

Village of Edgar
Regular Board of Trustees Meeting Minutes
December 9, 2024
Edgar Village Hall

Call to Order/ Roll Call: The Regular Board of Trustees Meeting was called to order by President Lepak at 8:12 p.m. Trustees: Butt, Schueller, Apfelbeck, Streit, and Werner were present; Schroeder-Schuett - absent

Guests: Administrator Lopez, Mike Boehm – Boehm Insurance, and Kevin O’Brien – Record Review were present in person

Pledge of Allegiance was led by President Lepak

Minutes: Motion by Schueller/Apfelbeck to approve the minutes with correcting that Lepak led the Finance meeting not Schueller. All ayes. Motion carried.

- License Building Safety Zoning Committee – November 11, 2024
- Water and Sewer Committee – November 11, 2024
- Finance Committee – November 11, 2024
- Regular Board of Trustees – November 11, 2024

Agenda approval: Motion Schueller/Apfelbeck to approve the agenda as presented. All ayes. Motion carried.

Public Comments: Trustee Streit thanked the Village Crew, Doug Brehm, Bill Tess, and Bart Lehman for their dedication working extra hours and handling the water break.

Announcements:

2024 Mill Rate - \$18.07

Volunteers needed – FBLA Regional Event – Feb 1, 2024, 8:00 a.m. – 1:00 p.m.

Scotch Creek Update: Lopez presented the report from Gordon Krall outlining the progress on the Restoration project.

2025 Village of Edgar Insurance: Motion Streit/Butt to approve the 2025 Village of Edgar Insurance proposal from Mike Boehm – Boehm Insurance at a cost of \$50,209; it was stated that Boehm Insurance will offer a safety reimbursement program in the amount of \$3,000 that the Village would be eligible for. All ayes. Motion carried.

Change Order #12 – Staab Construction: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve the revised Change Order #12 – Staab Construction in the amount of \$10,583.00. All ayes. Motion carried.

Pay Application #19 - Staab Construction: Motion Schueller/Werner to accept the recommendation from the Water and Sewer Committee to approve Pay Application #19 - \$260,156.23. All ayes. Motion carried.

USDA Pay Application #23: Motion Schueller/Apfelbeck to accept the recommendation from the Water and Sewer Committee to approve Pay Application #23 in the amount of \$303,903.60 for USDA expenditures. All ayes. Motion carried.

Financial Activity: The financial activity for November 2024 was reviewed. Motion by Schueller/Apfelbeck to accept the recommendation of the Finance Committee and approve the November 2024 financials. All ayes. Motion carried.

2024 Budget rollovers: Motion Schueller/Apfelbeck to roll over the unspent \$5,000 Urban Forestry grant to 2025. All ayes. Motion carried.

Kerber Rose – 3-year contract: Motion Schueller/Apfelbeck to accept the recommendation from the Finance Committee on the approval of a 3-year contract with Kerber Rose:

	2024	2025	2026
Financial Statement Audit Governmental Funds	\$ 7,300	\$ 7,850	\$ 8,500
Financial Statement Audit - Water Utility	4,250	4,550	4,870
Financial Statement Audit - Sewer Utility	4,250	4,550	4,870
Public Service Commission Report	1,500	1,525	1,550
Department of Revenue Form C	1,200	1,225	1,250
Total Investment	\$ 18,500	\$ 19,700	\$ 21,040

Single Audit (if required)	\$ 5,000	\$ 5,350	\$ 5,725
WEDC Examination Report	5,500	5,600	5,700

All ayes. Motion carried.

Resolution 2024-16 Annual Compensation: Motion Schueller/Apfelbeck to approve Resolution 2024-16 Annual Compensation Amounts. All ayes. Motion carried.

Adjournment: Motioned by Schueller/Apfelbeck to adjourn. All ayes. Motion carried. Meeting adjourned at 8:42 p.m.

Terry Lepak
President

Jennifer Lopez
Village Administrator