC, DBA R-Store #30	2019-26
Linda Kayzar	Riiser Fuels LLC, DBA R-Store #30	2019-27
Kira Kreft	Edgar Foods LLC, DBA Edgar IGA	2019-28
Aimee Buchberger	Dollar General	2019-43
Jessica Terry	Dollar General	2019-45
Vicki Maurer	Dollar General	2019-44

All ayes. Motion carried.

2019-2020 Renewal Alcohol Beverage Licenses: Motion Streit/Lepak to recommend to the Village

Business Name	Business Address	Certificate #
BS's Bar & Grill	115 W Redwood St	2019-29
Dolgencorp LLC, DBA Dollar General Store #17575	100 Mission Ridge	2019-30
Edgar Area Baseball Assoc	301 E. Lutz Street	2019-31
Edgar IGA	304 S 3rd Ave	2019-32
Edgar Lanes	119 W Redwood St	2019-33
Edgar Seasoned Players League/Softball Assoc	817 Charles St	2019-34
Edgar Volunteer Fire Dept., LLC.	PO Box 123	2019-35
Louie's Pub	220 W Redwood St	2019-36
Mullen's Irish Pub	103 N 3rd Avenue	2019-37
Riiser Fuels, LLC, DBA R-Store #30	403 S 3rd Ave	2019-38
Stark’s Floral & Ceramic	109 W Redwood St	2019-39

Board approval of the 2019-2020 Renewal Alcohol Beverage License Applications as presented: 6:1 (Werner) Motion carried.

2019-2020 Tobacco License Applications: Motion Lepak/Schroeder-Schuett to recommend to the Village Board approval of the 2019-2020 Tobacco Licenses as presented:

Business Name	Business Address	Certificate #
Edgar Foods LLC CBA Edgar IGA	304 S 3 <sup>rd</sup> Ave	2019-40
Dolgencorp, LLC DBA Dollar General Store #17575	110 Stencil Ave	2019-41
Riiser Fuels, LLC DBA R-store #30	403 S 3 <sup>rd</sup> Ave	2019-42

All ayes. Motion carried.

Department update from Police Chief Stankowski: Chief Stankowski stated that notices have been distributed for Village code violations. It was asked if the list of violators could be shared with the Board as they are many times questioned. It was stated the typical time line is 10 days, although that length can be extended if necessary. At this time the Department is preparing for the Carnival and Chalk Fest.

#### Listing of Building Permits:

5/13/2019	2019-19	Schilling	Jason & Ashley	619 S 3rd Ave	Deck & fencing around pool	12128050739891	\$3,500.00	Residential
5/16/2019	2019-20	McFassel	Colleen	507 N 4th Ave	Re-roof	12128041211058	\$5,438.00	Residential
5/17/2019	2019-21	Weinfurther	Kurt	419 Brewster Court	Installation of gravel along side the current driveway for	12128050731161	Unknown	Residential
5/21/2019	2019-22	Bottlemey	Katherine	700 Madge St Lot 4	Skirting on Mobile Home	12128041249976	\$1,000.00	Residential
5/22/2019	2019-23	Heidmann	Cody	402 N 1st Ave	Window replacement on the home (not garage); adding	12128050721068	\$33,000.00	Residential
5/24/2019	2019-24	Muonio	Karlee	509 W Redwood St, Lot 33	Install stairs off the side of the house	12128041249948	\$350.00	Residential
5/29/2019	2019-25	Wright	David & Jean	217 N 4th Ave	Rebuilding front steps and rear deck	12128041211078	\$ 1,200.00	Residential
5/31/2019	2019-26	Heil Ginseng Inc.		1313 S 3rd Ave	Bldg Greenhouses and permanent buildings	12128051829983	\$350,000.00	Agriculture
6/6/2019	2019-27	Klockziem	Cody & Brittany	813 S 3rd Ave	Concrete / landscaping	12128051829998	\$5,000.00	Residential
6/11/2019	2019-28	Nelson	Gerald & Judy	140 Eddy Rd	Replace windows	12128041241070	\$11,900.00	Residential

Adjournment: Motion by Streit/Schroeder Schuett to adjourn. All ayes. Motion carried. Meeting adjourned at 7:26 p.m.

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Terry Lepak  
Village President

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Jennifer Lopez  
Village Administrator/Clerk

Village of Edgar  
Streets and Recycling Committee Meeting Minutes  
June 10, 2019  
Edgar Village Hall

Call to Order – Roll Call: The Streets and Recycling Committee was called to order by Chairperson Streit at 7:27 p.m. Members: Lepak, Schueller, Butt, and Werner were present.

Guests: Trustee Hall, Trustee Schroeder-Schuett, Administrator Lopez, Gerry Newman, Chief Stankowski, Peter Weinschenk and Sydney Boeger – Record Review, and Carol Franz.

Approve Agenda: Motion by Schueller/Lepak to approve the agenda. All ayes. Motion carried.

Public Comments: Carol Franz from 404 N 2<sup>nd</sup> Avenue was present to speak to the Committee about the alley behind her home. She stated the alley is constantly wet which makes it impassable. Concern was raised about a sump pump located to the East of their home that pumps to the alley, which results in her shed flooding. They would prefer having a hard surface to be able to access the shed/garage in the rear of their property. It was stated that Franz has agreed to pay \$1,400 to have the damages repaired to the alley from the prior fall when the alley was rutted up due to being traveled on when wet. Chairman Streit stated that the Committee will look into the situation and see if they can address the issue and find a solution that will suit the entire neighborhood. Franz stated that they are willing to share in the cost as they also would have a cost to reconfigure their yard to obtain access to the garage from the front of their property. The Village Hall will notify Franz when the meeting is set.

480' paving 1/2 of Redwood in conjunction with the Town of Wein: It was stated this project was approved at budget time, but the budget number was anticipated at a larger number. Motion Lepak/Schueller to recommend to the Village Board to approve paving 480' of Redwood Avenue (\$9,638.97) in conjunction with the Town of Wein. All ayes. Motion carried.

2019/2020 Street Projects and Maintenance: It was stated that the 2019 project was Thomas Hill Road and the goal is also to chip seal 1<sup>st</sup> Avenue and patch miscellaneous areas in the Village. The 5-year plan would consist of patching Chesak, Hwy H parking lanes, Royal Avenue/Gumaer paving for 2020. In 2021 the goal would be to handle Birch Street near the school, and pave Weinkauff and Edgewood, 2022 would include Phase two of Thomas Hill Road. In 2023 the goal would be to repair 4<sup>th</sup> Avenue North of Elm Street and the corner to school and possibly near Berg Company. Streit stated his goal is to keep an aggressive street project and maintenance plan.

Funding of Maple/Birch Street Storm Water project: It was stated there are three options for funding. Utilizing the available Fund Balance, utilizing TIF 4 funds, or utilizing the 2019 budgeted funds. It was stated if the budget funds are utilized, there would not be funds available for chip sealing or additional maintenance. Motion Lepak/Schuller to recommend to the Village Board utilization of funds from TIF 4 for the Maple/Birch Street Storm Sewer project. All ayes. Motion carried.

Fence at Village Hall: Motion Schueller/Lepak to table the fence discussion. At the next committee meeting the fence will be reviewed. All ayes. Motion carried. The committee will meet at the Village shop on June 26<sup>th</sup> at 7:30 p.m. to review the Village vehicles and equipment.

Adjournment: Motion by Schueller/Butt to adjourn. All ayes. Motion carried. Meeting adjourned at 7:55 p.m.

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Jon Streit  
Chairperson

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Jennifer Lopez  
Administrator/Clerk

Village of Edgar  
Finance Committee Minutes  
June 10, 2019  
Edgar Village Hall

Call to Order – Roll Call: The Finance Committee was called to order by Schueller at 7:53 p.m. Members Lepak, Hall, Schroeder-Schuett, and Streit were present.

Guests: Trustee Werner, Trustee Butt, Administrator Lopez, Gerry Newman, Chief Stankowski, Peter Weinschenk and Sydney Boeger – Record Review, and other interested members of the public.

Agenda: Motion by Schroeder-Schuett/Lepak to approve the agenda. All ayes. Motion carried.

9.7” screen 32 GB Apple iPads for Board members: Motion Streit/Hall to recommend to the Board to purchase 7 iPads with case and keyboard at an approximate cost of \$2,414.86. It was stated the iPads will not be issued to the Board members for home use until a policy is adopted. All ayes. Motion carried.

Financial Activity: The financial activity for May 2019 was reviewed. Motion by Streit/Schroeder-Schuett to recommend to the Village Board approval of the May 2019 financial activity. All ayes. Motion carried.

Adjournment: Motion by Schroeder-Schuett/Hall to adjourn. All ayes. Motion carried. Meeting adjourned at 8:35 p.m.

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Cathy Schueller  
Chairperson

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Jennifer Lopez  
Administrator

Village of Edgar  
Regular Board of Trustees Meeting Minutes  
June 10, 2019  
Edgar Village Hall

Call to Order/ Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 8:22 p.m. Trustees Schueller, Werner, Hall, Schroeder-Schuett, Butt and Streit present.

Guests: Administrator Lopez, Gerry Newman, Chief Stankowski, Peter Weinschenk and Sydney Boeger – Record Review, and other interested members of the public.

Pledge of Allegiance: was led by President Lepak.

Minutes: Motion by Schueller/Schroeder-Schuett to approve the minutes with correcting the May 8, 2019 Special Board meeting; removing the words “in closed session” in adjournment. All ayes. Motion carried.

- Special Board of Trustee – May 8, 2019
- License/Building/Safety/Zoning - May 13, 2019
- Organizational Meeting – Board of Trustees - May 13, 2019
- Streets and Recycling – May 13, 2019
- Finance - May 13, 2019
- Regular Board of Trustees - May 13, 2019
- Special Board of Trustee – May 15, 2019
- Special Board of Trustee – May 29, 2019
- Board of Review, June 5, 2019

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Public Comments: Peter Weinschenk respectfully asked the Board to not fund a routine street project with TIF funding as the TIF’s intended purpose was to create Economic Development. Weinschenk stated that the residents have entrusted the Board and he felt the Village should borrow the funds or hold a referendum before utilizing the TIF funds.

Announcements:

- Fireman’s Carnival – June 14, 15, & 16, 2019
- Chalk Fest – June 21 & 22, 2019

Probationary status – Seasonal Helper: Motion Schueller/Butt to accept the recommendation from the Personnel Committee to increase the Seasonal Help position (Jere Bohn) to \$13.00 effective June 19, 2019 and remove the probationary status. All ayes. Motion carried.

Certified Survey Map – Joel Stencil: Motion Werner/Schueller to accept the recommendation from the License/Building/Safety/Zoning Committee the approval of the Certified Survey Map. It was stated this will separate the manufacturing property from the locally assessed agricultural property. Lot 1 will be assessed by the State of Wisconsin – Manufacturing. All ayes. Motion carried.

2019-2020 Operator Licenses: Motion Werner/Hall to accept the recommendation from the License/Building/Safety/Zoning Committee and approve the Operator Licenses as presented:

<b>Name</b>	<b>Entity Name</b>	<b>Certificate #</b>
Lance Bauer	Edgar Foods LLC, DBA Edgar IGA	2019-24
Tanya Gall	Riiser Fuels LLC, DBA R-Store #30	2019-25
Krystle Dahlke	Riiser Fuels LLC, DBA R-Store #30	2019-26
Linda Kayzar	Riiser Fuels LLC, DBA R-Store #30	2019-27
Kira Kreft	Edgar Foods LLC, DBA Edgar IGA	2019-28
Aimee Buchberger	Dollar General	2019-43
Jessica Terry	Dollar General	2019-45
Vicki Maurer	Dollar General	2019-44

All ayes. Motion carried.

2019-2020 Renewal Alcohol Beverage Licenses: Motion Schueller/Butt to accept the recommendation from the License/Building/Safety/Zoning Committee and approve the renewal Alcohol Beverage License as presented:

<b>Business Name</b>	<b>Business Address</b>	<b>Certificate #</b>
BS's Bar & Grill	115 W Redwood St	2019-29
Dolgencorp LLC, DBA Dollar General Store #17575	100 Mission Ridge	2019-30
Edgar Area Baseball Assoc	301 E. Lutz Street	2019-31
Edgar IGA	304 S 3rd Ave	2019-32
Edgar Lanes	119 W Redwood St	2019-33
Edgar Seasoned Players League/Softball Assoc	817 Charles St	2019-34
Edgar Volunteer Fire Dept., LLC.	PO Box 123	2019-35
Louie's Pub	220 W Redwood St	2019-36
Mullen's Irish Pub	103 N 3rd Avenue	2019-37
Riiser Fuels, LLC, DBA R-Store #30	403 S 3rd Ave	2019-38
Stark's Floral & Ceramic	109 W Redwood St	2019-39

6:1 (Werner) Motion carried.

2019-2020 Tobacco License Applications: Motion Schueller/Schroeder-Schuett to accept the recommendation from the License/Building/Safety/Zoning Committee and approve the 2019-2020 Tobacco Licenses as presented:

<b>Business Name</b>	<b>Business Address</b>	<b>Certificate #</b>
Edgar Foods LLC CBA Edgar IGA	304 S 3 <sup>rd</sup> Ave	2019-40
Dolgencorp, LLC DBA Dollar General Store #17575	110 Stencil Ave	2019-41
Riiser Fuels, LLC DBA R-store #30	403 S 3 <sup>rd</sup> Ave	2019-42

All ayes. Motion carried

480' paving 1/2 of Redwood in conjunction with the Town of Wein: It was stated this project was approved at budget time, but the budget number was anticipated at a larger number. Motion Hall/Schueller to accept the recommendation from the Streets and Recycling Committee to proceed with paving 480' of Redwood Avenue (\$9,638.97) in conjunction with the Town of Wein. All ayes. Motion carried.

Funding of Maple/Birch Street Storm Water project: It was stated there are three options for funding. Utilizing the available Fund Balance, utilizing TIF 4 funds, or utilizing the 2019 budgeted funds. It was stated if the budget funds are utilized, there would not be funds available for chip sealing or additional maintenance. Motion Streit/Schueller to accept the recommendation from the Streets and Recycling Committee to utilize the funds from TIF 4 for the Maple/Birch Street Storm Sewer project. All ayes. Motion carried.

Fence at Village Hall: Motion Schueller/Schroeder-Schuett to table the fence discussion. At the next committee meeting the fence will be reviewed. All ayes. Motion carried. The committee will meet at the Village shop on June 26th at 7:30 p.m. to review the Village vehicles and equipment and then view the fence.

CBS Squared Engineering Contract: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve the hourly rate contract with CBS Squared. It was stated this is for assistance with obtaining DNR/PSC/DSPS approvals on possibly converting the Heil private main to a public main. All ayes. Motion carried.

Wastewater Treatment – Facility Study Update: Motion Werner/Schueller to accept the recommendation from the Water and Sewer Committee to issue a Request for Proposal to update the Preliminary Engineering Report and to assist in the application for the Multi User Variance with the DNR. All ayes. Motion carried.

9.7" screen 32 GB Apple iPads for Board members: Motion Butt/Schueller to accept the recommendation from the Finance Committee to the Board to purchase 7 iPads with case and keyboard at an approximate cost of \$2,414.86. It was stated the iPads will not be issued to the Board members for home use until a policy is adopted. All ayes. Motion carried.

Financial Activity: The financial activity for May 2019 was reviewed. Motion by Schueller/Schroeder Schuett to accept the recommendation of the Finance Committee and to approve the May 2019 financial activity. All ayes. Motion carried.

Adjournment: Motioned by Schueller/Schroeder Schuett to adjourn. All ayes. Motioned carried. Meeting adjourned at 8:55 p.m.

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Terry Lepak  
President

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Jennifer Lopez  
Administrator/Clerk

Village of Edgar  
Water and Sewer Committee  
June 10, 2019  
Edgar Village Hall

Call to Order – Roll Call: The Water and Sewer Committee was called to order by Chairperson Werner at 7:55 pm. Members Lepak, Schueller, Butt and Hall were present.

Guests: Trustee Streit, Trustee Schroeder Schuett, Gerry Newman, Administrator Lopez, Chief Stankowski, and Peter Weinschenk and Sydney Boeger – Record Review were also in attendance.

Approve Agenda: Motion by Schueller/Lepak to approve the agenda. All ayes. Motion carried.

CBS Squared Engineering Contract: Motion Lepak/Schueller to recommend to the Village Board to approve the hourly rate contract with CBS Squared. It was stated this is for assistance with obtaining DNR/PSC/DSPS approvals on possibly converting the Heil private main to a public main. All ayes. Motion carried.

Update on Wastewater RBC gear boxes: The price to repair the first gear box came in at \$9,698. Pictures of the gear box will be shared with the board, the metal was sheared. The repaired gear box will be reinstalled next Thursday and the second gear box will be repaired on site. It appears that the second box only has damage to the lip seal. Once the damage on the first gear box was known, the second train was completely shut down to prevent any further damage to the second gear box.

Wastewater Treatment – Facility Study Update: An email from Strand Associates was distributed. The email was offering a meeting to share information and review the history of the project; along with reviewing some scenarios, including re-use of more of the existing facilities or phasing projects over time.

Chairman Werner stated that the additional 16 million dollars requested for the regionization plan has not been funded; therefore at this time, the Village is no longer looking at the regionization option. Werner stated he would like to sit down with Strand Associates. A Trustee stated that he would like a plant that will meet the phosphorus limits as it seems counterproductive to buy credits and build a new plant. Lopez shared with the Board a citizen complaint about the smells that come from the plant. The residents on Thomas Hill Road would appreciate any efforts to eliminate the smells. It was stated that the Board could put out the Request for Proposal to update the Preliminary Engineering Report and to assist in the application for the Multi User Variance and still sit down with Strand to listen to their data. Motion Hall/Schueller to recommend to the Village Board to issue a Request for Proposal to update the Preliminary Engineering Report and to assist in the application for the Multi User Variance with the DNR. All ayes. Motion carried.

Adjournment: Motion by Schueller/Hall to adjourn. All ayes. Motion carried. Meeting adjourned at 8:22 p.m.

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Randy Werner  
Chairperson

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Jennifer Lopez  
Village Administrator/Clerk

Village of Edgar  
Streets and Recycling Committee Meeting Minutes  
July 26, 2019

Edgar Village Shop, Alley 400 Block between 1<sup>st</sup> and 2<sup>nd</sup> Avenue, and the Village Hall Alley

Call to Order – Roll Call: The Streets and Recycling Committee was called to order by Chairperson Streit at 6:30 p.m. Members: Lepak, Schueller, Butt, and Werner were present.

Guests: Trustee Schroeder-Schuett, Administrator Lopez, Doug Brehm, Bill Tess, and Bart Lehman

Tour of Equipment at Village Shop: The Village Equipment was reviewed and the dates and history was discussed.

Alley at the 400 Block between 1<sup>st</sup> and 2<sup>nd</sup> Avenue: The committee looked at the alley; at this time the restoration has been completed. There was no apparent storm water or sump pump issues at this time. It was stated that several grass alleys in the Village do have garages located near them and they are only accessible when the alley is dry.

Fence at the Village Hall: The fence was reviewed. It was felt the base was in good shape. A suggestion was to remove the lattice and replace that with a composite material. Several options were discussed to incorporate a mural into the design. Pricing for this option will be brought to the Board meeting for discussion.

Adjournment: Motion by Schueller/Butt to adjourn. All ayes. Motion carried. Meeting adjourned at 7:51 p.m.

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Jon Streit  
Chairperson

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Jennifer Lopez  
Administrator/Clerk