



VILLAGE OF EDGAR

224 S. Third Avenue
P.O. Box 67
Edgar, Wisconsin 54426
Ph. (715) 352-2891
www.vil.edgar.wi.us



EST. 1898

License/Building/Safety/Zoning Committee Meeting Agenda
Monday, October 14, 2019
7:30 PM
Edgar Village Hall

Members: Butt, Lepak, Schroeder Schuett, Streit & Werner

1. Call to Order – Roll Call
2. Agenda Approval
3. Departmental update from Police Chief Stankowski
4. Listing of Building Permits:

9/10/2019	2019-55	Hall	Ryan & Tanya	203 E Redwood St.	Re-issue (2018-28 Permit) Siding and window project	\$ 2,000.00	Residential
9/13/2019	2019-56	Schara	John	203 Brooklyn Ave	Siding and Window Replacement	\$3,000.00	Residential
9/17/2019	2019-57	Verticle Bridge Development LLC		500 Gumaer St	Cell Com Tower	\$75,000.00	Commercial
9/20/2019	2019-58	Schumacher	Steve	216 8th Ave	Window & patio door replacement	\$12,000.00	Residential
9/24/2019	2019-59	Lehman	Bart	700 W Chesak Ave	Remodeling unfinished basement	\$2,000.00	Residential
9/27/2019	2019-60	Streit	Jon	210 Royal Ave	concrete patio	\$5,000.00	Residential
10/2/2019	2019-61	Koeshall	Miranda	509 Redwood St., #45	Bathroom remodel	\$500.00	Residential
10/4/2019	2019-62	SAC Wireless LLC	Jaysen Kralovetz	725 N 2ND AVE	AT&T - swapping antenna for water tower; reissue from 2018	\$ 40,000.00	Commercial

5. Adjournment

Mike Butt, Chairperson

Jennifer Lopez, Village Administrator/Clerk



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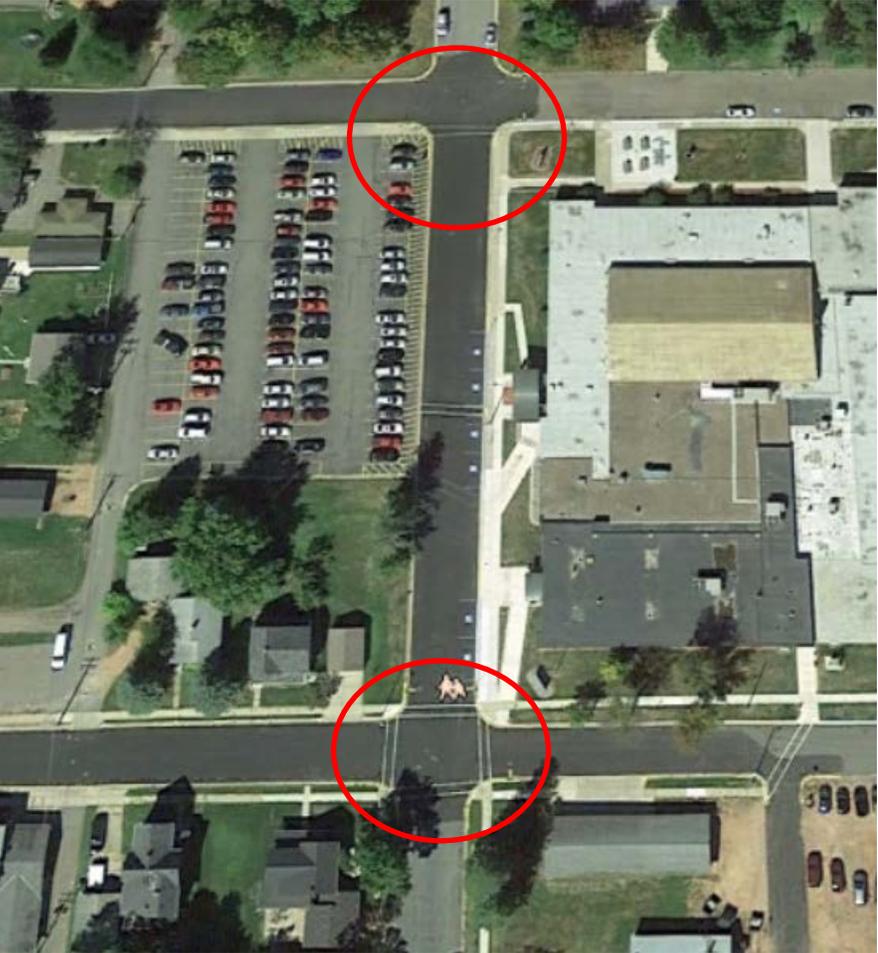
Streets and Recycling Committee Meeting
Monday, October 14, 2019
7:35 PM
Edgar Village Hall

Members: Streit, Butt, Lepak, Schueller & Werner

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board to allow Kyle Imhoff to replace the driveway approach according to Village standards at 102 Brooklyn Avenue in 2020 and the Village will reimburse Imhoff for 20% of the cost
4. Discussion and possible recommendation to the Village Board to hire CBS Squared to prepare the two DOT grant applications for Royal Ave/Gumaer Street (\$500) and Birch Street (\$800)
5. Discussion and possible recommendation to the Village Board on making a 4-way Stop on Birch Street and Second Street and Birch Street and Maple Street [Page 3](#)
6. Discussion and possible recommendation to convene to closed session pursuant to 19.85 (1) (e) for the deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussion on the sale of Village property 30' x 824.96 and 30' X 897.6' west of the Minnow Ponds Park [Page 4](#)
 - a. Roll call
7. Convene to open session
8. Discussion and possible recommendation to the Village Board of items, if any from closed session
9. Adjournment

Jon Streit
 Chairperson

Jennifer Lopez
 Village Administrator/Clerk





VILLAGE OF EDGAR

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Finance Committee Meeting

Monday, October 14, 2019

7:50 PM

Edgar Village Hall

Members: Schueller, Lepak, Hall, Schroeder Schuett & Streit

1. Call to Order – Roll Call
2. Agenda Approval
3. Discussion and possible recommendation to the Village Board on the September 2019 financial activity
[Page 6-23](#)
4. Discussion and possible recommendation to the Village Board on submitting the 2020 Budget for publication
5. Adjournment

Cathy Schueller
Chairperson

Jennifer Lopez
Village Treasurer/Clerk

Village of Edgar
Monthly Financial Report
 September 30, 2019

Cash - Pooled Cash

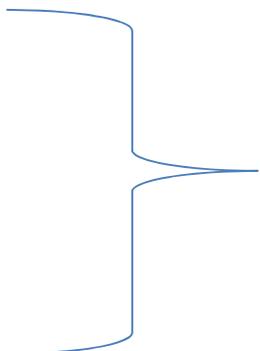
ADVANTAGE COMMUNITY BANK ACCT #3201

Per Bank

Bank Ending Balance per Statement	271,471.40
Deposit In Transit	-
Current Month Outstanding Checks	(175,353.42)
Ending Balance	<u>\$ 96,117.98</u>

Per General Ledger (Books)

Beginning General Ledger Balance	208,793.46
Total Monthly Receipts	159,519.01
Total Monthly Disbursements	272,194.49
Ending Balance	<u>\$ 96,117.98</u>



- in balance

Allocation of Funds

General Fund	233,684.14
Community Dev Block Grant	(33.50)
TIF 1 & 3	478,468.87
TIF 4	(377,863.92)
Sewer Utility	(120,541.46)
Water Utility	(117,596.15)
	<u>\$ 96,117.98</u>

CDBG - Money Market Ckg (new)

Opening Balance	
Deposit	105,230.49
Interest	47.48
Ending Balance	<u>\$ 105,277.97</u>

CDBG Fund

ADVANTAGE COMMUNITY BANK ACCT #5361

Opening Balance	1.00
Interest	-
Ending Balance	<u>\$ 1.00</u>

Police Vehicle Replacement Fund

ADVANTAGE COMMUNITY BANK ACCT #9250

Opening Balance	26,538.33
Interest	-
Ending Balance	<u>\$ 26,538.33</u>

Park Fund - Savings

TIME FEDERAL ACCT #552059

Opening Balance	28,314.46
Interest	-
Ending Balance	<u>\$ 28,314.46</u>

Machinery/Equipment Savings

ADVANTAGE COMMUNITY BANK ACCT#6035

Opening Balance	25,072.89
Interest	10.28
Ending Balance	<u>\$ 25,083.17</u>

Wastewater Treatment Plant Replacement

ADVANTAGE COMMUNITY BANK ACCT #5011

Opening Balance	203,407.37
Interest	124.89
Ending Balance	<u>\$ 203,532.26</u>

Wastewater - Special Redemption

ADVANTAGE COMMUNITY BANK ACCT #5037

Opening Balance	110,528.44
Interest	49.88
Ending Balance	<u>\$ 110,578.32</u>

Wastewater - Collection System Replacement

ADVANTAGE COMMUNITY BANK ACCT #5029

Opening Balance	90,423.06
Interest	40.80
Ending Balance	<u>\$ 90,463.86</u>

Wastewater - Bond Reserve

TIME FEDERAL ACCT #550507888

Opening Balance	99,386.66
Interest	-
Ending Balance	<u>\$ 99,386.66</u>

Wastewater - Bond Reserve

TIME FEDERAL ACCT #50507953

Opening Balance	41,572.84
Interest	-
Ending Balance	<u>\$ 41,572.84</u>

\$ 545,533.94

Water Utility - Debt Retirement

ADVANTAGE COMMUNITY BANK ACCT #5045

Opening Balance	51,491.38
Interest	21.12
Ending Balance	<u>\$ 51,512.50</u>

Water Utility - Debt Retirement

TIME FEDERAL ACCT #50507776

Opening Balance	44,230.10
Interest	-
Ending Balance	<u>\$ 44,230.10</u>

Water Utility - Bond Reserve

ADVANTAGE COMMUNITY BANK ACCT #19855

Opening Balance	22,230.62
Interest	-
Ending Balance	<u>\$ 22,230.62</u>

Water Tower Fund - Savings

TIME FEDERAL ACCT #50507900

Opening Balance	20,597.25
Interest	98.64
Ending Balance	<u>\$ 20,695.89</u>

\$ 138,669.11

CHECK REPORT

10/11/2019

9:07 AM

Reprint Check Register - Quick Report - ALL

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ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 9/01/2019 From Account:
Thru: 9/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
WRS	9/30/2019	WISCONSIN RETIREMENT SYSTEM	3,301.77
		Manual Check SEPTEMBER	
53321	9/17/2019	WAROSH, MARIAN	-31.65
		Manual Check VOID	
53322	9/04/2019	CBS SQUARED, INC	433.50
		PARK COMP PLAN	
53323	9/04/2019	COMPUTER TR	48.75
		SUPPORT	
53324	9/04/2019	EDGAR POST OFFICE	76.00
		BOX RENT	
53325	9/04/2019	FRONTIER	62.61
		SERVICE FROM 08/25/19- 09/24/19	
53326	9/04/2019	HARTER'S FOX VALLEY DISPOSAL	5,454.80
		AUGUST SERVICE	
53327	9/04/2019	MENARDS	23.34
		SUPPLIES	
53328	9/04/2019	RACK INDUSTRIAL LLC	5.50
		MONTHLY CLOUD STORAGE	
53329	9/04/2019	SPECTRUM BUSINESS	367.78
		INTERNET SERVICES 08/24/19 - 09/23/19	
53330	9/04/2019	STAPLES BUSINESS CREDIT	37.28
		OFFICE SUPPLIES	
53331	9/04/2019	SYSTEMVIEW	1,314.00
		2020 SUPPORT	
53332	9/04/2019	UNIFIRST CORPORATION	129.46
		UNIFORMS	
53333	9/04/2019	WISCONSIN PUBLIC SERVICE	4,779.71
		SERVICES: 07/25/19-08/22/19	
53334	9/04/2019	WISCONSIN RURAL WATER ASSN	390.00
		CHARTER MEMBERSHIP RENEWAL	
53335	9/04/2019	CARDMEMBER SERVICE	1,320.70
		AUGUST CREDIT CARD	
53336	9/09/2019	AIRGAS USA, LLC	33.10
		ACETYLENE/ARGON/OXYGEN/ACETYLENE/NITROGE	
53337	9/09/2019	AMERICAN ASPHALT	3,048.62
		PATCHING	
53338	9/09/2019	CBS SQUARED, INC	285.00
		WATERMAIN EXT	

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A GENERAL CHECKING

ALL Checks

Posted From: 9/01/2019 From Account:
 Thru: 9/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53339	9/09/2019	COLOR VISION LTD. LETTERHEAD ENVELOPES	203.70
53340	9/09/2019	CORE & MAIN WATER METERS	2,039.61
53341	9/09/2019	DNR WW OPERATOR CERT EXAM APPLICATION - TESS	25.00
53342	9/09/2019	DUANE LITERSKI EXCAVATING WTR MAIN BREAK - BEECH ST ON 08/20/19	390.00
53343	9/09/2019	HALLMAN PAINTS, INC. TRAFFIC PAINT	72.45
53344	9/09/2019	HAMANN, JESSICA RENTAL REFUND - OAK ST PARK	30.00
53345	9/09/2019	MARCO TECHNOLOGIES, LLC. NW 7128 AUGUST SERVICE CONTRACT	107.90
53346	9/09/2019	MIDWEST CHEMICAL & EQUIPMENT POLYMER	1,008.00
53347	9/09/2019	MUNICIPAL WELL & PUMP WELL 9 PUMP REPLACEMENT	14,090.00
53348	9/09/2019	RENT-A-FLASH SIGNS	247.28
53349	9/09/2019	RIISER FUELS LLC AUGUST STATEMENT	10.05
53350	9/09/2019	SCHUELLER COMPANY, INC. SUPPLIES	1,408.35
53351	9/09/2019	WAUSAU CHEMICAL CORP. HYPO CHLOR/HFS 23-25% BLUE DRUM	591.85
53352	9/09/2019	WISCONSIN STATE LAB OF HYGIENE TESTING	26.00
53353	9/09/2019	BP 65 POLICE FUEL	1,208.36
53354	9/25/2019	AT&T MOBILITY CELL PHONE SERVICE	331.30
53355	9/25/2019	BECHER-HOPPE ASSOCIATES MAPPING	2,000.00
53356	9/25/2019	BLACK ROCK READY MIX LLC THOMAS HILL RD	630.00
53356	9/25/2019	BLACK ROCK READY MIX LLC RECLASS	0.00

Manual Check

10/11/2019

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A GENERAL CHECKING

ALL Checks

Posted From: 9/01/2019 From Account:
Thru: 9/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53357	9/25/2019	CENTRAL LAWN & TURF 4 BEARING BALLS	216.76
53358	9/25/2019	COMPUTER TR SERVICE CALL & MONTHLY UPDATES	285.00
53359	9/25/2019	CORE & MAIN SUPPLIES	2,230.82
53360	9/25/2019	CRANE ENGINEERING REMOVAL & INSTALL OF NEW RBC GEAR BOX	21,821.00
53361	9/25/2019	DELTA DENTAL DENTAL	260.18
53362	9/25/2019	DIETRICH VANDERWAAL, S.C. REAL ESTATE EASEMENT	82.50
53363	9/25/2019	EDGAR IGA FOOD CENTER SUPPLIES	46.32
53364	9/25/2019	MARATHON COUNTY TREASURER TESTING	16.00
53365	9/25/2019	MENARDS SUPPLIES	27.94
53366	9/25/2019	MORGAN SAND & GRAVEL, LLC MATERIALS	547.60
53367	9/25/2019	NORTH WOODS SUPERIOR CHEM CORP ICE MELT	946.33
53368	9/25/2019	PUBLIC SERVICE COMM OF WI NOTICE OF ASSESSMENT	84.15
53369	9/25/2019	RBC SERVICES CHAIN, DRIVE, INCL CONNECTING LINK	998.05
53370	9/25/2019	RIISER FUELS LLC FUEL	57.81
53371	9/25/2019	STANDARD CONTAINER SHIPPING SERVICES	13.10
53372	9/25/2019	UNIFIRST CORPORATION UNIFORMS	258.92
53373	9/25/2019	USA BLUEBOOK C/2 PUMP; INJECTION VALVE; FOOT VALVE	1,539.79
53374	9/25/2019	VILLAGE OF EDGAR WATER UTILITY VILLAGE HALL	1,337.93
53375	9/25/2019	WI ENVIRONMENTAL IMPROV FUND DNR PROJECT ID 4621-03	2,164.71

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A GENERAL CHECKING

ALL Checks

Posted From: 9/01/2019 From Account:
Thru: 9/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
53376	9/25/2019	STAPLES BUSINESS CREDIT SUPPLIES	112.24
AFLAC	9/11/2019	AFLAC SEPTEMBER	232.56
V1208	9/11/2019	ACOSTA, ERICK Pay period 08/24/2019 to 09/06/2019	521.53
V1209	9/11/2019	BOHN, JERE Pay period 08/24/2019 to 09/06/2019	645.61
V1210	9/11/2019	BREHM, DOUG Pay period 08/24/2019 to 09/06/2019	1,390.65
V1211	9/11/2019	KREMBS, MATTHEW Pay period 08/24/2019 to 09/06/2019	414.49
V1212	9/11/2019	LEER, REGINA Pay period 08/24/2019 to 09/06/2019	204.10
V1213	9/11/2019	LEHMAN, BART Pay period 08/24/2019 to 09/06/2019	1,252.86
V1214	9/11/2019	LOPEZ, JENNIFER Pay period 08/24/2019 to 09/06/2019	1,445.57
V1215	9/11/2019	MARVIN, TERESA Pay period 08/24/2019 to 09/06/2019	936.05
V1216	9/11/2019	RUDOLPH, NICHOLAS Pay period 08/24/2019 to 09/06/2019	187.00
V1217	9/11/2019	STANKOWSKI, JEANETTE Pay period 08/24/2019 to 09/06/2019	1,204.55
V1218	9/11/2019	TESS, WILLIAM Pay period 08/24/2019 to 09/06/2019	1,581.06
V1219	9/11/2019	WIGSTADT, ADAM Pay period 08/24/2019 to 09/06/2019	284.68
V1220	9/25/2019	BOHN, JERE Pay period 09/07/2019 to 09/20/2019	588.04
V1221	9/25/2019	BREHM, DOUG Pay period 09/07/2019 to 09/20/2019	1,638.32
V1222	9/25/2019	LEER, REGINA Pay period 09/07/2019 to 09/20/2019	244.91
V1223	9/25/2019	LEHMAN, BART Pay period 09/07/2019 to 09/20/2019	1,337.97
V1224	9/25/2019	LOPEZ, JENNIFER Pay period 09/07/2019 to 09/20/2019	1,445.57

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A GENERAL CHECKING

ALL Checks

Posted From: 9/01/2019 From Account:
 Thru: 9/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1225	9/25/2019	MARVIN, TERESA	936.05
	Manual Check	Pay period 09/07/2019 to 09/20/2019	
V1226	9/25/2019	RUDOLPH, NICHOLAS	99.73
	Manual Check	Pay period 09/07/2019 to 09/20/2019	
V1227	9/25/2019	STANKOWSKI, JEANETTE	1,204.55
	Manual Check	Pay period 09/07/2019 to 09/20/2019	
V1228	9/25/2019	TESS, WILLIAM	1,211.08
	Manual Check	Pay period 09/07/2019 to 09/20/2019	
V1229	9/25/2019	WIGSTADT, ADAM	284.68
	Manual Check	Pay period 09/07/2019 to 09/20/2019	
WIRET	9/04/2019	WISCONSIN RETIREMENT SYSTEM	6,202.12
	Manual Check	HI	
PAY952	9/25/2019	INTERNAL REVENUE SERVICE	2,809.30
	Manual Check	9-25-2019 PAYROLL	
ACB-ACH	9/11/2019	ADVANTAGE COMMUNITY BANK - ACH	3.20
	Manual Check	ACH	
ACB-ACH	9/20/2019	ADVANTAGE COMMUNITY BANK - ACH	3.40
	Manual Check	DIRECT DEPOSIT CHARGES	
ACB-ACH	9/25/2019	ADVANTAGE COMMUNITY BANK - ACH	2.00
	Manual Check	DIRECT DEPOSIT CHARGES	
PAYROL901	9/11/2019	INTERNAL REVENUE SERVICE	3,087.64
	Manual Check	PAYROLL 9-11-2019	
PAYROL902	9/11/2019	STATE OF WISCONSIN DEPT OF REV	564.52
	Manual Check	PAYROLL 9-14-2019	
PAYROL903	9/11/2019	WISCONSIN DEFERRED COMPENSATIO	500.00
	Manual Check	PAYROLL 9-11-2019	
PAYROL951	9/25/2019	WISCONSIN DEPARTMENT O F REVENUE	133.72
	Manual Check	2019 MANUFACTURING PROPERTY ASSESSMENT	
PAYROL951	9/25/2019	WISCONSIN DEPARTMENT O F REVENUE	-133.72
	Manual Check	REVERSE	
PAYROL952	9/25/2019	STATE OF WISCONSIN DEPT OF REV	534.33
	Manual Check	9-25-2019 PAYROLL	
PAYROL953	9/25/2019	WISCONSIN DEFERRED COMPENSATIO	500.00
	Manual Check	9-25-2019 PAYROLL	
UNITEDHEALTH	9/11/2019	UNITED HEALTH CARE INS CO	51.82
	Manual Check	OCTOBER	
Grand Total			112,097.21

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ACCT

A GENERAL CHECKING

ALL Checks

Posted From: 9/01/2019 From Account:
Thru: 9/30/2019 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	41,025.38
Total Expenditure from Fund # 600 - SEWER UTILITY FUND	38,715.56
Total Expenditure from Fund # 650 - WATER UTILITY FUND	32,356.27
Total Expenditure from all Funds	112,097.21

Credit Card Report

10/11/2019

9:07 AM

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ACCT

CARDMEMBER SERVICE - ADV COM BANK

ALL Checks

Posted From: 9/01/2019 From Account:
 Thru: 9/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
1	8/22/2019	DOLLAR GENERAL CORPORATION Manual Check SUPPLIES	7.00
2	8/22/2019	ICLOUD BACKUP Manual Check ICLOUD 50GB STORAGE PLAN	0.99
3	8/22/2019	POSTMASTER Manual Check POSTAGE	1.45
4	8/22/2019	GALL'S, INC. Manual Check UNIFORM ALLOWANCE	160.18
5	8/22/2019	AMAZON Manual Check GUN CLEANER	24.00
6	8/22/2019	POSTMASTER Manual Check POSTAGE	4.39
7	8/22/2019	POSTMASTER Manual Check POSTAGE	4.39
8	8/22/2019	CREATIVE PRODUCT SOURCING INC Manual Check DARE ITEMS	350.86
9	8/22/2019	MALARKEYS GRILL Manual Check MEALS	12.11
10	8/22/2019	AMAZON Manual Check REFUND	-13.07
11	8/22/2019	SAMS CLUB Manual Check SUPPLIES	74.86
12	8/22/2019	MICROSOFT Manual Check MICROSOFT 365 - EMAIL SERVER	168.00
13	8/22/2019	SAMS CLUB Manual Check SUPPLIES	52.26
14	8/22/2019	JIMMY SEAS Manual Check MEAL	19.51
15	8/22/2019	ANGELINA RESTURANT Manual Check MEAL	27.21
16	8/22/2019	TWIN OAKS GOLF COURSE Manual Check MEAL	16.70
17	8/22/2019	HYATT REGENCY Manual Check PARKING	8.00
18	8/22/2019	THE BAR - LIME KILN RD Manual Check MEAL	16.51
19	8/22/2019	POSTMASTER Manual Check POSTAGE	385.35

10/11/2019

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Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

CARDMEMBER SERVICE - ADV COM BANK

ALL Checks

Posted From: 9/01/2019 From Account:
Thru: 9/30/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
Grand Total			1,320.70

Journal Entries

10/11/2019

9:19 AM

Reprint Journal Entry Register - Quick Report

Page: 1

ACCT

Accounting

Posted From:

9/01/2019

From Account:

Thru:

9/30/2019

Thru Account:

---- Journal Entry ----

Number	Date	Debit	Credit
HI	9/04/2019	9,055.40	9,055.40
TO ALLOCATE HI			
INTEREST	9/30/2019	10.05	10.05
TO REC INTEREST			
INTEREST	9/30/2019	393.09	393.09
TO RECORD INTEREST			
INTEREST	9/30/2019	16.72	16.72
TO RECLASS INTEREST			
SDWLKCURBGTR	10/09/2019	52,998.41	52,998.41
TO RECLASS SIDEWALK/CURB/GUTTER EXP			
Grand Total		62,473.67	62,473.67

10/11/2019

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Reprint Journal Entry Register - Quick Report

Page: 2

ACCT

Accounting

Posted From:

9/01/2019

From Account:

Thru:

9/30/2019

Thru Account:

	Debit	Credit
<hr/> Total for Fund # 100 - GENERAL FUND	57,945.29	57,945.29
Total for Fund # 200 - COMMUNITY DEV BLOCK GRANT	47.48	47.48
Total for Fund # 600 - SEWER UTILITY FUND	2,879.15	2,879.15
Total for Fund # 650 - WATER UTILITY FUND	1,601.75	1,601.75
Total for all Funds	62,473.67	62,473.67

Receipt Register

10/11/2019

9:04 AM

Reprint Receipt Register - Quick Report

Page: 1

ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 9/01/2019 From Account:
 Thru: 9/30/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
578	9/03/2019	BUILDING PERMIT RETURN TO MAKER	-100.00
583	9/03/2019	AT&T TOWER RENT TOWER RENT	1,050.00
585	9/03/2019	Utility Receipts - GARBAGE - 09/03/2019	19.06
585	9/03/2019	Utility Receipts - PUBLIC FIRE - 09/03/2019	9.89
585	9/03/2019	Utility Receipts - SEWER - 09/03/2019	77.59
585	9/03/2019	Utility Receipts - WATER - 09/03/2019	43.46
586	9/04/2019	STATE OF WISCONSIN LRIP REIMBURSEMENT - THOMAS HILL ROAD	34,004.43
587	9/04/2019	THURS, ANTHONY BLACKTOP PATCHING MATERIAL	38.00
588	9/04/2019	COPIES/FAXES COPIES	0.75
589	9/05/2019	DEPT OF ADMINISTRATION - STATE CONTROLLER BOTS ENFORCEMENT/SAFETY GRANT REIMB	7,125.00
590	9/09/2019	STREET USE PERMIT STREET USE PERMIT	10.00
591	9/06/2019	DVORAK SANITATION DUMPING FEES - AUGUST 2019	5,781.71
593	9/09/2019	WIRELESS PLANNING LLC VERTICAL BRIDGE - ZONING PERMIT	100.00
594	9/06/2019	Utility Receipts - GARBAGE - 09/06/2019	30.84
594	9/06/2019	Utility Receipts - PUBLIC FIRE - 09/06/2019	14.21
594	9/06/2019	Utility Receipts - SEWER - 09/06/2019	136.86
594	9/06/2019	Utility Receipts - WATER - 09/06/2019	73.09
595	9/09/2019	Utility Receipts - GARBAGE - 09/09/2019	48.28
595	9/09/2019	Utility Receipts - PUBLIC FIRE - 09/09/2019	10.90
595	9/09/2019	Utility Receipts - SEWER - 09/09/2019	90.24
595	9/09/2019	Utility Receipts - WATER - 09/09/2019	46.55
596	9/09/2019	MJB PROPERTIES OF EDGAR LLC - BROOKLYN AUGUST 2019 MOBILE HOME PERMIT FEES	226.23
597	9/09/2019	MJB PROPERTIES OF EDGAR LLC - WEST AUGUST 2019 MOBILE HOME PERMIT FEES	900.42

10/11/2019

9:04 AM

Reprint Receipt Register - Quick Report

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 9/01/2019 From Account:
 Thru: 9/30/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
598	9/10/2019	MIKE BUTT TEMPORARY LIQUOR LICENSE - INV #899	10.00
599	9/10/2019	EDGAR LIONS CLUB 2019 DARE PROGRAM-CREATIVE PROD SOURCING	350.86
600	9/10/2019	COPIES/FAXES FAX	2.00
601	9/11/2019	COPIES/FAXES COPIES	0.75
602	9/11/2019	COPIES/FAXES COPIES	1.00
603	9/11/2019	FINGERPRINTING FINGERPRINTING - MROZCZENSKI	20.00
604	9/12/2019	PARK RENTAL KICKBALL TOURNAMENT	25.00
605	9/12/2019	NOTARY FEE NONTARY FEE	5.00
606	9/13/2019	STEINER SEPTIC DUMPING FEE	202.44
607	9/13/2019	AIRRUNNER NETWORKS -LLC. TOWER RENTAL	112.49
608	9/13/2019	HEIL GINSENG, INC DARE REIMBURSEMENT	139.32
609	9/13/2019	MARATHON CO CLERK OF COURTS COURT FINES CK#: 054551	364.20
610	9/13/2019	COPIES/FAXES COPIES/FAXES	3.00
611	9/16/2019	CROCKETT SPETIC SEWER DUMPING	78.08
612	9/16/2019	ZABLER'S SEPTIC LLC. SEWER DUMPING	306.55
613	9/16/2019	PARK RENTAL PARK RENTAL FEE	65.00
614	9/16/2019	ADVANTAGE COMMUNITY BANK DARE DONATION - BACKPACKS	139.32
615	9/16/2019	Utility Receipts - GARBAGE - 09/16/2019	40.27
615	9/16/2019	Utility Receipts - PUBLIC FIRE - 09/16/2019	16.11
615	9/16/2019	Utility Receipts - SEWER - 09/16/2019	183.42

10/11/2019

9:04 AM

Reprint Receipt Register - Quick Report

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 9/01/2019 From Account:
 Thru: 9/30/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
615	9/16/2019	Utility Receipts - WATER - 09/16/2019	93.07
616	9/17/2019	OPERATOR LICENSE LAWER - LIQUOR LICENSE & PROVISIONAL LIC	45.00
617	9/18/2019	PARKING CITATION CITATION NO. BV8002G2BW	25.00
618	9/23/2019	PARKING CITATION PARKING TICKET #BV8002G2C0	25.00
620	9/23/2019	NSIGHTTEL WIRELESS, LLC DBA CELLCOM TOWER RENTAL FEES	300.00
621	9/23/2019	PARKING CITATION PARKING CITATION #BV8002G2BV	25.00
622	9/23/2019	Utility Receipts - GARBAGE - 09/23/2019	32.50
622	9/23/2019	Utility Receipts - PUBLIC FIRE - 09/23/2019	32.50
622	9/23/2019	Utility Receipts - SEWER - 09/23/2019	32.50
622	9/23/2019	Utility Receipts - WATER - 09/23/2019	32.50
622	9/23/2019	Utility Receipts - SEWER - 09/23/2019	4.46
622	9/23/2019	Utility Receipts - WATER - 09/23/2019	0.54
623	9/23/2019	COPIES/FAXES COPIES/FAXES	13.50
624	9/23/2019	DOG LICENSE DOG LICENSE - STEFFEN, NICOLE	10.00
625	9/24/2019	PARKING CITATION PARKING CITATION	25.00
626	9/26/2019	COPIES/FAXES COPIES/FAXES	2.00
627	9/26/2019	GUENTHER, KRIS INV #943 - GUENTHER, KRIS	1,760.00
628	9/26/2019	WISCONSIN PUBLIC SERVICE INV #950	35.00
629	9/27/2019	PARK RENTAL PARK RENTAL FEES - ED: 09/27/19	65.00
630	9/30/2019	COPIES/FAXES COPIES/FAXES	2.00
631	9/30/2019	WISCONSIN PUBLIC SERVICE EXCAVATION FEES	140.00

10/11/2019

9:04 AM

Reprint Receipt Register - Quick Report

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 9/01/2019 From Account:
Thru: 9/30/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
632	9/30/2019	MARATHON COUNTY CLERK JULY 2019 SPEED TASKFORCE	169.36
633	9/30/2019	Utility Receipts - GARBAGE - 09/30/2019	27.00
633	9/30/2019	Utility Receipts - PUBLIC FIRE - 09/30/2019	131.59
633	9/30/2019	Utility Receipts - SEWER - 09/30/2019	785.41
633	9/30/2019	Utility Receipts - WATER - 09/30/2019	418.93
AUTOWITHDRAW	9/20/2019	Utility Receipts - GARBAGE - 09/20/2019	91.87
AUTOWITHDRAW	9/20/2019	Utility Receipts - PUBLIC FIRE - 09/20/2019	74.90
AUTOWITHDRAW	9/20/2019	Utility Receipts - SEWER - 09/20/2019	184.12
AUTOWITHDRAW	9/20/2019	Utility Receipts - WATER - 09/20/2019	122.11
Grand Total			56,508.18

10/11/2019

9:04 AM

Reprint Receipt Register - Quick Report

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ACCT

A GENERAL CHECKING

ALL Receipts

Posted From: 9/01/2019 From Account:
Thru: 9/30/2019 Thru Account:

Amount

Total Revenue from Fund # 100 - GENERAL FUND	47,524.45
Total Revenue from Fund # 600 - SEWER UTILITY FUND	7,863.38
Total Revenue from Fund # 650 - WATER UTILITY FUND	1,120.35
Total Revenue from all Funds	56,508.18



VILLAGE OF EDGAR

224 S. Third Avenue
 P.O. Box 67
 Edgar, Wisconsin 54426
 Ph. (715) 352-2891
 www.vil.edgar.wi.us



EST. 1898

**Regular Board of Trustees Meeting Agenda
 Monday, October 14, 2019
 8:00 PM
 Edgar Village Hall**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes
 - a. Special Board of Trustees – September 4, 2019 **Page 29-30**
 - b. License and Building – September 9, 2019 **Page 31**
 - c. Streets and Recycling – September 9, 2019 **Page 32**
 - d. Water & Sewer Committee – September 9, 2019 **Page 33**
 - e. Finance – September 9, 2019 **Page 34**
 - f. Regular Board of Trustees – September 9, 2019 **Page 35-37**
 - g. Personnel Committee – September 18, 2019 **Page 38**
 - h. Plan Commission – September 18, 2019 **Page 39**
5. Approval of Agenda
6. Public Comments. Persons wishing to speak to the Village Board will be granted five minutes to express their concerns. No formal action will be taken by the Village Board on concerns expressed at this time. If the matter is on this agenda for consideration, action may be taken during the meeting. If it does not appear on this agenda, the matter may be referred to a committee for consideration and brought back to the Village Board at a future date
7. Announcements/Correspondence:
 - a. Resident Thank you to Police Department – Officer Krembs
 - b. Special Board Meeting for Codification – October 30, 2019 at 6:00 pm
 - c. Iron Bull Bike Race – October 19, 2019 (in Edgar around 2:30 pm – 4:00 pm)
8. Discussion and possible action on Resolution to Partner with the Census Bureau for Census 2020 Through the Formulation of a Complete Count Committee **Page 26-28**
9. Discussion and possible action on the recommendation from the Streets and Recycling Committee to allow Kyle Imhoff to replace the driveway approach according to Village standards at 102 Brooklyn Avenue in 2020 and the Village will reimburse Imhoff for 20% of the cost.
10. Discussion and possible action on the recommendation from the Streets and Recycling Committee to approve CBS Squared to file two DOT grants due in December 2019 for Royal Ave/Gumaer Street (\$500) and Birch Street (\$800)

11. Discussion and possible action on the recommendation from the Streets and Recycling Committee on making a 4-way Stop on Birch Street and Second Street and Birch Street and Maple Street [Page 3](#)
12. Discussion and possible action on recommendation from the Streets and Recycling Committee on discussion on the sale of Village property 30' x824.96 and 30' X897.6' west of the Minnow Ponds Park [Page 4](#)
13. Discussion and possible action on the recommendation from the Park Commission on accepting the final Park Comprehensive Plan
14. Discussion and possible action accepting the recommendation from the Finance committee to approve the September 2019 Financials [Page 6-23](#)
15. Discussion and possible action accepting the recommendation from the Finance committee to approve the 2020 budget for publication
16. Motion to move into closed session under exemptions provided in Wisconsin State Statutes 19.85(1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." For the purpose of discussion on amendment to T&E Developer's Agreement
17. Convene to open session
18. Discussion and possible action on items, if any, from closed session.
19. Adjournment

Terry Lepak
Village President

Jennifer Lopez
Village Administrator/Clerk

**VILLAGE OF EDGAR
MARATHON COUNTY
RESOLUTION NO. 2019-04**

**RESOLUTION TO PARTNER WITH THE CENSUS BUREAU FOR CENSUS 2020 THROUGH THE
FORMULATION OF A COMPLETE COUNT COMMITTEE**

WHEREAS, the next Decennial Census will be taken in the year 2020 and political representation to the United States House of Representatives, state legislatures, and local government is determined by the Decennial Census; and

WHEREAS, having an accurate and complete Census count is important to our community in determining Federal and State aids and grants, economic development, housing assistance, transportation improvements and many other uses, and

WHEREAS, the Village of Edgar recognizes the equal importance of each resident in the 2020 Census count; and

WHEREAS, the Village of Edgar has agreed to be one of the 39,000 government entities in partnership with the U.S. Bureau of the Census; and

WHEREAS, the Village of Edgar understands that its primary goal in this partnership is to formulate a Complete Count Committee that should include, but not be limited to the following representatives or subcommittees: government, education, media, faith- and community-based organizations, business, recruiting, and special housing; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Edgar, Marathon County, Wisconsin, does hereby proclaim full support of and participation in the overwhelming success of Census 2020 through the formulation of a Complete Count Committee, with appropriate subcommittees as needed; and

BE IT FURTHER RESOLVED that the Board of Trustees appoints the Village Administrator to serve as the Village of Edgar's Census Liaison and directs the Village Administrator to submit a list of interested citizens to serve on the Complete Count Committee.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF Edgar, at a regular meeting thereof, this 14th day of the month of October 2019.

VILLAGE OF EDGAR, a Municipal Corporation of the State of Wisconsin.

By: _____
Terry Lepak, President

ATTEST:

By: _____

2020 Census Timeline

2018

- Tribal leader, governor, or highest elected local official or community leader determines Complete Count Committees (CCCs) structure.
- CCCs receive 2020 Census training.

2019

- Continue establishing CCCs.
- Open Area Census Offices.
- CCCs develop strategy and work plan.

2020

- CCCs begin community organization mobilization.
- 2020 Census advertising campaign begins in early 2020.
- CCCs support the 2020 Census.
- CCCs encourage self-response.

April 1, 2020 - CENSUS DAY

- CCCs urge households who do not respond to cooperate with census takers.

Contact Information

For additional information about the Complete Count Committees program, please contact your regional census office.

Please contact:

ATLANTA
Atlanta.rcc
.partnership
@2020census.gov

CHICAGO
Chicago.rcc
.partnership
@2020census.gov

DALLAS
Dallas.rcc
.partnership
@2020census.gov

LOS ANGELES
Los.Angeles.rcc
.partnership
@2020census.gov

NEW YORK
New.York.rcc
.partnership
@2020census.gov

PHILADELPHIA
Philadelphia.rcc
.partnership
@2020census.gov

If you reside in:

Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, and South Carolina

Arkansas, Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, and Wisconsin

Arizona, Colorado, Kansas, Montana, Nebraska, New Mexico, North Dakota, South Dakota, Oklahoma, Texas, Utah, and Wyoming

Alaska, California, Hawaii, Idaho, Nevada, Oregon, and Washington

Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, Vermont, and Puerto Rico

Delaware, District of Columbia, Kentucky, Maryland, Ohio, Pennsylvania, Tennessee, Virginia, and West Virginia

Complete Count Committees



The 2020 Census is almost here!

The 2020 Census provides an opportunity for everyone to be counted. Tribal, state, and local governments; community-based organizations; faith-based groups; schools; businesses; the media; and others play a key role in developing partners to educate and motivate residents to participate in the 2020 Census.

When community members are informed, they are more likely to respond to the census. Through collaborative partnerships, the U.S. Census Bureau and community leaders can reach the shared goal of counting EVERYONE in 2020.

The Complete Count Committees (CCC) program is key to creating awareness in communities all across the country.

- CCCs utilize local knowledge, influence, and resources to educate communities and promote the census through locally based, targeted outreach efforts.
- CCCs provide a vehicle for coordinating and nurturing cooperative efforts between tribal, state, and local governments; communities; and the Census Bureau.
- CCCs help the Census Bureau get a complete count in 2020 through partnerships with local governments and community organizations.

Get Started

WHO?

Tribal, state, and local governments work together with partners to form CCCs to promote and encourage response to the 2020 Census in their communities. Community-based organizations also establish CCCs that reach out to their constituents.

WHAT?

A CCC is comprised of a broad spectrum of government and community leaders from education, business, healthcare, and other community organizations. These trusted voices develop and implement a 2020 Census awareness campaign based upon their knowledge of the local community to encourage a response.

WHEN?

The formation of CCCs is happening NOW! Leaders are identifying budget resources and establishing local work plans. In 2020, they will implement the plans and lead their communities to a successful census count.

WHY?

The primary goal of the 2020 Census is to count everyone once, only once, and in the right place.

Community influencers create localized messaging that resonates with the population in their area. They are trusted voices and are best suited to mobilize community resources in an efficient manner.

HOW?

It's up to all of us! CCCs know the best way to reach the community and raise awareness. Some activities could include:

- Holding CCC kickoff meetings with media briefings.
- Participating in Census rallies or parades.
- Coordinating Census unity youth forums.
- Hosting Interfaith breakfasts and weekend events.
- Encouraging the use of Statistics in Schools classroom resources.
- Incorporating census information in newsletters, social media posts, podcasts, mailings, and websites.
- Helping recruit census workers when jobs become available.

Village of Edgar
Special Board of Trustees Meeting Minutes
September 4, 2019
Edgar Village Hall

Call to Order – Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 7:00 p.m. Trustees Butt, Werner, and Schueller present. Trustee Hall, Streit, Schroeder-Schuett - absent

Guests: Administrator Lopez, Wastewater Operator Bart Lehman, and Gary Strand and Dan Gustafson – Cooper Engineering

Pledge of Allegiance: was led by President Lepak

Approval of Agenda: Motion Schueller/Werner to approve the agenda as presented. All ayes. Motion carried.

Kickoff meeting with Cooper Engineering: Gary Strand stated he spent the day at the Wastewater Treatment Plant analyzing each process and comparing his findings to the Preliminary Engineering Report. One item noted was the high amounts of Infiltration and Inflow that are entering the plant during rain events. The Village is currently taking a proactive approach to solving the Infiltration and Inflow, but unfortunately it takes time and money to identify the problem areas. Strand felt the grit system may need cosmetic upgrades, but overall is functioning well. The primary clarifiers also do not have any large issues; his suggestion was to keep the clarifiers in place. The RBC's at the plant are no longer a viable option for treatment and he recommended replacing these with an activated sludge process. One additional 35 ft diameter final clarifier is needed to be paired with the existing final clarifier; Strand's suggestion is to increase the height of these clarifiers to about a 15 foot water depth. Strand stated that they evaluated the projected costs of electricity to pump to up 10 feet to the new aeration basins, which would utilize the current RBC structure versus digging down 15 feet and installing the tank in the ground; the estimated additional power cost was about \$15,000 over the next 20 years, which was substantially less than even the excavation cost to dig down (not even considering the cost of new tank construction). Strand stated the DNR requires the upgrade design to meet the needs for the next 20 years. It was stated that the above mentioned upgrades do not address additional Phosphorus removal. With the Multi Discharge Variance, the Village will gain 10 years of time to meet the ultra-low regulations. Strand suggested slowly working on decreasing phosphorus over the next 10 years and wait for affordable technology over the next 10 years. It was stated that the plant operators will need to obtain a new Activated Sludge Certification to operate the new process at the plant. It was stated that with this upgrade, the footprint of the existing plant will not change. The blowers and the generator will be placed outside adjacent to the processes they serve, whereas, currently this equipment is housed inside the main building. With this equipment placed outside, the vacant space will be replaced with a lab and office area for the Operator. The current lab area and office area will be utilized as an electrical room.

Update on the Multi Discharge Variance: Cooper Engineering has completed the application form and it is ready to be mailed. Concerns were addressed with the DNR as to if it was better for the Village to

wait on filing the application or process it at this time. It was stated that the Village can re-open their DNR permit at any time but there is no backsliding allowed; therefore, it made sense to continue with the application at this time. It was stated the Village should consider filing a new Intent to Apply with the Department of Natural Resources for the Clean Water Loan Fund Program. This will be on the September Board meeting for consideration.

Adjournment: Motion Schueller/Werner to adjourn. All ayes. Motion carried. Meeting adjourned at 7:12 p.m.

Terry Lepak
President

Jennifer Lopez
Administrator/Clerk

Village of Edgar
License/Building/Safety/Zoning Committee Meeting
September 9, 2019
Edgar Village Hall

Call to Order – Roll Call: The License/Building/Safety/Zoning Committee was called to order by Chairperson Butt at 7:00 p.m. Members Lepak, Streit, Schroeder-Schuett, and Werner were present.

Guests: Trustee Hall, Trustee Schueller, Administrator Lopez, Peter Weinschenk– Record Review, and Gerry Newman

Approve Agenda: Motion by Streit/Werner to approve the agenda. All ayes. Motion carried.

Street Use Permit – Holiday Parade: The Holiday Parade will be on November 3, 2019 at 12:30 p.m. and would like to utilize Third Avenue from East Lutz to Redwood Street with floats being placed on north side of East Lutz and going up North Second Avenue and that Third Avenue be closed shortly before the parade begins. Motion Lepak/Werner to recommend approval to the Village Board of the Holiday parade route as described. All ayes. Motion carried.

2019 Trick or Treat Hours: Motion Streit/Schroeder-Schuett to recommend to the Village Board to set the 2019 Trick or Treat hours as Sunday, October 27, 2019 from 3:00 pm – 5:00 pm. Motion carried 4:1 (Lepak).

Department update from Police Chief Stankowski: The Police update was presented by Trustee Butt as the Chief was on vacation. It was stated that all equipment purchased from the two grants that the Edgar Police Department won has been installed and reimbursement received from the State of WI. Chief Stankowski met with Mrs. Neumann and set dates and time for DARE class. Area businesses have again been providing donations and many items for DARE are once again covered. There will be a Drug take back day on Oct 26 at the Edgar Police Department; the daily drop off has almost filled one of the boxes provided by the state.

Listing of Building Permits:

8/13/2019	2019-48	Skahaug	Penny	811 West Street	New Roof	\$8,000.00	Residential
8/14/2019	2019-49	Franz	Carol	404 N 2nd Ave	Repair foundation cracks - house; close in windows; add 2 egress windows	\$15,000.00	Residential
8/14/2019	2019-45 A	Hall	Alan	707 N 3rd Ave	New out building - a garage with lean to total Height 14' ft 26 x 30'		Residential
8/20/2019	2019-50	Zettler	Shirley	309 Brooklyn Ave	New roof	\$6,800.00	Residential
8/22/2019	2019-51	Dandermit Properties		223 S 3rd Ave	Exterior concrete work	\$10,000.00	Commercial
8/30/2019	2019-52	Ward	Patrick	527 N 3rd Ave	Remove and replace concrete in the driveway and gutter	\$4,000.00	Residential
9/3/2019	2019-53	Aschebrook	Betty	816 N 4th Ave	Remove blacktop driveway and replace with concrete		Residential

Adjournment: Motion by Schroeder-Schuett to adjourn. All ayes. Motion carried. Meeting adjourned at 7:06 p.m.

Mike Butt
Chairperson

Jennifer Lopez
Village Administrator/Clerk

Village of Edgar
Streets and Recycling Committee Meeting Minutes
September 9, 2019
Edgar Village Hall

Call to Order – Roll Call: The Streets and Recycling Committee were called to order by Chairperson Streit at 7:10 p.m. Members: Lepak, Schueller, Butt, and Werner were present.

Guests: Trustee Hall, Trustee Schroeder-Schuett, Administrator Lopez, Gerry Newman, and Peter Weinschenk– Record Review

Approve Agenda: Motion by Schueller/Butt to approve the agenda. All ayes. Motion carried.

Ag land rental: Discussion was held on possibly placing an ad for the rental of the Village owned agricultural land. It was stated that the Village has not received any rent in the past and it seemed logical to open this area up to benefit the Village. It was stated that it would make sense to initiate a 3 year contract. The Village will identify the available areas on a map and will advertise for bids. Motion Lepak/Schueller to recommend to the Village Board to advertise the agricultural land for rent. All ayes. Motion carried.

Billing of Additional Sidewalk on Thomas Hill Road: Motion Lepak/Schueller to recommend to the Village Board billing out 80% of the Village’s 50% portion of the cost of the sidewalk and curb and gutter on Thomas Hill Road. All ayes. Motion carried.

Garbage Increase: It was stated that Harter’s increased the Village’s cost by 4% on January 1, 2019. Motion Lepak/Schueller to recommend to the Village Board increasing the garbage fees effective 1/1/2020 equal to the Villages increase from Harders. All ayes. Motion carried.

Curb and gutter on 102 Brooklyn Avenue: It was stated that the homeowner was unhappy with the installation of the curb and gutter and did not feel he should have to pay for the curb and gutter because he felt the incline was too steep. After reviewing the slopes and the elevation of the homeowners existing driveway it was felt the curb and gutter did accomplish the goal to not have water drain into the property. To eliminate the steep slope it would be up to the homeowner to increase the height of his driveway. Motion Lepak/Schueller to recommend to the Village Board to bill the property the full \$552 according to Village policy. All ayes. Motion carried.

Adjournment: Motion by Schueller/Butt to adjourn. All ayes. Motion carried. Meeting adjourned at 7:38 p.m.

Jon Streit
Chairperson

Jennifer Lopez
Administrator/Clerk

Village of Edgar
Water and Sewer Committee
September 9, 2019
Edgar Village Hall

Call to Order – Roll Call: The Water and Sewer Committee was called to order by Chairperson Werner at 7:38 p.m. Members Lepak, Schueller, Butt and Hall were present.

Guests: Trustee Streit, Trustee Schroeder-Schuett, Administrator Jennifer Lopez, Gerry Newman, and Peter Weinschenk– Record Review

Approve Agenda: Motion by Schueller/Hall to approve the agenda. All ayes. Motion carried.

Environmental Improvement Fund Online Submittal Authorization Certificate and Intent to Apply and Priority Evaluation Ranking Form: Motion Butt/Schueller to recommend to the Village Board to approve having Cooper Engineering file the Environmental Improvement Fund Online Submittal Authorization Certificate and Intent to Apply and Priority Evaluation Ranking Form on behalf of the Village. All ayes. Motion carried.

Adjournment: Motion by Butt/Schueller to adjourn. All ayes. Motion carried. Meeting adjourned at 7:41 p.m.

Randy Werner
Chairperson

Jennifer Lopez
Village Administrator/Clerk

Village of Edgar
Finance Committee Minutes
September 9, 2019
Edgar Village Hall

Call to Order – Roll Call: The Finance Committee was called to order by Chairperson Schueller at 7:41 p.m. Members Lepak, Hall, Schroeder-Schuett, and Streit were present.

Guests: Trustee Werner, Trustee Butt, Administrator Lopez, Gerry Newman, Ben Duberstein and Peter Weinschenk– Record Review

Agenda: Motion by Hall/Lepak to approve the agenda. All ayes. Motion carried.

Request for Proposal: The Village sent the Request for Proposal to 5 firms and received 2 Proposals back. Dietrich Vanderwaal Law Group presented an hourly rate of \$200 per hour and Wolfgram Gamoke & Hutchinson SD presented an hourly rate of \$170. Motion Hall/Schroeder-Schuett to recommend to the Village Board to continue services with Dietrich VanderWaal. All ayes. Motion carried.

Financial Activity: The financial activity for August 2019 was reviewed. Motion by Streit/Lepak to recommend to the Village Board approval of the August 2019 financial activity. All ayes. Motion carried.

Adjournment: Motion by Schroeder-Schuett/Hall to adjourn. All ayes. Motion carried. Meeting adjourned at 7:55 p.m.

Cathy Schueller
Chairperson

Jennifer Lopez
Administrator

Village of Edgar
Regular Board of Trustees Meeting Minutes
September 9, 2019
Edgar Village Hall

Call to Order/ Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 8:00 p.m. Trustees Schueller, Werner, Hall, Schroeder-Schuett, Butt and Streit present.

Guests: Administrator Lopez, Gerry Newman, Ben Duberstein, Greg Stark, and Peter Weinschenk–
Record Review

Pledge of Allegiance: was led by President Lepak.

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Minutes: Motion by Schueller/Hall to approve the minutes as presented. All ayes. Motion carried.

- License/Building/Safety/Zoning – August 12, 2019
- Streets and Recycling – August 12, 2019
- Water & Sewer Committee – August 12, 2019
- Finance – August 12, 2019
- Regular Board of Trustees – August 12, 2019
- Park Commission – August 14, 2019

Public Comments: Peter Weinschenk stated that during the County Environment Resource Committee meeting the vote was 5:3 against the Resolution to restrict frozen land spreading. It was stated the Letter in support of the Resolution sent by the Village of Edgar was not presented to the Committee. Weinschenk stated that Kurt Gibb is the representative for the Village of Edgar and he was not on the committee, but was a force in discussion opposing the Resolution. It was stated the Village will inquire on why their letter was not shared with the Committee.

Announcements:

- League of Wisconsin Municipalities Annual Meeting
- Dietrich VanderWaal – Local Government Seminar September 30, 2019, 5:00 pm Holiday Inn – Rothschild
- Work Comp Experience Modification – 0.85%
- 2020 Vision and Dental Insurance Premiums have a 0% increase from 2019
- Special Board Meeting for Codification – September 18, 2019 at 6:00 pm
- Street Closure on East Limits Road and Willow Road– October 1, 2019

Request from Ben Duberstein for Special Board Permit for Storage of Junk: Duberstein explained that the letter he received from the Police Department was vague as to what he needed to clean up. Duberstein stated a part-time Officer visited his home and informed him that his children's bikes and his lawn mower were part of the items that were untidy; because of that, he requested a special board permit for storage of junk. It was stated that Duberstein received a citation from the Police

Department, but if the property was cleaned up on or before September 16, 2019 the Citation would be dismissed. Motion Streit/Butt to deny the request for the Special Board Permit of Storage of Junk. All ayes. Motion carried.

Revised Committee Appointments: Motion Schueller/Schroeder-Schuett to approve the revised Committee Appointments adding Mark Schroeder to the Park Commission. All ayes. Motion carried.

Street Use Permit – Holiday Parade: The Holiday Parade will be on November 3, 2019 at 12:30 p.m. and would like to utilize Third Avenue from East Lutz to Redwood Street with floats being placed on north side of East Lutz and going up North Second Avenue and that Third Avenue be closed shortly before the parade begins. Motion Streit/Schueller to accept the recommendation from the License/Building/Safety/Zoning Committee and approve the Holiday parade route as described. All ayes. Motion carried.

2019 Trick or Treat Hours: Motion Butt/Schueller to recommend to the Village Board to set the 2019 Trick or Treat hours as Sunday, October 27, 2019 from 3:00 pm – 5:00 pm. Motion carried 5:2 (Lepak, Hall).

Ag land rental: Discussion was held on possibly placing an ad for the rental of the Village owned agricultural land. It was stated that the Village has not received any rent in the past and it seemed logical to open this area up to benefit the Village. It was stated that it would make sense to initiate a 3 year contract. The Village will identify the available areas on a map and will advertise for bids. Motion Streit/Hall to accept the recommendation from the Streets and Recycling Committee to advertise the agricultural land for rent. All ayes. Motion carried. This will be advertised in the newsletter, on the website, and on the marquee.

Billing of Additional Sidewalk on Thomas Hill Road: Motion Streit/Schueller to accept the recommendation of the Streets and Recycling Committee to bill out 80% of the Village's 50% portion of the cost of the sidewalk and curb and gutter on Thomas Hill Road. All ayes. Motion carried.

Garbage Increase: It was stated that Harter's increased the Village's cost by 4% on January 1, 2019. Motion Butt/Schueller to accept the recommendation from the Street and Recycle Committee and approve increasing the garbage fees effective 1/1/2020 equal to the Village's increase from Harter's. All ayes. Motion carried.

Curb and gutter on 102 Brooklyn Avenue: It was stated that the homeowner was unhappy with the installation of the curb and gutter and did not feel he should have to pay for the curb and gutter because he felt the incline was too steep. After reviewing the slopes and the elevation of the homeowner's existing driveway it was felt the curb and gutter did accomplish to the goal to not have water drain into the property. To eliminate the steep slope it would be up to the homeowner to increase the height of his driveway. Motion Werner/Schueller to accept the recommendation from the Street and Recycle Committee and bill the property the full \$552 according to Village policy. All ayes. Motion carried.

Environmental Improvement Fund Online Submittal Authorization Certificate and Intent to Apply and Priority Evaluation Ranking Form: Motion Werner/Schueller to approve the recommendation from the Water and Sewer Committee to have Cooper Engineering file the Environmental Improvement Fund Online Submittal Authorization Certificate and Intent to Apply and Priority Evaluation Ranking Form on behalf of the Village. All ayes. Motion carried.

Request for Proposal: The Village sent the Request for Proposal to 5 firms and received 2 proposals back. Dietrich Vanderwaal Law Group presented an hourly rate of \$200 per hour and Wolfram Gamoke & Hutchinson SD presented an hourly rate of \$170. Motion Schueller/Hall to accept the recommendation of the Finance Committee and continue services with Dietrich Vanderwaal Law Group. All ayes. Motion carried.

Financial Activity: The financial activity for August 2019 was reviewed. Motion by Schueller/Hall to accept the recommendation of the Finance Committee and to approve the August 2019 financial activity. All ayes. Motion carried.

Adjournment: Motioned by Schueller/Schroeder-Schuett to adjourn. All ayes. Motioned carried. Meeting adjourned at 8:47 p.m.

Terry Lepak
President

Jennifer Lopez
Administrator/Clerk

Village of Edgar
Personnel Committee Meeting Minutes
September 18, 2019
Edgar Village Hall

Call to Order – Roll Call: The Personnel meeting was called to order by President Lepak at 6:30 p.m. Trustees Schueller, Werner, Hall, Streit, Butt, and Schroeder-Schuett were present.

Guests: Administrator Lopez and Chief Stankowski

Approval of Agenda: Motion Schueller/Butt to approve the agenda as presented. All Ayes. Motion carried.

Closed Session: Motion Butt/Schueller to convene into closed session under exemptions provided in Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:

- Action on Village Administrator Performance Evaluation

Roll call: Lepak – yes, Schueller – yes, Werner – yes, Hall – yes, Streit – yes, Butt – yes, and Schroeder-Schuett - yes

Motion Schueller/Schroeder-Schuett to convene to open session at 7:25 pm.

Policy of issuing an additional 40 hours of Vacation/PTO to employees who do not utilize Insurance benefits: Motion Streit/Schroeder-Schuett to recommend to the Village Board to only issue the 40 hours additional vacation to employees who opt out of Health, Dental, and Vision Insurance. All ayes. Motion carried.

Part-time Officer Staffing: Motion Streit/Schueller to recommend to the Village Board to finish out 2019 with the existing part-time staff and revisit in January 2020 after the budget has been established. All ayes. Motion carried.

Adjournment: Motion Schueller/Hall to adjourn at 7:47 pm. All Ayes. Motion carried.

Terry Lepak
Chair

Jennifer Lopez
Administrator/Clerk

Village of Edgar
Plan Commission
September 18, 2109
Edgar Village Hall

Call to Order – Roll Call: The Planning Commission was called to order by Chairperson Schueller at 6:00 pm. Members Lepak, Werner, and Berens (Kaiser and Schroeder-Schuett absent)

Guests: Trustee Hall, Trustee Butt, Trustee Streit and Administrator Lopez also in attendance.

Agenda: Motion by Werner/Lepak to approve agenda. All ayes. Motion carried.

Closed Session: Motion by Lepak/Werner to move into closed session under exemptions provided in Wisconsin State Statutes 19.85 (1) (e) “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” for the purpose of discussion on amendment to T&E Developers Agreement. Roll call vote – Schueller-yes, Lepak-yes, Werner-yes, and Berens - yes. All ayes. Motion carried.

Adjournment: Motion by Lepak/Werner to adjourn. All ayes. Motion carried. Meeting adjourned at 6:10 pm.

Cathy Schueller
Chairperson

Jennifer Lopez
Village Administrator/Clerk



VILLAGE OF EDGAR

224 S. Third Avenue
 P.O. Box 67
 Edgar, Wisconsin 54426
 Ph. (715) 352-2891
 www.vil.edgar.wi.us



EST. 1898

Personnel Committee Meeting
Monday, October 14, 2019
8:30 PM (or immediately following Village Board meeting)
Edgar Village Hall

Members: Lepak, Butt, Hall, Schueller, Schroeder-Schuett, Streit, Werner

1. Call to Order - Roll Call
2. Agenda Approval
3. Motion to convene into closed session under exemptions provided in Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of conducting an Employee Performance Evaluation for the Village Administrator and the Chief of Police
 - a. Roll call
4. Motion to move to open session
5. Discussion and possible action on items, if any, from closed session
6. Discussion and possible recommendation to the Village Board on Resolution 2019-6 Salary Resolution
7. Adjournment

Terry Lepak
 Chair

Jennifer Lopez
 Village Administrator/Clerk