

Village of Edgar  
Personnel Committee Meeting Minutes  
January 14, 2019  
Edgar Village Hall

Call to Order – Roll Call: The Personnel Meeting was called to order by President Lepak at 7:15 p.m. Trustees Schueller, Werner, Butt, and Hall were present. Trustee Schroeder-Schuett and Streit were absent.

Guests: Administrator Lopez, Bart Lehman, Jason Drabek, Lee Turonie – Dietrich VanderWaal Law Firm, S.C., and Geraldine Newman

Approval of Agenda: Motion Schueller/Werner to approve the agenda as presented. All ayes. Motion carried.

Handbook Language update – Emergency Call In Pay: Motion Schueller/Werner to approve adding the following language to the employee handbook:

Emergency Call In Pay: If an employee is called in during off-hours, the minimum paid time shall be for a two-hour period paid at the overtime rate of one and one half the normal rate of pay; the maximum paid time shall be for the actual hours worked. Effective 1/1/2019.

All ayes. Motion carried.

Adjournment: Motion Schueller/Werner to adjourn at 7:30 p.m. All ayes. Motion carried.

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Terry Lepak  
Chair

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Jennifer Lopez  
Administrator/Clerk