



VILLAGE OF EDGAR

224 S. Third Avenue
P.O. Box 67
Edgar, Wisconsin 54426
Ph. (715) 352-2891
www.vil.edgar.wi.us

December 4, 2023

«First_Name» «Last_Name»
«Bldg_No» «Street»
Edgar, WI 54426

RE: NOTICE OF SANITARY SEWER UPGRADE AND REQUEST FOR TEMPORARY
CONSTRUCTION EASEMENT.

«GreetingLine» «Bldg_No» «Street»

We trust this letter finds you in good health. The Village of Edgar is excited to inform you of an upcoming sanitary sewer upgrade scheduled for 2024 in your neighborhood, aimed at enhancing the overall infrastructure and well-being of our community.

Project Overview: The project involves a comprehensive upgrade to the sanitary sewer system, including the installation of a new sanitary sewer main pipe using a directional boring method within the road-right-of-way. Subsequently, a directional bore will take place in the right-of-way to connect a new private lateral to each home or business in the construction area.

Private Sanitary Sewer Lateral Upgrade: To ensure the efficiency and longevity of the upgraded sewer system, it is necessary to upgrade each private sanitary sewer lateral. This will contribute to the overall improvement of the sewer infrastructure in the community. To minimize disruption and ensure a seamless installation process, the Village has selected a contractor who will employ the directional boring method. While our intention is to stay primarily within the right-of-way, there will be instances where workers and equipment need to access your property to complete the necessary connections. Your private sanitary sewer lateral will be upgraded at no cost to you.

Temporary Construction Easement: In light of the potential need for access to private properties during the construction period, the Village is kindly requesting your cooperation in granting a Temporary Construction Easement. This easement will allow workers and equipment to operate on your property as needed for the duration of the construction activities. The easement is temporary and will be revoked upon the project's completion. If you are agreeable to the Temporary Construction Agreement (enclosed) please sign and return the document to the Village Hall at your earliest convenience. There is a Notary Public at Village Hall between 8:15 a.m. and 4:45 p.m. Monday – Friday.

Timeline: The project is scheduled to commence in March of 2024, with an anticipated completion date on or before September 30, 2024. We understand that construction activities may cause temporary inconveniences, and we sincerely appreciate your understanding and cooperation throughout this period.

Community Engagement: Regular updates on the project's progress will be provided through our village website and email and text messages. Please fill out and return the preferred contact method, so we can properly inform you of project-related information. We encourage you to ask questions, share concerns and stay informed about the development in your neighborhood.

Contact Information: Should you have any questions or immediate questions or concerns, please call 715-352-2891.

The Village of Edgar values your cooperation and support as we work towards the improvement of our community's infrastructure. We are confident that these upgrades will contribute significantly to the overall well-being of our community.

Thank you for your attention to this matter.

Sincerely,

VILLAGE OF EDGAR

Jennifer Lopez,
Village Administrator

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Preferred Contact Information Sheet

«First_Name» «Last_Name»
«Bldg_No» «Street»
Edgar, WI 54426

«GreetingLine»

Please return this information to the Village office with your paperwork.

Phone number: _____

Cell phone: _____

Email: _____

How do you prefer to get project updates? (circle one)

Text Email Website update

On the day of the construction on your property, a portable bathroom will be placed outside of your home as your home will be temporarily disconnected from the sanitary sewer system for a short period as the new lateral is connected. Please immediately let us know if there is anyone with disabilities at your location and we can arrange other accommodations.

«GreetingLine»

Please initial below:

- We have no concerns: _____
- We will need special accommodations: _____