

Village of Edgar
Special Board of Trustees Meeting Minutes
August 25, 2020
Edgar Village Hall

Call to Order/ Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 8:00 p.m. Trustees Schueller, Hall, Butt, Werner, Schroeder-Schuett and Streit present - in person

Guests: Administrator Lopez and Chief Geske - in person; Krisztina Dommer, CPA, Shareholder – Kerber Rose and Greg Heiden - via Zoom

Pledge of Allegiance was led by President Lepak

Minutes: Motion by Schueller/Hall to approve as presented. All ayes. Motion carried.

- License/Building/Safety/Zoning – July 13, 2020
- Streets and Recycling – July 13, 2020
- Water and Sewer - July 13, 2020
- Finance – July 13, 2020
- Regular Board of Trustees - July 13, 2020
- Joint Review Board – July 14, 2020
- Special Board of Trustee – July 20, 2020
- Special Board of Trustee – August 3, 2020

Agenda approval: Motion Schueller/Hall to approve the agenda as presented. All ayes. Motion carried.

Public Comments: No public comments were heard.

2019 Audit presentation: Krisztina Dommer, CPA, Shareholder – Kerber Rose, presented the 2019 Audit and apologized for the delay in the presentation; with the pandemic all schedules were behind this year. Dommer explained the layout of the audit and walked through each fund noting the positive fund balance in each fund. It was suggested for the Board to consider a Simplified Rate Case increase with the PSC for the water rates; this would allow the Village to collect the maximum rate of allowable return. It was also discussed to increase the Wastewater rates to help eliminate the need for large % increases in the future.

2019 Audit and Management Letter: Motion Schueller/Hall to accept the 2019 Audit and Management Letter as presented. All ayes. Motion carried without negative vote.

204 S 3rd Street – Greg Heiden sidewalk installation: Heiden requested to install sidewalk on the south side of his building up to the Village's blacktop. The sidewalk would be raised about 6 inches so it would act as a curb stop for the Village Hall parking lot. Heiden stated he intended to convert all the green space to the west of his building to parking for his apartments and he would have ample parking; more than two lots for each of the six apartments. Heiden acknowledged that the snow would have to be removed from his parking area as there was limited space for snow storage. It was stated that the State Approved plans expire on July 15, 2021 but are renewable. Motion Schueller/Hall to approve the request from Greg Heiden to install a sidewalk on the South side of his property at 204 S 3rd Street. Streit questioned how much of the sidewalk would be on Village property and felt the Village should go through the proper procedures and have an easement drafted, at Heiden's expense, to grant a perpetual easement for the sidewalk to be on the Village property. Motion carried 5:2 (Streit and Schroeder-Schuett.

Update from Police Chief Geske: Chief Geske informed the Board that 13 cases were opened since the last Board meeting ranging from domestic, fraud, sexual assault, theft of motor vehicle, and miscellaneous cases. Several complaints have been received regarding kids under 16 riding ATV's on the roadways. The Village's gravel parking lots have been torn up with some lawn damage. It was discussed that the Village Ordinance could be changed to allow only adults to operate on the Village roadways. A Facebook post was published reminding the public that children under 16 can only ride with an adult and if they have completed the ATV course.

Part-time Police help: Motion Schueller/Schroeder-Schuett to approve the Chief of Police to begin the process of hiring Part-time Officers. It was stated the deadline to apply is September 11th. Chief Geske stated that if we are unsuccessful in finding part-time candidates possibly the Village could explore adding one full-time position, as it is difficult to get consistent part-time help. It was stated this can be discussed further during the budget process.

July Financials: Motion Streit/Schueller to accept the July 2020 financials. All Ayes. Motion carried.

Melvin Company's Pay Request: The Village has not received the pay request at this time.

Routes to Recovery grant funds: Several options for technology enhancements were discussed. The Administrator will continue to gather information to be presented at the September Board Meeting for consideration.

Street Closure – Edgar Cross Country Meet: Motion Streit/Schueller to approve the street closure request to close Weinkauf Street South of Chesak and East Limits Road South of Chesak for the Edgar Cross Country meet (High School and Middle School) on September 29th from Noon – 7:00 p.m. All ayes. Motion carried.

Closed Session: Motion Butt/Schueller to convene to closed session pursuant to Wisconsin State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of reviewing employment and performance evaluation data of a Village employee

Roll call: Schueller – yes, Streit -yes, Butt – yes, Werner – yes, Lepak -yes, Hall – yes, Schroeder-Schuett – yes

Adjournment: Motioned by Schueller/Hall to adjourn. All ayes. Motioned carried. Meeting adjourned at 8:59 p.m.

Terry Lepak
President

Jennifer Lopez
Administrator/Clerk