

Village of Edgar  
Regular Board of Trustees Meeting Minutes  
July 8, 2024  
Edgar Village Hall

Call to Order/ Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 8:04 p.m. Trustees Schueller, Butt, Schroeder-Schuett, Apfelbeck, Streit, and Werner were present

Guests: Administrator Lopez, Gerry Newman, Gareth Shambeau – Ayres, Gavin Borchardt, and Kevin O’Brien – Record Review were present

Pledge of Allegiance was led by President Lepak

Minutes: Motion by Schueller/Schroeder-Schuett to approve the minutes as presented. All ayes. Motion carried.

- Board of Review – June 5, 2024
- License Building Safety Zoning Committee – June 10, 2024
- Water and Sewer Committee – June 10, 2024
- Finance Committee – June 10, 2024
- Regular Board of Trustees – June 10, 2024
- Park Commission – June 21, 2024
- Special Board of Trustees – June 26, 2024

Agenda approval: Motion Schueller/Schroeder-Schuett to approve the agenda as presented. All ayes. Motion carried.

Public Comments: There were no public comments.

Announcements:

- Chalk Fest – August 10, 2024

Street Closure: Motion Schueller/Streit to accept the recommendation from the License/Building/Safety/Zoning Committee and approve the Street Closures on August 10, 2024, as follows:

- Two entrances/exits of Village Hall and the alley past Stark’s Floral (including the parking lane on 3<sup>rd</sup> Ave and Redwood Street)
- W. Maple from 3<sup>rd</sup> to 4<sup>th</sup> Avenue
- W. Redwood Street from 4<sup>th</sup> to 5<sup>th</sup> Avenue

All ayes. Motion carried.

Resolution 08-2024 – WI Department of Natural Resources -Compliance Maintenance Report: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve Resolution 08-2024 – WI Department of Natural Resources – Compliance Maintenance Report as presented. All Ayes. Motion carried.

Pay Application #3 – Switlick and Sons: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve Pay Application #3 in the amount of \$30,589.15. All ayes. Motion carried.

Pay Application #2 – Earth Construction: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve Pay Application #2 – Earth Construction for \$174,135.00. All ayes. Motion carried.

USDA Pay Application #17: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve Pay Application #17 in the amount of \$259,626.08 for USDA expenditures. All ayes. Motion carried.

Engagement Letter – Quarles & Bradey: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve the Engagement Letter for the Village of Edgar - \$280,736 General Obligation Sewerage System Promissory Notes, Series 2024 (Clean Water Fund Loan) at a cost of \$10,000. All ayes. Motion carried.

Engagement Letter – Quarles & Bradey: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve the Engagement Letter for the Village of Edgar - \$321,221 General Obligation Water System Promissory Notes, Series 2024 (Safe Drinking Water Loan) at a cost of \$10,000. All ayes. Motion carried.

Resolution 09-2024 - \$280,736 General Obligation Sewerage System Promissory Notes, Series 2024 (Clean Water Fund Loan): Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve Resolution Authorizing the issuance and sale of up to \$280,736 General Obligation Sewerage System Promissory Notes, Series 2024, and providing for other details and covenants with respect thereto. All ayes. Motion carried.

Resolution 10-2024 - \$321,221 General Obligation Water System Promissory Notes, Series 2024 (Safe Drinking Water Loan): Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve Resolution Authorizing the Issuance and Sale of up to \$321,221 General Obligation Water System Promissory Notes, Series 2024, and providing for other details and covenants with respect thereto. All ayes. Motion carried.

Pay Application #1 – Switlick and Sons: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve Pay Application #1 – Switlick and Sons - \$366,124.41 (Wisconsin Avenue/George Wagner Drive – CWF/SDWLF). All ayes. Motion carried.

Financial Activity: The financial activity for June 2024 was reviewed. Motion by Schueller/Schroeder-Schuett to accept the recommendation of the Finance Committee and approve the June 2024 financials. All ayes. Motion carried.

Closed Session: Motion Schueller/Butt to convene into closed session under exemptions provided in Wisconsin State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of reviewing applicants for Chief of Police position

Roll call: Schueller- yes, Streit – yes, Werner - yes, Apfelbeck – yes, Lepak – yes, Schroeder-Schuett – yes, Butt - yes

Adjournment: Motioned by Schueller/Schroeder-Schuett to adjourn. All ayes. Motion carried. Meeting adjourned at 8:43 p.m.

---

Terry Lepak  
President

---

Jennifer Lopez  
Village Administrator/Clerk