

Village of Edgar
Special Board of Trustees Meeting Minutes
July 20, 2020
Edgar Village Hall

Call to Order – Roll Call: The Special Board of Trustees Meeting was called to order by President Lepak at 6:30 p.m. Trustees Streit, Hall, Schroeder-Schuett, Schueller and Werner were present in person. Butt - absent

Guests: Dan Gustafson – Cooper Engineer, Bart Lehman – Wastewater Treatment Operator, Village Administrator Lopez, and Police Chief Geske – in person; Gary Strand – Cooper Engineering and Peter Weinschenk – Record Review – via zoom

Approval of Agenda: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

USDA loan/grant application for Wastewater Treatment Plant: Gary Strand stated the base project of the wastewater treatment plant upgrade and cost estimate has not changed, but since the last meeting we have now added the other components. The estimate to replace the failing sewer main on 3rd Avenue and Thomas Hill Road has a cost estimate of \$750,000. The relocation of the Thomas Hill Road lift station has a cost estimate of \$200,000. It was stated the cost of upgrading the meter reading system was minimal coming in at \$10,000; because of the low cost and the cost share with the water department, Strand recommending handling that separate from the project. It was clarified that SCADA (Supervisory Control and Data Acquisition) was included in the original cost of the wastewater treatment plant upgrades.

The current interest rate at USDA is 1.5% (previously it was 2.35%). Strand has updated the Facility Plan Amendment for the DNR, and the user charge system was revised including adding an equipment replacement fund. It was estimated this change would increase a residential user about \$20/quarter. The Equipment Replacement Fund calculation included detailing out all equipment and assigning a useful life and a replacement cost of 20 years. It was calculated that at the end of 20 years the fund would need to collect \$500,000.

It was stated that USDA encourages an equivalent unit method for user rates, but it must be equitable.

The Preliminary Engineer Report is ready for submittal to the USDA including all three projects at an estimated cost of \$5 million dollars. The goal, pending Board approval is to submit the loan/grant application to USDA by Friday. Once approval is received, the next step is the design of the plant, lift station, and sanitary mains.

Strand explained that the curb and gutter on Hwy H is in good condition and there will be future discussion if the Village would like to do an open cut construction or chose to pipe burst. Sometimes open cuts result in a shorter life span of the surrounding trees as the tree roots can get disturbed. Pipe bursting expands the existing pipe and a new pipe is pulled in behind it; each service still needs to be cut in. The costs are relatively the same.

It was stated that if the loan/grant application is approved quickly by USDA it is hopeful that work could begin in work in the fall.

Motion Streit/Schueller to submit the loan/grant application to the USDA including the Wastewater Treatment Plant upgrades, the Thomas Hill Lift Station relocation, and the replacement of sanitary main on Hwy H and Thomas Hill Road (striking including the meter reading system but adding it to the application wish list). All ayes. Motion carried without negative vote.

Resolution 2020-7 – Authorizing Official Representation by Village Administrator to file application for financial assistance from USDA Rural Development Water and Wastewater grant and loan program: Motion Hall/Schueller to approve Resolution 2020-7 Authorizing Official Representation by Village Administrator to file application for financial assistance from USDA Rural Development Water and Wastewater grant and loan program. All ayes. Motion carried without negative vote.

Closed Session: Motion Streit/Schroeder-Schuett to convene to closed session pursuant to Wisconsin State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of interviewing applicants for Part-Time Police Officer positions at 7:36 p.m.

Roll call: Schueller – yes, Streit -yes, Werner – yes, Lepak -yes, Hall – yes, Schroeder-Schuett – yes

Motion Hall/Schueller to convene to open session at 7:36 p.m.

Motion Streit/Schroeder-Schuett to accept Chief of Police Geske’s recommendation and hire Ramsay Plautz and Randi L. Wanless as Part-Time Officers for the Village of Edgar with a starting hourly rate of \$15.00 per hour, pending a successful pre-employment physical and drug screen. All ayes. Motion carried without negative vote.

Adjournment: Motioned by Hall/Schueller to adjourn. All ayes. Motion carried. Meeting adjourned at 7:37 p.m.

Terry Lepak
President

Jennifer Lopez
Village Administrator