

MEETING SIGN-IN SHEET

| | | | |
|---------------------|------------|----------------------|---------------------------------|
| Project: | Edgar WWTF | Meeting Date: | Village of Edgar – Village Hall |
| Facilitator: | Engineer | Place/Room: | |

| Name | Title | Company | Phone | E-Mail | Initial & Date |
|-----------------|--------------------------------|---------------------|--------------|--|----------------|
| Leon Haffebredl | Project Manager | Staab Construction | 715-305-7972 | Leon.haffebredl@staabco.com | |
| Brian Busche | Site Supervisor | Staab Construction | 715-305-7983 | Brian.busche@staabco.com | |
| Roger Strand | Project Manager | Cooper Engineer | 715-518-3698 | rstrand@cooperengineering.net | |
| Gary Strand | Engineer | Cooper Engineer | 715-234-7008 | gstrand@cooperengineering.net | |
| Brian Akason-A | Energenecs | Energenecs | 414-940-1570 | briakason@energencs.com | |
| Randy Werner | | Edgar Village Board | 715-352-3152 | Rwrnr55@gmail.com | |
| Nate Myszka | Project Engineer | Cooper Engineer | 715-581-2277 | nmyszka@cooperengineering.net | |
| Bart Lehman | Wastewater Operator | Village of Edgar | 715-615-2963 | wastewaterdept@edgarwi.org | |
| Bill Tess | Water Operator | Village of Edgar | 715-615-2964 | Bill.tess@edgarwi.org | |
| Jeni Lopez | Village Administrator | Village of Edgar | 715-352-2891 | Jennifer.lopez@edgarwi.gov | |
| Skyler DeBoer-A | OPS/Project Manager | Earth, Inc. | 715-652-2522 | Skyler.deboer@tds.net | |
| Dan DeBoer-A | President | Earth, Inc. | 715-652-2522 | Don.earth@tds.net | |
| Jesse Patten-A | WPS Elect Designer | WPS | 715-573-0349 | Jesse.patten@wisconsinpublicservice.com | |
| Steve Opatik-A | USDA Rural Dev. State Engineer | USDA | 715-899-0396 | Stephen.opatik@usda.gov | |
| Mike Schmidt | Project Manager | Sargent Electric | 920-304-6348 | mschmidt@sargentelectric.com | |
| Andrew Check | WI DNR - Remote | | | | |
| April Anderson | Project Coordinator | Staab Construction | 715-207-5963 | April.anderson@staabco.com | |

| Name | Title | Company | Phone | E-Mail | Initial & Date |
|-----------------|-------|--------------------|--------------|--|----------------|
| Brady Webster | EIT | Cooper Engineering | 715-827-1544 | bwebster@cooperengineering.net | |
| Gordon Smukowsh | | Sargent Electric | 920-883-2924 | gsmukowsh@sargentelectric.com | |
| Jake Krenke | | Sargent Electric | | | |
| Brad Mentenk | | Energeneccs | | | |
| Julie Giese | | | | | |
| Jim Charron | | Switlick & Sons | 715-571-1824 | Jim.charron@yahoo.com | |
| | | | | | |

PROGRESS MEETING **MINUTES**

Project: EDGAR WWTF

Progress Meeting# 13

Date: September 17, 2024

Location: EDGAR VILLAGE TOWN HALL

REQUIRED ATTENDEES

Owner / Engineer: **SEE ATTACHED SIGN IN SHEET**

Staab Construction:

Subcontractors / Suppliers:

Guests:

PREVIOUS MEETING MINUTES

Discussion Points

- NA

Action Items (From Last Meeting):

-

SAFETY TOPICS

-

RFI'S - REFERENCE LOG

Pending / Open

-

Closed



CHANGE ORDERS – REFERENCE LOG

Pending

- Extra primary Clarifier work due to excessive corrosion
 - a. Leon, to review and communicate cost impact to Strand

Underground wiring CO cost to be provided to Staab – from Jake

Approved

- U.G. pipe/valve installation
- Cost to provide PVC sampler pipe.
- Cost to provide grating and railing at existing clarifier entrance.
- Pump building downspouts
- Cost to provide 4x rated disconnect for 50' clarifier.
- Cost to install alum dome on 35' Clarifier

PROGRESS PAYMENT

Pending

This week

Approved

- \$350,650.48

Next Month's- Reference Project Payment Schedule

- Value estimated at \$300,00.00

CONSTRUCTION SCHEDULE – LONG TERM SCHEDULE REVIEW (HANDOUT)

Previous 30 Days Work Progress:

- Electrical conduit
- 35' clarifier concrete wall extensions
- Painting – 35' clarifier, RBC I-beams, pump building
- Extend Clarifier concrete walls

30 Day Look ahead schedule:

- Extend aeration basin concrete walls
- Install storage building DWV pipe and trench drain



- Install U.G. pipe
- 35' Clarifier Equipment
 - Concrete floors in the storage building

Staab Construction

- See above
-

Engineer/ Owner

- Jobsite inspections
- O&M Manual reviews

Plumbing

- Storage Building DWV

HVAC

- Install storage building gas pipe
 - Gas Service ready to be turned on?
 - Turned on and who will take care of it?
 - Plumber to notify the Gas Co.- Per Gary Strand

Controls Integration

- Fabrication
 - Delivery dates to be communicated ASAP
 - Eaton MCC is scheduled to ship at the end of December

Electrician

- Conduit and conductors.
 - Inspections complete
 - WPS to come and turn
 - Lines were cut with the lawnmower

Concerns impeding Schedule

- Controls delivery
 - Energenes to provide a delivery date



CRITICAL PATH SUBMITTALS – (SUBMITTAL LOG, OM, WARRANTY AND COMMISSIONING)

Submittals

-

Operation and Maintenance Manuals

-

Warranty

-

Commissioning

-

OPEN DISCUSSION

Owner

- *Old valves can be knocked the tops off and bury them*

Engineer

- *Lights on top of the Blower Gallery and how to mount them*
 - *South Aeration Basin Covers talked about?*
 - *Location needs to be confirmed*

Staab Construction

- *Influent line coming off the 20' Clarifier*
 - *Cut the pipe and cap or put a "T" on it?*
 - *Gary- whatever is easiest*
 - *Pipe Bollard locations. - Strand to confirm*
 - *Railing on the Pump Building- West side*
 - *Gary Stand to locate the specifications*

Subcontractors

- *Lights for poles, open discussion to where these are going to be located*

Others



The next meeting is scheduled for Oct 15, 2024 at 10am
Located at _____

ATTACHMENTS

- 01 Meeting Sign in sheet - FILLED IN
- 01.1 Progress Meeting Agenda
- 01.2 Progress Meeting Minutes
- 02 3-Week Schedule
- 04.1 Staab PM RFI Log
- 04.2 Staab PM Submittal Log – Package
- 04.3 Staab PM OM Log – Package
- 04.4 Staab PM WARRANTY Log – Package
- 04.5 Staab PM COMMISSIONING Log - Package
- 05 Staab PM Change Order Log
- 06.1 Payment Processing Schedule
- 09 P6 Schedule
- 10 EQP Delivery-Start Up Schedule - EDGAR

