

Village of Edgar
Regular Board of Trustees Meeting Minutes
February 12, 2024
Edgar Village Hall

Call to Order/ Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 8:00 p.m. Trustees Schueller, Werner, Apfelbeck and Streit (late) were present - in person; Schroeder-Schuett and Butt - late

Guests: Administrator Lopez, Officer Matt Krembs, Gerry Newman, Gavin Borchardt, and Kevin O'Brien – Record Review were present - in person; Gary Strand – Cooper Engineering was present – via Zoom

Pledge of Allegiance was led by President Lepak

Minutes: Motion by Schueller/Werner to approve the minutes as presented. All ayes. Motion carried.

- Plan Commission – January 8, 2024
- Village Caucus - January 8, 2024
- License Building Safety Zoning Committee – January 8, 2024
- Streets and Recycling Committee - January 8, 2024
- Water and Sewer Committee - January 8, 2024
- Finance Committee – January 8, 2024
- Regular Board of Trustees – January 8, 2024
- Special Village Board of Trustees – January 24, 2024

Agenda approval: Motion Schueller/Werner to approve the agenda with amending item #8 to read “hire” vs “advertise”. All ayes. Motion carried.

Public Comments: There were no comments by the Public

WCMA Winter Conference: Motion Schueller/Werner to approve the Village Administrator to attend the WCMA Winter Conference Feb 28 – March 1, 2024, at Elkhart Lake (Conference \$245, hotel cost \$129/night plus mileage). All ayes. Motion carried.

Memorandum of Understanding for Municipal Court: Motion Schueller/Werner to approve the presented Memorandum of Understanding for the Municipal Court adding the Village of Weston to the Court. All ayes. Motion carried.

Uniform Allowance: Motion Schueller/ to allow the OIC to utilize the Chief Clothing Allowance that was budgeted for 2024. Schueller struck her motion. Motion Streit/Apfelbeck to allow OIC Plautz to purchase one uniform shirt and one pair of uniform pants with the Village to reimburse 50% of the cost; the uniform allowance will be revisited in 3-4 months. Motion carried.

PT Police Officer hire: Motion Schueller/Streit to approve to hire an additional Part-Time Police Officer, as we are short one Officer due to a medical leave through fall. All ayes. Motion carried.

Advertise for Chief of Police: Motion Schueller/Streit to advertise for the Chief of Police position. All ayes. Motion carried.

Change Orders: Motion Schueller/Werner to accept the recommendation from the Sewer Committee and approve the following change Orders:

- #3 – Staab Construction - \$12,866.14 – disposal of south RBC units
- #4 - Staab Construction - \$68,210.00 – rehab of two clarifiers

#5 - Staab Construction - \$6,481.00 – snow guards to storage building
All ayes. Motion carried.

Pay Application #9 – Staab Construction: Motion Schueller/Werner to recommend accepting the recommendation from the Water and Sewer Committee and approve Pay Application #9 in the amount of \$458,116.60. All ayes. Motion carried.

USDA Pay Application #12: Motion Schueller/Werner to recommend accepting the recommendation from the Water and Sewer Committee and approve Pay Application #12 in the amount of \$526,862.93. All ayes. Motion carried.

Financial Activity: The financial activity for January 2024 was reviewed. Motion by Schueller/Streit to accept the recommendation of the Finance Committee and approve the January 2024 financial activity. All ayes. Motion carried.

Resolution 1-2024: Motion Schueller/Streit to accept the recommendation from the Streets Committee and approve Resolution 1-2024 – Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to SS 66.0703 – 2024 Street Improvements Wisconsin Avenue/George Wagner Drive (Installation of driveway aprons and curb and gutter – 80/20 split). All ayes. Motion carried.

Resolution 2-2024: Motion Streit/Schueller to accept the recommendation from the Streets Committee and approve Resolution 2-2024 – Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to SS 66.0703 – 2024 Street Improvements Birch Street (Installation of driveway aprons and curb and gutter – 80/20 split Sidewalks 50/50 split). All ayes. Motion carried.

Resolution 3-2024: Motion Schueller/Apfelbeck to accept the recommendation from the Streets Committee and approve Resolution 3-2024 – Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to SS 66.0703 – 2024 Street Improvements Thomas Hill Road (Installation of driveway aprons and curb and gutter – 80/20 split Sidewalks 50/50 split). All ayes. Motion carried.

Closed session: Motion Schueller/Apfelbeck to convene into closed session under exemptions provided in Wisconsin State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of reviewing applicants for police position

Roll call: Schueller- yes, Streit – yes, Werner - yes, Apfelbeck – yes, Lepak – yes,
Schroeder-Schuett – yes, Butt - yes

Butt and Schroeder-Schuett arrived in closed session. It was agreed to advertise for both a full-time and part-time Chief of Police; interviews for the Part-Time Police Officer will be done after a Chief is selected.

Adjournment: Motioned by Schueller/Schroeder-Schuett to adjourn. All ayes. Motion carried. Meeting adjourned at 10:48 p.m.

Terry Lepak
President

Jennifer Lopez
Village Administrator/Clerk